

SPECIFICATIONS

for

Door Replacements and Security Upgrades

for



**1680 Marion-Waldo Road
Marion, Ohio 43302**

BID/PERMIT DOCUMENTS

July 29, 2026

Prepared by:



GPD Group
1801 Watermark Drive, Suite 210
Columbus, Ohio 43215

Job No. 2025370.00

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SECTION 00 11 13 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified Bidders to submit bids for Project as described in this Document and in accordance with the Instructions to Bidders.
- B. Project Identification: Marion County Children Services Door Replacements.
 - 1. Project Location: 1680 Marion-Waldo Road, Marion, Ohio 43302.
- C. Owner: Marion County Children Services.
 - 1. Owner's Representative: Dana Chamberlain, Facility Manager, 740-386-2317.
- D. Architect: GPD Group, 1801 Watermark Drive, Suite 210, Columbus, OH 43215.
- E. Project Description: Project consists of removal and replacement of select exterior and interior doors and related frames in four buildings. The project will incorporate security access hardware systems on specific doors to improve the overall secured building security. Minimal exterior and interior repairs related to the removal of the existing doors only will be needed to restore the general finishes to match the existing conditions.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General contract (select trades required).

1.2 BID SUBMITTAL AND OPENING

- A. Bid Submittal, Printed: Owner will receive sealed Lump Sum bids until the Bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders and delivered as follows:
 - 1. Bid Date: September 11, 2026.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: The offices of Marion County Children Services, 1680 Marion-Waldo Road, Marion, Ohio 43302.
 - 4. Bids will be thereafter publicly opened and read aloud.

1.3 BID ADVERTISEMENT

- A. Bidding announcement to be advertised in the Marion Star newspaper: 8/24/26 and 8/31/26.

1.4 BID SECURITY

- A. Submit bid security with each Bid in the stipulated form and in the amount identified in the Instructions to Bidders.
- B. No bids may be withdrawn for a period of 60 sixty days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.5 PREBID MEETING

- A. A Prebid Meeting, In-Person: A Prebid Meeting for all Bidders will be held at Project location on Wednesday August 27, 2026 at 2:00 p.m., local time. Prospective prime Bidders are requested to attend.
 - 1. Meeting to take place as the MCCS Administration Building Conference Room. A site walkthrough will be conducted for all Bidders at this time.
- B. Bidders' Questions: Architect will provide responses at pre-bid conference to Bidders' questions received up to one business day prior to conference. Submit requests for clarification and interpretation using method indicated in Instructions to Bidders.

1.6 BIDDING DOCUMENTS

- A. Bidding Documents, Electronic: The Bid Documents are available from the architect's office. Submit requests to GPD Group, attention Steve Williams, swilliams@gpdgroup.com, 740-251-2589.

1.7 TIME OF COMPLETION

- A. By submitting a Bid, Bidder represents that Bidder will begin the Work on receipt of the Notice to Proceed and will complete the Work within the Contract Time indicated in the Bidding Documents.

1.8 BIDDER'S QUALIFICATIONS

- A. Licenses: Bidders must be properly licensed under the laws governing their respective trades.
- B. Insurance and Bonds: A Performance Bond, separate Labor and Material Payment Bond, and insurance in a form acceptable to Owner will be required of the successful Bidder.
- C. Contractor's Qualification Statement: A completed AIA Document A305, "Contractor's Qualification Statement," with all exhibits will be requested from one or more Bidders following receipt of Bids.

1.9 NOTIFICATION

- A. This Advertisement for Bids document is issued by Marion County Children Services, 1680 Marion-Waldo Road, Marion, Ohio 43302.

END OF DOCUMENT 00 11 13

DOCUMENT 00 21 13 - INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

- A. AIA Document A701-2018, "Instructions to Bidders," is hereby incorporated into the Bidding Documents by reference.
 - 1. A copy of AIA Document A701-2018, "Instructions to Bidders," with Project-specific edits is bound in this Project Manual.

END OF DOCUMENT 00 21 13

AIA® Document A701® – 2018

Instructions to Bidders

for the following Project:
(Name, location, and detailed description)

Marion County Children Services Door Replacements
1680 Marion-Waldo Road
Marion, Ohio 43302

THE OWNER:
(Name, legal status, address, and other information)

Marion County Children Services
1680 Marion-Waldo Road
Marion, Ohio 43302

THE ARCHITECT:
(Name, legal status, address, and other information)

GPD Group
1801 Watermark Drive, Suite 210
Columbus, OH 43215

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ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

FEDERAL, STATE, AND LOCAL LAWS MAY IMPOSE REQUIREMENTS ON PUBLIC PROCUREMENT CONTRACTS. CONSULT LOCAL AUTHORITIES OR AN ATTORNEY TO VERIFY REQUIREMENTS APPLICABLE TO THIS PROCUREMENT BEFORE COMPLETING THIS FORM.

It is intended that AIA Document G612™–2017, Owner's Instructions to the Architect, Parts A and B will be completed prior to using this document.



ARTICLE 1 DEFINITIONS

§ 1.1 Bidding Documents include the Bidding Requirements and the Proposed Contract Documents. The Bidding Requirements consist of the advertisement or invitation to bid, Instructions to Bidders, supplementary instructions to bidders, the bid form, and any other bidding forms. The Proposed Contract Documents consist of the unexecuted form of Agreement between the Owner and Contractor and that Agreement's Exhibits, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, all Addenda, and all other documents enumerated in Article 8 of these Instructions.

§ 1.2 Definitions set forth in the General Conditions of the Contract for Construction, or in other Proposed Contract Documents apply to the Bidding Documents.

§ 1.3 Addenda are written or graphic instruments issued by the Architect, which, by additions, deletions, clarifications, or corrections, modify or interpret the Bidding Documents.

§ 1.4 A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

§ 1.5 The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents, to which Work may be added or deleted by sums stated in Alternate Bids.

§ 1.6 An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from, or that does not change, the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

§ 1.7 A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, as described in the Bidding Documents.

§ 1.8 A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

§ 1.9 A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

ARTICLE 2 BIDDER'S REPRESENTATIONS

§ 2.1 By submitting a Bid, the Bidder represents that:

- .1 the Bidder has read and understands the Bidding Documents;
- .2 the Bidder understands how the Bidding Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- .3 the Bid complies with the Bidding Documents;
- .4 the Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's observations with the requirements of the Proposed Contract Documents;
- .5 the Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception; and
- .6 the Bidder has read and understands the provisions for liquidated damages, if any, set forth in the form of Agreement between the Owner and Contractor.

ARTICLE 3 BIDDING DOCUMENTS

§ 3.1 Distribution

§ 3.1.1 Bidders shall obtain complete Bidding Documents, as indicated below, from the issuing office designated in the advertisement or invitation to bid, for the deposit sum, if any, stated therein.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall obtain Bidding Documents.)

Electronic documents from architect's office.

§ 3.1.2 Any required deposit shall be refunded to Bidders who submit a bona fide Bid and return the paper Bidding Documents in good condition within ten days after receipt of Bids. The cost to replace missing or damaged paper documents will be deducted from the deposit. A Bidder receiving a Contract award may retain the paper Bidding Documents, and the Bidder's deposit will be refunded.

§ 3.1.3 Bidding Documents will not be issued directly to Sub-bidders unless specifically offered in the advertisement or invitation to bid, or in supplementary instructions to bidders.

§ 3.1.4 Bidders shall use complete Bidding Documents in preparing Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bidding Documents.

§ 3.1.5 The Bidding Documents will be available for the sole purpose of obtaining Bids on the Work. No license or grant of use is conferred by distribution of the Bidding Documents.

§ 3.2 Modification or Interpretation of Bidding Documents

§ 3.2.1 The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Architect of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to Section 3.2.2.

§ 3.2.2 Requests for clarification or interpretation of the Bidding Documents shall be submitted by the Bidder in writing and shall be received by the Architect at least seven days prior to the date for receipt of Bids.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Bidders shall submit requests for clarification and interpretation.)

Submit to Steve Williams at swilliams@gpdgroup.com

§ 3.2.3 Modifications and interpretations of the Bidding Documents shall be made by Addendum. Modifications and interpretations of the Bidding Documents made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3 Substitutions

§ 3.3.1 The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

§ 3.3.2 Substitution Process

§ 3.3.2.1 Written requests for substitutions shall be received by the Architect at least ten days prior to the date for receipt of Bids. Requests shall be submitted in the same manner as that established for submitting clarifications and interpretations in Section 3.2.2.

§ 3.3.2.2 Bidders shall submit substitution requests on a Substitution Request Form if one is provided in the Bidding Documents.

§ 3.3.2.3 If a Substitution Request Form is not provided, requests shall include (1) the name of the material or equipment specified in the Bidding Documents; (2) the reason for the requested substitution; (3) a complete description of the proposed substitution including the name of the material or equipment proposed as the substitute, performance and test data, and relevant drawings; and (4) any other information necessary for an evaluation. The request shall include a statement setting forth changes in other materials, equipment, or other portions of the Work, including changes in the work of other contracts or the impact on any Project Certifications (such as LEED), that will result from incorporation of the proposed substitution.

§ 3.3.3 The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval of a proposed substitution shall be final.

§ 3.3.4 If the Architect approves a proposed substitution prior to receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding, and Bidders shall not rely upon them.

§ 3.3.5 No substitutions will be considered after the Contract award unless specifically provided for in the Contract Documents.

§ 3.4 Addenda

§ 3.4.1 Addenda will be transmitted to Bidders known by the issuing office to have received complete Bidding Documents.

(Indicate how, such as by email, website, host site/platform, paper copy, or other method Addenda will be transmitted.)

Bid addenda will be issued to register bidders via email.

§ 3.4.2 Addenda will be available where Bidding Documents are on file.

§ 3.4.3 Addenda will be issued no later than four days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which includes postponement of the date for receipt of Bids.

§ 3.4.4 Prior to submitting a Bid, each Bidder shall ascertain that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

ARTICLE 4 BIDDING PROCEDURES

§ 4.1 Preparation of Bids

§ 4.1.1 Bids shall be submitted on the forms included with or identified in the Bidding Documents.

§ 4.1.2 All blanks on the bid form shall be legibly executed. Paper bid forms shall be executed in a non-erasable medium.

§ 4.1.3 Sums shall be expressed in both words and numbers, unless noted otherwise on the bid form. In case of discrepancy, the amount entered in words shall govern.

§ 4.1.4 Edits to entries made on paper bid forms must be initialed by the signer of the Bid.

§ 4.1.5 All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change" or as required by the bid form.

§ 4.1.6 Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall neither make additional stipulations on the bid form nor qualify the Bid in any other manner.

§ 4.1.7 Each copy of the Bid shall state the legal name and legal status of the Bidder. As part of the documentation submitted with the Bid, the Bidder shall provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further name the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached, certifying the agent's authority to bind the Bidder.

§ 4.1.8 A Bidder shall incur all costs associated with the preparation of its Bid.

§ 4.2 Bid Security

§ 4.2.1 Each Bid shall be accompanied by the following bid security:

(Insert the form and amount of bid security.)

(10) ten percent of the Base Bid amount.

§ 4.2.2 The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and shall, if required, furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds if required, the amount of the bid security shall be forfeited to the Owner as liquidated damages, not as a penalty. In the event the Owner fails to comply with Section 6.2, the amount of the bid security shall not be forfeited to the Owner.

§ 4.2.3 If a surety bond is required as bid security, it shall be written on AIA Document A310™, Bid Bond, unless otherwise provided in the Bidding Documents. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of an acceptable power of attorney. The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, beginning days after the opening of Bids, withdraw its Bid and request the return of its bid security.

§ 4.3 Submission of Bids

§ 4.3.1 A Bidder shall submit its Bid as indicated below:

(Indicate how, such as by website, host site/platform, paper copy, or other method Bidders shall submit their Bid.)

Hard copy bid form at the public bid opening.

§ 4.3.2 Paper copies of the Bid, the bid security, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, and, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof.

§ 4.3.3 Bids shall be submitted by the date and time and at the place indicated in the invitation to bid. Bids submitted after the date and time for receipt of Bids, or at an incorrect place, will not be accepted.

§ 4.3.4 The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

§ 4.3.5 A Bid submitted by any method other than as provided in this Section 4.3 will not be accepted.

§ 4.4 Modification or Withdrawal of Bid

§ 4.4.1 Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by notice to the party designated to receive the Bids. Such notice shall be received and duly recorded by the receiving party on or before the date and time set for receipt of Bids. The receiving party shall verify that replaced or withdrawn Bids are removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

§ 4.4.2 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids in the same format as that established in Section 4.3, provided they fully conform with these Instructions to Bidders. Bid security shall be in an amount sufficient for the Bid as resubmitted.

§ 4.4.3 After the date and time designated for receipt of Bids, a Bidder who discovers that it made a clerical error in its Bid shall notify the Architect of such error within two days, or pursuant to a timeframe specified by the law of the jurisdiction where the Project is located, requesting withdrawal of its Bid. Upon providing evidence of such error to the reasonable satisfaction of the Architect, the Bid shall be withdrawn and not resubmitted. If a Bid is withdrawn pursuant to this Section 4.4.3, the bid security will be attended to as follows:
(State the terms and conditions, such as Bid rank, for returning or retaining the bid security.)

Bid security to be return for properly withdrawn bids.

ARTICLE 5 CONSIDERATION OF BIDS

§ 5.1 Opening of Bids

If stipulated in an advertisement or invitation to bid, or when otherwise required by law, Bids properly identified and received within the specified time limits will be publicly opened and read aloud. A summary of the Bids may be made available to Bidders.

§ 5.2 Rejection of Bids

Unless otherwise prohibited by law, the Owner shall have the right to reject any or all Bids.

§ 5.3 Acceptance of Bid (Award)

§ 5.3.1 It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents. Unless otherwise prohibited by law, the Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgment, is in the Owner's best interests.

§ 5.3.2 Unless otherwise prohibited by law, the Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the lowest responsive and responsible Bidder on the basis of the sum of the Base Bid and Alternates accepted.

ARTICLE 6 POST-BID INFORMATION

§ 6.1 Contractor's Qualification Statement

Bidders to whom award of a Contract is under consideration shall submit to the Architect, upon request and within the timeframe specified by the Architect, a properly executed AIA Document A305™, Contractor's Qualification Statement, unless such a Statement has been previously required and submitted for this Bid.

§ 6.2 Owner's Financial Capability

A Bidder to whom award of a Contract is under consideration may request in writing, fourteen days prior to the expiration of the time for withdrawal of Bids, that the Owner furnish to the Bidder reasonable evidence that financial arrangements have been made to fulfill the Owner's obligations under the Contract. The Owner shall then furnish such reasonable evidence to the Bidder no later than seven days prior to the expiration of the time for

withdrawal of Bids. Unless such reasonable evidence is furnished within the allotted time, the Bidder will not be required to execute the Agreement between the Owner and Contractor.

§ 6.3 Submittals

§ 6.3.1 After notification of selection for the award of the Contract, the Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, submit in writing to the Owner through the Architect:

- .1 a designation of the Work to be performed with the Bidder's own forces;
- .2 names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
- .3 names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.

§ 6.3.2 The Bidder will be required to establish to the satisfaction of the Architect and Owner the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

§ 6.3.3 Prior to the execution of the Contract, the Architect will notify the Bidder if either the Owner or Architect, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or Architect has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, withdraw the Bid or submit an acceptable substitute person or entity. The Bidder may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The Owner may accept the adjusted bid price or disqualify the Bidder. In the event of either withdrawal or disqualification, bid security will not be forfeited.

§ 6.3.4 Persons and entities proposed by the Bidder and to whom the Owner and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and Architect.

ARTICLE 7 PERFORMANCE BOND AND PAYMENT BOND

§ 7.1 Bond Requirements

§ 7.1.1 If stipulated in the Bidding Documents, the Bidder shall furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder.

§ 7.1.2 If the furnishing of such bonds is stipulated in the Bidding Documents, the cost shall be included in the Bid. If the furnishing of such bonds is required after receipt of bids and before execution of the Contract, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

§ 7.1.3 The Bidder shall provide surety bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 7.1.4 Unless otherwise indicated below, the Penal Sum of the Payment and Performance Bonds shall be the amount of the Contract Sum.

(If Payment or Performance Bonds are to be in an amount other than 100% of the Contract Sum, indicate the dollar amount or percentage of the Contract Sum.)

10%

§ 7.2 Time of Delivery and Form of Bonds

§ 7.2.1 The Bidder shall deliver the required bonds to the Owner not later than three days following the date of execution of the Contract. If the Work is to commence sooner in response to a letter of intent, the Bidder shall, prior to commencement of the Work, submit evidence satisfactory to the Owner that such bonds will be furnished and delivered in accordance with this Section 7.2.1.

§ 7.2.2 Unless otherwise provided, the bonds shall be written on AIA Document A312, Performance Bond and Payment Bond.

§ 7.2.3 The bonds shall be dated on or after the date of the Contract.

§ 7.2.4 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

ARTICLE 8 ENUMERATION OF THE PROPOSED CONTRACT DOCUMENTS

§ 8.1 Copies of the proposed Contract Documents have been made available to the Bidder and consist of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction, unless otherwise stated below.
(Insert the complete AIA Document number, including year, and Document title.)

- .4 Building Information Modeling Exhibit, if completed:

N/A

- .5 Drawings

Number
Seven (7) sheets

Title
Marion County Children
Services Door Replacement
Project

Date
07/29/2026

- .6 Specifications

Section
See Table of Contents

Title
Marion County Children
Services Door Replacement
Project

Date
07/29/2026

Pages
304

- .7 Addenda:

Number
N/A

Date

Pages

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017.)

☐ The Sustainability Plan:

Title	Date	Pages
-------	------	-------

☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents listed below:
(List here any additional documents that are intended to form part of the Proposed Contract Documents.)

Additions and Deletions Report for AIA® Document A701® – 2018

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 10:56:48 EDT on 08/24/2026.

PAGE 1:

Marion County Children Services Door Replacements

1680 Marion-Waldo Road

Marion, Ohio 43302

Marion County Children Services

1680 Marion-Waldo Road

Marion, Ohio 43302

GPD Group

1801 Watermark Drive, Suite 210

Columbus, OH 43215

PAGE 3:

Electronic documents from architect's office.

Submit to Steve Williams at swilliams@gpdgroup.com

PAGE 4:

Bid addenda will be issued to register bidders via email.

(10) ten percent of the Base Bid amount.

PAGE 5:

§ 4.2.4 The Owner will have the right to retain the bid security of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished; (b) the specified time has elapsed so that Bids may be withdrawn; or (c) all Bids have been rejected. However, if no Contract has been awarded or a Bidder has not been notified of the acceptance of its Bid, a Bidder may, ~~beginning days~~beginningdays after the opening of Bids, withdraw its Bid and request the return of its bid security.

Hard copy bid form at the public bid opening.

Bid security to be return for properly withdrawn bids.

PAGE 7:

10%

PAGE 8:

N/A

Seven (7) sheets

07/29/2026

Marion County Children Services Door Replacement Project

See Table of Contents

07/29/2026

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Marion County Children Services Door Replacement Project

N/A

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 10:56:48 EDT on 08/24/2026 under Order No. 20250141689 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A701™ - 2018, Instructions to Bidders, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

DOCUMENT 00 25 13 - PREBID MEETINGS

1.1 PREBID MEETING

A. Owner and Architect will conduct a prebid meeting as indicated below:

1. Meeting Date: August 27, 2026.
2. Meeting Time: 2:00 p.m., local time.
3. Location, In-Person Meeting: The offices of Marion County Children Services, 1680 Marion-Waldo Road, Marion, Ohio 43302, Administration Building Conference Room.
4. Information provided during Prebid Meeting does not constitute a modification to the Procurement and Contracting Documents. Modifications to the Procurement and Contracting Documents are issued by written Addendum only.

B. Attendance:

1. Prime Bidders: Attendance at Prebid Meeting is recommended.
2. Subcontractors: Attendance at Prebid Meeting is recommended.

C. Bidder Questions: Submit written questions to be addressed at Prebid Meeting minimum of two business days prior to meeting.

1. Submit requests for clarification or interpretation.
2. Submit requests for substitution/prior approval using form bound in Project Manual.

D. Agenda: Prebid Meeting agenda will include review of topics that may affect proper preparation and submittal of bids, including the following:

1. Procurement and Contracting Requirements:

- a. Advertisement for Bids.
- b. Instructions to Bidders.
- c. Bidder qualifications.
- d. Bonding.
- e. Insurance.
- f. Bid security.
- g. Bid Form and attachments.
- h. Bid submittal requirements.
- i. Bid Submittal Checklist.
- j. Notice of Award.

2. Communication during Bidding Period:

- a. Obtaining documents.
- b. Access to Project web-based bidding management software site.
- c. Bidder's Requests for Information.
- d. Bidder's Substitution Request/Prior Approval Request.
- e. Addenda.

3. Contracting Requirements:

- a. Agreement.
- b. The General Conditions.

- c. The Supplementary Conditions.
 - d. Other Owner requirements.
- 4. Construction Documents:
 - a. Scope of Work.
 - b. Temporary facilities.
 - c. Use of site.
 - d. Work restrictions.
 - e. Alternates, allowances, and unit prices.
 - f. Substitutions following award.
- 5. Schedule:
 - a. Project schedule.
 - b. Contract Time.
 - c. Liquidated damages.
 - d. Other Bidder questions.
- 6. Site/facility visit or walkthrough.
- 7. Post-meeting addendum.
- E. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes to attendees and others known by issuing office to have received a complete set of Procurement and Contracting Documents. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents. Modifications to the Procurement and Contracting Documents are issued by written Addendum only.
 - 1. Sign-in Sheet: Minutes will include list of meeting attendees.
 - 2. List of Plan Holders: Minutes will include list of Plan Holders.

1.2 SITE WALKTHROUGH

- A. Site walkthrough will be conducted by members of Project team following the Prebid Meeting.
- B. Prospective bidders are encouraged to schedule a site investigation visit by contacting Dana Chamberlain, MCCS, 1680 Marion-Waldo Road, Marion, Ohio 43302, 740-386-0421.

END OF DOCUMENT 00 25 13

DOCUMENT 00 41 00 - BID COVER SHEET

1.0 BIDDER INFORMATION

- A. Project Name: Marion County Children Services Door Replacements.
- B. Bidder: _____
- C. Bidder Point of Contact: _____
- D. Bidder Address: _____
- E. Bid Submitter's Phone Number: _____
- F. Bidder Contractor's License Number: _____
- G. Bid Date: September 11, 2026.
- H. Bid Time: 2:00 p.m., local time.

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Project Name: Marion County Children Services Door Replacements.
- B. Project Location: 1680 Marion-Waldo Road, Marion, Ohio 43302.
- C. Owner: Marion County Children Services, 1680 Marion-Waldo Road, Marion, Ohio 43302.
- D. Architect: GPD Group, 1801 Watermark Drive, Suite 210, Columbus, OH 43215.
- E. Architect Project Number: 2025370.00.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GPD Group and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, necessary to complete the construction of the above-named Project, in accordance with the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
 - 1. _____ Dollars (\$_____).
 - 2. The above amount may be modified by amounts indicated by the Bidder under the "Alternates" Article below.

1.3 ALTERNATES

- A. The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular Alternates are accepted by Owner. Amounts listed for each Alternate include costs of related coordination, modification, or adjustment.
- B. If the Alternate does not affect the Contract Sum, the Bidder to indicate "NO CHANGE."
- C. If the Alternate does not affect the Work of this Contract, the Bidder to indicate "NOT APPLICABLE."
- D. The Bidder is responsible for determining from the Contract Documents the effects of each Alternate on the Contract Time and the Contract Sum.
- E. Owner reserves the right to accept or reject any Alternate, in any order, and to award or amend the Contract accordingly within [60] sixty days of the Notice of Award unless otherwise indicated in the Contract Documents.
- F. Acceptance or non-acceptance of any Alternates by Owner is to have no effect on the Contract Time unless the Alternate description below provides a formatted space for the adjustment of the Contract Time.

G. Bid Alternates:

1. Alternate No. G-1: Impact Resistant Security Film:
 - a. ☐ ADD ☐ DEDUCT ☐ NO CHANGE ☐ NOT APPLICABLE.
 - b. _____ Dollars (\$_____).
 - c. Contract Time: Acceptance of this Alternate will add _____ calendar days to the Contract Time.
2. Alternate No. A-1: Casework Building Interior Doors:
 - a. ☐ ADD ☐ DEDUCT ☐ NO CHANGE ☐ NOT APPLICABLE.
 - b. _____ Dollars (\$_____).
 - c. Contract Time: Acceptance of this Alternate will add _____ calendar days to the Contract Time.
3. Alternate No. A-2: Visitation Center Building Interior Doors:
 - a. ☐ ADD ☐ DEDUCT ☐ NO CHANGE ☐ NOT APPLICABLE.
 - b. _____ Dollars (\$_____).
 - c. Contract Time: Acceptance of this Alternate will add _____ calendar days to the Contract Time.
4. Alternate No. A-3: Administration Building Interior Doors:
 - a. ☐ ADD ☐ DEDUCT ☐ NO CHANGE ☐ NOT APPLICABLE.
 - b. _____ Dollars (\$_____).
 - c. Contract Time: Acceptance of this Alternate will add _____ calendar days to the Contract Time.

1.4 BID SECURITY

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within (10) ten business days after a written Notice of Award, if offered within [60] sixty days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached Bid Security, as liquidated damages for such failure as follows:
1. In the following amount constituting (10) ten percent of the Base Bid amount above:
 - a. _____ Dollars (\$_____).
- B. Form of Bid Security: Bidder has attached the following:
1. ☐ AIA Document A310-2010, "Bid Bond."
 2. ☐ Cashier's check.
 3. ☐ Certified check.
- C. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cashier's check, certified check, or bid bond.

1.5 SUBCONTRACTORS AND SUPPLIERS

A. The following companies to execute subcontracts for the portions of the Work indicated:

1. _____.
2. _____.
3. _____.

1.6 TIME OF COMPLETION

A. Time of Completion:

1. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and to substantially complete the Work within (90) ninety calendar days.

1.7 ACKNOWLEDGMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Marion County, Ohio, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____ 2026.
- B. Submitted by: _____ (Name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed by: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).
- F. Witnessed by: _____ (Handwritten signature).

- G. Attest: _____ (Handwritten signature).
- H. By: _____ (Type or print name).
- I. Attester Title: _____ (Corporate Secretary or Assistant Secretary).
- J. Street Address: _____.
- K. City, State, Zip: _____.
- L. Phone: _____.
- M. License No.: _____.
- N. Federal ID No.: _____.

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

SECTION 01 10 00 - SUMMARY

- A. This project will remove and replace select exterior and interior doors and related frames in four buildings. Not all existing doors will be replaced for this scope of work. The project will incorporate security access hardware systems on specific doors to improve the overall secured access points into and within each of the four buildings. Minimal exterior and interior repairs related to the removal of the existing doors will be needed to restore the general finishes to match the existing adjacent finishes.

PART 2 - GENERAL

2.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

2.2 SUMMARY

- A. Section Includes:
 - 1. Project information.
 - 2. Work covered by Contract Documents.
 - 3. Work Responsibilities
 - 4. Contractor's use of site and premises.
 - 5. Coordination with occupants.
 - 6. Work restrictions.
 - 7. Specification and Drawing conventions.
- B. Related Requirements:
 - 1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

2.3 DEFINITIONS

- A. Work Package: A group of specifications, drawings, and schedules prepared by the design team to describe a portion of the Project Work for pricing, permitting, and construction.

2.4 PROJECT INFORMATION

- A. Project Identification: As indicated on drawing Cover Sheet.
 - 1. Project Location: As indicated on drawing Cover Sheet.
- B. Owner: As indicated on drawing Cover Sheet.
 - 1. Owner's Representative: As indicated on drawing Cover Sheet.
- C. Architect: As indicated on drawing Cover Sheet.

1. Architect's Representative: As indicated on drawing Cover Sheet.

2.5 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents.
- B. Type of Contract: Owner / Contractor
 1. Coordinate with the Owner and copy all communications to the Marion County Children Services (MCCS) Project Coordinator.

2.6 WORK RESPONSIBILITIES

1. General contractor to be responsible for execution of the contract documents.

2.7 WORK PERFORMED BY OWNER

- A. No work by the owner is expected for this project.

2.8 WORK UNDER OWNER'S SEPARATE CONTRACTS

- A. Work with Separate Contractors: No work with separate contractors is expected for this project.

2.9 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Coordinate use of site and premises with Owner Project Coordinator.
- B. Limits on Use of Site: Limit use of Project site to areas within the Contract limits. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 1. Driveways, Walkways and Entrances: Keep driveways, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
 - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
 - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
 - c. Coordinate all deliveries with the Owner Project Coordinator.
 - d. Coordinate the storage of materials with the Owner Project Coordinator.
 2. Do not obstruct roadways, sidewalks, or other public ways without permit.
- C. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
- D. Existing building spaces may not be used for storage, unless otherwise coordinated with the Owner Project Coordinator.

- E. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
- F. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

2.10 COORDINATION WITH OCCUPANTS

- A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.
 - 1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
 - 2. Provide not less than 72 hours' notice Owner Project Coordinator of activities that will affect Owner's operations.
- B. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work, provided such occupancy does not interfere with completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work.

2.11 WORK RESTRICTIONS

- A. Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Coordinate work hour limits with Owner Project Coordinator. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:
 - 1. Notify Owner Project Coordinator and Owner not less than two days in advance of proposed utility interruptions.
 - 2. Obtain Owner Project Coordinator's written permission before proceeding with utility interruptions.
- D. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner Project Coordinator.
 - 1. Notify Owner Project Coordinator not less than two days in advance of proposed disruptive operations.

2. Obtain Owner Project Coordinator's written permission before proceeding with disruptive operations.
- E. Smoking and Controlled Substance Restrictions: Use of tobacco products and other controlled substances on Project site is not permitted.

2.12 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
 3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
 4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.
- C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
 2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.

PART 3 - PRODUCTS (Not Used)

PART 4 - EXECUTION (Not Used)

END OF SECTION 01 10 00

SECTION 01 23 00 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.
- B. Base bid to provide all labor and materials related to scope of work for all exterior door replacements and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure.
- C. Alternate bid pricing includes all labor and materials related to scope of work for and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure. Each of the alternates identified in the schedule below are to be considered additive alternates to the base bid quote(s).

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include, as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation, whether or not indicated as part of alternate.
- B. Execute accepted alternates under the same conditions as other Work of the Contract.
- C. Schedule: A Part 3 "Schedule of Alternates" Article is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. Alternate No. G-1: Casework Building Impact Resistant Security Film.

1. Base Bid: Base bid to provide all labor and materials related to application of protective impact resistant security film to the Casework Services building exterior entry Door 101 and adjacent side lite glazing along with the required sealant as indicated on Drawing A-104 and as scheduled on Drawing A-601.
 - a. Alternate G-1 Bid Exterior Door No.: 101.

B. Alternate No. A-1: Casework Building Interior Doors.

1. Base Bid: Base bid to provide all labor and materials related to scope of work for all Casework Services building exterior door replacements and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure as indicated on Drawing A-104 and as scheduled on Drawing A-601 along with applicable specification sections.
 - a. Base Bid Exterior Doors No.: 101, 104, 105 & 106.
2. Alternate Bid A-1: Alternate bid pricing includes all labor and materials related to scope of work for all Casework Services building interior door replacements and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure as indicated on Drawing A-104 and as scheduled on Drawing A-601 along with applicable specification sections. This will be an additive alternate to the base bid quote should the alternate be selected for inclusion in the overall project contract value.
 - a. Alternate A-1 Interior Doors No.: 102 & 103.

C. Alternate No. A-2: Visitation Center Building Interior Doors.

1. Base Bid: Base bid to provide all labor and materials related to scope of work for all Visitation Center building exterior door replacements and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure as indicated on Drawing A-101 and as scheduled on Drawing A-601 along with applicable specification sections.
 - a. Base Bid Exterior Doors No.: 200, 203, 204 & 205.
2. Alternate Bid A-2: Alternate bid pricing includes all labor and materials related to scope of work for all Visitation Center building interior door replacements and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure as indicated on Drawing A-101 and as scheduled on Drawing A-601 along with applicable specification sections. This will be an additive alternate to the base bid quote should the alternate be selected for inclusion in the overall project contract value.
 - a. Alternate A-2 Interior Doors No.: 201 & 202.

D. Alternate No. A-3: Administration Building Interior Doors.

1. Base Bid: Base bid to provide all labor and materials related to scope of work for all Administration Building exterior door replacements and related construction modifications illustrated in the design documents, along with the related security

access equipment, controls and infrastructure as indicated on Drawing A-103 and as scheduled on Drawing A-601 along with applicable specification sections.

a. Base Bid Exterior Doors No.: 304, 305, 306, 308, 311 & 312.

1) Note: Door 311 to be included in the base bid to complete the exterior entrance vestibule scope of work including the installation of new door operator in tandem with Door 312.

2. Alternate Bid A-3: Alternate bid pricing includes all labor and materials related to scope of work for all Administration Building interior door replacements (excluding Doors 307 & 309) and related construction modifications illustrated in the design documents, along with the related security access equipment, controls and infrastructure as indicated on Drawing A-103 and as scheduled on Drawing A-601 along with applicable specification sections. This will be an additive alternate to the base bid quote should the alternate be selected for inclusion in the overall project contract value.

a. Alternate A-3 Interior Doors No.: 301, 302, 303 & 310.

E. Alternate Bid A-4: Administration Building Central File Room Door.

1. Base Bid: Not in scope, door to remain as is with no modification.

2. Alternate bid for Door 307 pricing includes all labor and materials related to scope of work and construction modifications to retrofit door for security access equipment, controls and infrastructure as indicated on Drawing A-103 and as scheduled on Drawing A-601 along with applicable specification sections. This will be an additive alternate to the base bid quote should the alternate be selected for inclusion in the overall project contract value.

a. Alternate A-4 Interior Doors No.: 307.

F. Alternate Bid A-5: Administration Building Basement Door.

1. Base Bid: Not in scope, door to remain as with re-keying of lockset to match building standard only.

2. Alternate bid for Door 309 pricing includes all labor and materials related to scope of work and construction modifications to retrofit door for security access equipment, controls and infrastructure as indicated on Drawing A-103 and as scheduled on Drawing A-601 along with applicable specification sections. This will be an additive alternate to the base bid quote should the alternate be selected for inclusion in the overall project contract value.

a. Alternate A-5 Interior Doors No.: 309.

G. Note: Garage Doors No. 400 & 401 are base bid only, no alternate bid required for the Garage building.

END OF SECTION 01 23 00

SECTION 01 25 00 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for substitutions.
- B. Related Requirements:
 - 1. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

- A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.
 - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
 - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.
 - a. Substitution requests offering advantages solely to the Contractor will not be considered.

1.4 GENERAL REQUIREMENTS

- A. A Substitution Request for products, assemblies, materials, and equipment constitutes a representation that the submitter:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product, equipment, assembly, or system.
 - 2. Agrees to provide the same warranty for the substitution as for the specified product.
 - 3. Agrees to provide same or equivalent maintenance service and source of replacement parts, as applicable.
 - 4. Agrees to coordinate installation and make changes to other work that may be required for the work to be complete, with no additional cost to the Owner.
 - 5. Waives claims for additional costs or time extension that may subsequently become apparent.
 - 6. Agrees to reimburse Owner and Architect for review or redesign services associated with re-approval by authorities.
 - 7. Agrees to bear the costs engendered by proposed substitution of:

- a. Owner's compensation to the Architect for any required redesign, time spent processing and evaluating the request.
- B. A Substitution Request for specified installer constitutes a representation that the submitter:
 - 1. Has acted in good faith to obtain services of specified installer, but was unable to come to commercial, or other terms.
- C. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents. Burden of proof is on proposer.
 - 1. Note explicitly any non-compliant characteristics.

1.5 ACTION SUBMITTALS

- A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 - 1. Substitution Request Form: Use form provided in Project Manual.
 - 2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
 - a. Statement indicating why specified products or fabrication or installation methods cannot be provided, if applicable.
 - b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
 - c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect(s), sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
 - d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
 - e. Samples, where applicable or requested.
 - f. Certificates and qualification data, where applicable or requested.
 - g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
 - h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
 - i. Research reports evidencing compliance with building code in effect for Project.
 - j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
 - k. Cost information, including a proposal of change, if any, in the Contract Sum.

- l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
 - m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
- a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
 - b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.6 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.7 PROCEDURES

- A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.8 SUBSTITUTIONS

- A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.
1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
- a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - b. Substitution request is fully documented and properly submitted.
 - c. Requested substitution will not adversely affect Contractor's construction schedule.
 - d. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - e. Requested substitution is compatible with other portions of the Work.
 - f. Requested substitution has been coordinated with other portions of the Work.
 - g. Requested substitution provides specified warranty.
 - h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform

and consistent, is compatible with other products, and is acceptable to all contractors involved.

- B. Substitutions for Convenience: Not allowed unless otherwise indicated.
- C. Substitutions for Convenience: Architect will consider requests for substitution if received within 60 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.
 - 1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
 - a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
 - b. Requested substitution does not require extensive revisions to the Contract Documents.
 - c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - d. Substitution request is fully documented and properly submitted.
 - e. Requested substitution will not adversely affect Contractor's construction schedule.
 - f. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - g. Requested substitution is compatible with other portions of the Work.
 - h. Requested substitution has been coordinated with other portions of the Work.
 - i. Requested substitution provides specified warranty.
 - j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.
 - k. Contractor shall bear the costs engendered by requested substitution of:
 - 1) Owner's compensation to the Architect for any required redesign, time spent processing and evaluating the request.
 - 2) Other construction by Owner.
 - 3) Other unanticipated project considerations.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 25 00

SUBSTITUTION REQUEST FORM

Date: _____

To: Architect/Engineer	Project Name:
Attention:	Project No.:
Address:	

We submit for your consideration the following product as a Substitution for the specified product:

Section No.	Paragraph	Specified Product
-------------	-----------	-------------------

_____	_____	_____
-------	-------	-------

Proposed Substitution: _____

Reason for Substitution: _____

Cost savings to be realized by Owner, if proposed Substitution is accepted:

☐ No Change ☐ Deduct _____ Days ☐ Other _____

Product Data: Attach complete technical data for the proposed Substitution. Include information on changes to Contract Documents, which proposed Substitution will require for its proper installation.

Samples: ☐ Attached ☐ Will be furnished upon request

Does the Substitution affect dimensions shown on Drawings? ☐ No ☐ Yes (explain)

Affects of proposed Substitution on other Work:

Differences between proposed Substitution and specified Product:

Manufacturers' warranties on the proposed Substitution and specified Products are:

☐ Same ☐ Different (explain)

Maintenance service and spare parts are available for proposed Substitution from:

Submittal constitutes a representation the Contractor has read and agrees to the provisions of Section 01 25 00.

Submittal by Contractor:

Signature

Firm

For Use by Architect/Engineer:

Based on the information supplied by the Contractor, the Architect/Engineer has reviewed the proposed Substitution on the basis of design concept of the Work and conformance with information given in Contract Documents.

☐ Accepted ☐ Accepted as Noted ☐ Rejected

☐ Submit Additional Information:

By: _____ Date: _____

Comments:

SECTION 01 31 00 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:
 - 1. General coordination procedures.
 - 2. Coordination drawings.
 - 3. RFIs.
 - 4. Digital project management procedures.
 - 5. Project meetings.
- B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.
- C. Related Requirements:
 - 1. Section 01 32 00 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
 - 2. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
 - 3. Section 01 77 00 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

- A. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.

- B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
 - 1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and scheduled activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Preparation of Contractor's construction schedule.
 - 2. Preparation of the schedule of values.
 - 3. Installation and removal of temporary facilities and controls.
 - 4. Delivery and processing of submittals.
 - 5. Progress meetings.
 - 6. Preinstallation conferences.
 - 7. Project closeout activities.
 - 8. Startup and adjustment of systems.

1.5 COORDINATION DRAWINGS

- A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.
 - 1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:
 - a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
 - b. Coordinate the addition of trade-specific information to coordination drawings in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
 - c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
 - d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
 - e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
 - f. Indicate required installation sequences.
 - g. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
- B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms, showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Mechanical and Plumbing Work: Show the following:
 - a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
 - b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
 - c. Fire-rated enclosures around ductwork.
7. Electrical Work: Show the following:
 - a. Runs of vertical and horizontal conduit 1-1/4 inches in diameter and larger.
 - b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
 - c. Panel board, switchboard, switchgear, transformer, busway, generator, and motor-control center locations.
 - d. Location of pull boxes and junction boxes, dimensioned from column center lines.
8. Fire-Protection System: Show the following:
 - a. Locations of standpipes, mains piping, branch lines, pipe drops, and sprinkler heads.
9. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.
10. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 01 33 00 "Submittal Procedures."

1.6 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
 2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
1. Project name.
 2. Owner name.
 3. Owner's Project number.
 4. Name of Architect.
 5. Architect's Project number.
 6. Date.
 7. Name of Contractor.
 8. RFI number, numbered sequentially.
 9. RFI subject.
 10. Specification Section number and title and related paragraphs, as appropriate.
 11. Drawing number and detail references, as appropriate.
 12. Field dimensions and conditions, as appropriate.
 13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 14. Contractor's signature.
 15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
 - a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.
- C. RFI Forms: RFIs shall be generated using the established attached form. The General Contractor shall email the RFI to the architect.
1. The Owner or Owner's PM shall introduce the process to the General Contractor at the beginning of the project.
 2. RFIs shall be addressed to the Owner's PM.
 3. Phoned-in RFIs are not accepted to minimize errors in interpretation of the question.
 4. Attachments shall be electronic files in PDF format.
- D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow three days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.
1. The following Contractor-generated RFIs will be returned without action:
 - a. Requests for approval of submittals.
 - b. Requests for approval of substitutions.
 - c. Requests for approval of Contractor's means and methods.
 - d. Requests for coordination information already indicated in the Contract Documents.
 - e. Requests for adjustments in the Contract Time or the Contract Sum.
 - f. Requests for interpretation of Architect's actions on submittals.
 - g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
 3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum requires authorization from the Owner prior to proceeding with the change in the work.
 - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect and Owner in writing within 2 days of receipt of the RFI response.
- E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly, using the established attached form. Include the following:
1. Project name and location.
 2. Project number
 3. Name of Contractor.
 4. RFI number, including RFIs that were returned without action or withdrawn.
 5. RFI description.
 6. Date the RFI was submitted.
 7. Date Architect's response was received.
 8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
- F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within three days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

- A. Use of Architect's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.
1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
 2. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
 3. Digital Drawing Software Program: Contract Drawings are available in Autocad / DWG.
 4. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.
 - a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Architect.
- B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:
1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
 2. Name file with submittal number or other unique identifier, including revision identifier.

3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.
 1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
- B. Preconstruction Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.
 1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 2. Agenda: Discuss items of significance that could affect progress, including the following:
 - a. Responsibilities and personnel assignments.
 - b. Tentative construction schedule.
 - c. Phasing.
 - d. Critical work sequencing and long lead items.
 - e. Designation of key personnel and their duties.
 - f. Lines of communications.
 - g. Procedures for processing field decisions and Change Orders.
 - h. Procedures for RFIs.
 - i. Procedures for testing and inspecting.
 - j. Procedures for processing Applications for Payment.
 - k. Distribution of the Contract Documents.
 - l. Submittal procedures.
 - m. Preparation of Record Documents.
 - n. Use of the premises and existing building.
 - o. Work restrictions.
 - p. Working hours.
 - q. Owner's occupancy requirements.
 - r. Responsibility for temporary facilities and controls.
 - s. Procedures for moisture and mold control.
 - t. Procedures for disruptions and shutdowns.
 - u. Construction waste management and recycling.
 - v. Parking availability.
 - w. Office, work, and storage areas.
 - x. Equipment deliveries and priorities.
 - y. First aid.
 - z. Security.
 - aa. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, and Owner of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.
 - e. Purchases.
 - f. Deliveries.
 - g. Submittals.
 - h. Review of mockups.
 - i. Possible conflicts.
 - j. Compatibility requirements.
 - k. Time schedules.
 - l. Weather limitations.
 - m. Manufacturer's written instructions.
 - n. Warranty requirements.
 - o. Compatibility of materials.
 - p. Acceptability of substrates.
 - q. Temporary facilities and controls.
 - r. Space and access limitations.
 - s. Regulations of authorities having jurisdiction.
 - t. Testing and inspecting requirements.
 - u. Installation procedures.
 - v. Coordination with other work.
 - w. Required performance results.
 - x. Protection of adjacent work.
 - y. Protection of construction and personnel.
 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 30 days prior to the scheduled date of Substantial Completion.
1. Conduct the conference to review requirements and responsibilities related to Project closeout.

2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:
 - a. Preparation of Record Documents.
 - b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
 - c. Submittal of written warranties.
 - d. Requirements for preparing operations and maintenance data.
 - e. Requirements for delivery of material samples, attic stock, and spare parts.
 - f. Requirements for demonstration and training.
 - g. Preparation of Contractor's punch list.
 - h. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
 - i. Submittal procedures.
 - j. Owner's partial occupancy requirements.
 - k. Installation of Owner's furniture, fixtures, and equipment.
 - l. Responsibility for removing temporary facilities and controls.
 4. Minutes: Entity conducting meeting will record and distribute meeting minutes.
- E. Progress Meetings: Conduct progress meetings at regular intervals.
1. Coordinate dates of meetings with preparation of payment requests.
 2. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - 1) Review schedule for next period.
 - b. Review present and future needs of each entity present, including the following:
 - 1) Interface requirements.
 - 2) Sequence of operations.
 - 3) Status of submittals.
 - 4) Deliveries.
 - 5) Off-site fabrication.
 - 6) Access.

- 7) Site use.
 - 8) Temporary facilities and controls.
 - 9) Progress cleaning.
 - 10) Quality and work standards.
 - 11) Status of correction of deficient items.
 - 12) Field observations.
 - 13) Status of RFIs.
 - 14) Status of Proposal Requests.
 - 15) Pending changes.
 - 16) Status of Change Orders.
 - 17) Pending claims and disputes.
 - 18) Documentation of information for payment requests.
4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
- a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 31 00

REQUEST FOR INFORMATION

RFI Date:

Project Name:

RFI No.:

Project No.:

To:

FAX

From:

General Contractor

FAX

Information Requested (Summary)

Topic:

The A/E will review formal requests from the General Contractor for information regarding the Work. Each Request for Information will be reviewed according to the contract requirements and a notification in writing will be made or progress underway will be reported.

Information Requested

Drawing/Specification:

Existing Condition/Statement of Concern:

Proposed Solution:

By:

Signature:

Title:

CC:

Request for Information Response

A/E RFI # _____

Contractor RFI# _____

PROJECT: _____

PROJECT NO.: _____

RFI DATE: _____

RFI REPLY DATE: _____

TO: _____

FAX NO.: _____

FAX NO.: _____

FROM: _____

Telephone Number: () -

FAX Number: () -

TOPIC:

DRAWING/SPECIFICATION REFERENCE:

EVALUATION OF CONDITIONS:

DISCUSSION OF ALTERNATIVES:

ADDITIONAL INFORMATION REQUIRED:

RECOMMENDATIONS:

ATTACHMENTS:

Response By: _____

Action Item Number: _____

CC:

No. of Pages Transmitted: _____

SECTION 01 32 00 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
 - 1. Contractor's Construction Schedule.
 - 2. Construction schedule updating reports.
 - 3. Daily construction reports.
 - 4. Material location reports.
 - 5. Site condition reports.
 - 6. Unusual event reports.
- B. Related Requirements:
 - 1. Section 01 40 00 "Quality Requirements" for schedule of tests and inspections.

1.3 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.
 - 1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
 - 2. Predecessor Activity: An activity that precedes another activity in the network.
 - 3. Successor Activity: An activity that follows another activity in the network.

1.4 INFORMATIONAL SUBMITTALS

- A. Format for Submittals: Submit required submittals in the following format:
 - 1. Working electronic copy of schedule file.
 - 2. PDF file.
- B. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.
- C. Construction Schedule Updating Reports: Submit with Applications for Payment.
- D. Daily Construction Reports: Submit at weekly intervals.

- E. Material Location Reports: Submit at monthly intervals.
- F. Site Condition Reports: Submit at time of discovery of differing conditions.
- G. Unusual Event Reports: Submit at time of unusual event.

1.5 QUALITY ASSURANCE

- A. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to the preliminary construction schedule and Contractor's Construction Schedule, including, but not limited to, the following:
 - 1. Review software limitations and content and format for reports.
 - 2. Verify availability of qualified personnel needed to develop and update schedule.
 - 3. Discuss constraints, including phasing work stages area separations interim milestones and partial Owner occupancy.
 - 4. Review submittal requirements and procedures.
 - 5. Review time required for review of submittals and resubmittals.
 - 6. Review requirements for tests and inspections by independent testing and inspecting agencies.
 - 7. Review time required for Project closeout and Owner startup procedures, including commissioning activities.
 - 8. Review and finalize list of construction activities to be included in schedule.
 - 9. Review procedures for updating schedule.

1.6 COORDINATION

- A. Coordinate Contractor's Construction Schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from entities involved.
 - 2. Coordinate each construction activity in the network with other activities, and schedule them in proper sequence.

1.7 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.
- B. Time Frame: Extend schedule from date established for the Notice of Award to date of Final Completion.
 - 1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- C. Activities: Treat each floor or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Architect.
 2. Temporary Facilities: Indicate start and completion dates for the following as applicable:
 - a. Securing of approvals and permits required for performance of the Work.
 - b. Temporary facilities.
 - c. Construction of mock-ups, prototypes and samples.
 - d. Owner interfaces and furnishing of items.
 - e. Interfaces with Separate Contracts.
 - f. Regulatory agency approvals.
 - g. Punch list.
 3. Procurement Activities: Include procurement process activities for the following long lead-time items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
 4. Submittal Review Time: Include review and resubmittal times indicated in Section 01 33 00 "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with submittal schedule.
 5. Startup and Testing Time: Include no fewer than 15 days for startup and testing.
 6. Commissioning Time: Include no fewer than 15 days for commissioning.
 7. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
 8. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and Final Completion.
- D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.
1. Phasing: Arrange list of activities on schedule by phase.
 2. Work under More Than One Contract: Include a separate activity for each contract.
 3. Products Ordered in Advance: Include a separate activity for each product.
 4. Work Restrictions: Show the effect of the following items on the schedule:
 - a. Coordination with existing construction.
 - b. Limitations of continued occupancies.
 - c. Uninterruptible services.
 - d. Partial occupancy before Substantial Completion.
 - e. Use-of-premises restrictions.
 - f. Provisions for future construction.
 - g. Seasonal variations.
 - h. Environmental control.
 5. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:
 - a. Subcontract awards.
 - b. Submittals.
 - c. Purchases.
 - d. Mockups.
 - e. Fabrication.
 - f. Sample testing.

- g. Deliveries.
 - h. Installation.
 - i. Tests and inspections.
 - j. Adjusting.
 - k. Curing.
 - l. Startup and placement into final use and operation.
 - m. Commissioning.
6. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:
- a. Structural completion.
 - b. Temporary enclosure and space conditioning.
 - c. Permanent space enclosure.
 - d. Completion of mechanical installation.
 - e. Completion of electrical installation.
 - f. Substantial Completion.
- E. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:
- 1. Unresolved issues.
 - 2. Unanswered Requests for Information.
 - 3. Rejected or unreturned submittals.
 - 4. Notations on returned submittals.
 - 5. Pending modifications affecting the Work and the Contract Time.
- F. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.
- 1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
 - 2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
 - 3. As the Work progresses, indicate Final Completion percentage for each activity.
- G. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, equipment required to achieve compliance, and date by which recovery will be accomplished.
- H. Distribution: Distribute copies of approved schedule to Architect, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
- 1. Post copies in Project meeting rooms and temporary field offices.
 - 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

1.8 GANTT-CHART SCHEDULE REQUIREMENTS

- A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's Construction Schedule within 30 days of date established for the Notice to Proceed.
 - 1. Base schedule on the startup construction schedule and additional information received since the start of Project.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.
 - 1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

1.9 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
 - 1. List of subcontractors at Project site.
 - 2. List of separate contractors at Project site.
 - 3. Approximate count of personnel at Project site.
 - 4. Equipment at Project site.
 - 5. Material deliveries.
 - 6. High and low temperatures and general weather conditions, including presence of rain or snow.
 - 7. Testing and inspection.
 - 8. Accidents.
 - 9. Meetings and significant decisions.
 - 10. Unusual events.
 - 11. Stoppages, delays, shortages, and losses.
 - 12. Meter readings and similar recordings.
 - 13. Emergency procedures.
 - 14. Orders and requests of authorities having jurisdiction.
 - 15. Change Orders received and implemented.
 - 16. Construction Change Directives received and implemented.
 - 17. Services connected and disconnected.
 - 18. Equipment or system tests and startups.
 - 19. Partial completions and occupancies.
 - 20. Substantial Completions authorized.
- B. Material Location Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site. Indicate the following categories for stored materials:
 - 1. Material stored prior to previous report and remaining in storage.
 - 2. Material stored prior to previous report and since removed from storage and installed.
 - 3. Material stored following previous report and remaining in storage.
- C. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for

Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

- D. Unusual Event Reports: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, responses by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.
1. Submit unusual event reports directly to Owner within one day(s) of an occurrence. Distribute copies of report to parties affected by the occurrence.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 32 00

SECTION 01 32 33 - PHOTOGRAPHIC DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for the following:
 - 1. Preconstruction photographs.
 - 2. Concealed Work photographs.
 - 3. Periodic construction photographs.
 - 4. Final Completion construction photographs.
- B. Related Requirements:
 - 1. Section 01 77 00 "Closeout Procedures" for submitting photographic documentation as Project Record Documents at Project closeout.
 - 2. Section 02 41 19 "Selective Demolition" for photographic documentation before selective demolition operations commence.

1.3 INFORMATIONAL SUBMITTALS

- A. Key Plan: Submit key plan of Project site and building with notation of vantage points marked for location and direction of each photograph. Indicate elevation or story of construction. Include same information as corresponding photographic documentation.
- B. Digital Photographs: Submit image files within three days of taking photographs.
 - 1. Submit photos. Include copy of key plan indicating each photograph's location and direction.
 - 2. Identification: Provide the following information with each image description:
 - a. Name of Project.
 - b. Name and contact information for photographer.
 - c. Name of Architect.
 - d. Name of Contractor.
 - e. Date photograph was taken.
 - f. Description of location, vantage point, and direction.
 - g. Unique sequential identifier keyed to accompanying key plan.

1.4 FORMATS AND MEDIA

- A. Digital Photographs: Provide color images in JPG format, produced by a digital camera with minimum sensor size of 12 megapixels, and at an image resolution of not less than 3200 by 2400 pixels. Use flash in low light levels or backlit conditions.
- B. Digital Images: Submit digital media as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.
- C. File Names: Name media files with date Project area and sequential numbering suffix.

1.5 CONSTRUCTION PHOTOGRAPHS

- A. General: Take photographs with maximum depth of field and in focus.
 - 1. Maintain key plan with each set of construction photographs that identifies each photographic location.
- B. Preconstruction Photographs: Before commencement of the Work, take photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points.
 - 1. Take 20 photographs to show existing conditions adjacent to property before starting the Work.
 - 2. Take 20 photographs of existing buildings either on or adjoining property, to accurately record physical conditions at start of construction.
 - 3. Take additional photographs as required to record settlement or cracking of adjacent structures, pavements, and improvements.
- C. Concealed Work Photographs: Before proceeding with installing work that will conceal other work, take photographs sufficient in number, with annotated descriptions, to record nature and location of concealed Work, including, but not limited to, the following:
 - 1. Underground utilities.
 - 2. Underslab services.
 - 3. Piping.
 - 4. Electrical conduit.
 - 5. Waterproofing and weather-resistant barriers.
- D. Periodic Construction Photographs: Take 20 photographs weekly. Select vantage points to show status of construction and progress since last photographs were taken.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 32 33

SECTION 01 33 00 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Submittal schedule requirements.
2. Administrative and procedural requirements for submittals.

B. Related Requirements:

1. Section 01 31 00 "Project Management and Coordination" for submitting coordination drawings .
2. Section 01 32 00 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
3. Section 01 32 33 "Photographic Documentation" for submitting preconstruction photographs, periodic construction photographs, and Final Completion construction photographs.
4. Section 01 40 00 "Quality Requirements" for submitting test and inspection reports, and schedule of tests and inspections.
5. Section 01 77 00 "Closeout Procedures" for submitting closeout submittals and maintenance material submittals.
6. Section 01 78 23 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
7. Section 01 78 39 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
8. Section 01 79 00 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."

- B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

1.4 LETTER OF CONFORMANCE

- A. Where product data, shop drawings, samples, installation instructions, or certificates are required, General Contractor shall have the option of submitting a Letter of Conformance to the Architect for each product submitted, provided the submittal complies with the specifications. Refer to sample "Conformance Letter" at the end of this section.
- B. When the conformance letter is submitted for products, no submittal review will be conducted, but the General Contractor must maintain product data, shop drawings, samples, installation instructions, certificates, and mock-ups (as applicable) on file at the job site for those products.

1.5 SUBMITTAL SCHEDULE

- A. Submittal Schedule: Submit, as an action submittal, a list of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.
 - 1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
 - 2. Initial Submittal Schedule: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
 - 3. Final Submittal Schedule: Submit concurrently with the first complete submittal of Contractor's construction schedule.
 - a. Submit revised submittal schedule as required to reflect changes in current status and timing for submittals.
 - 4. Format: Arrange the following information in a tabular format:
 - a. Scheduled date for first submittal.
 - b. Specification Section number and title.
 - c. Submittal Category: Action; informational.
 - d. Name of subcontractor.
 - e. Description of the Work covered.
 - f. Scheduled date for Architect's final release or approval.
 - g. Scheduled dates for purchasing.
 - h. Scheduled date of fabrication.
 - i. Scheduled dates for installation.
 - j. Activity or event number.

1.6 SUBMITTAL FORMATS

- A. Submittal Information: Include the following information in each submittal:
1. Project name.
 2. Date.
 3. Name of Architect.
 4. Name of Contractor.
 5. Name of firm or entity that prepared submittal.
 6. Names of subcontractor, manufacturer, and supplier.
 7. Unique submittal number, including revision identifier. Include Specification Section number with sequential alphanumeric identifier and alphanumeric suffix for resubmittals.
 8. Category and type of submittal.
 9. Submittal purpose and description.
 10. Number and title of Specification Section, with paragraph number and generic name for each of multiple items.
 11. Drawing number and detail references, as appropriate.
 12. Indication of full or partial submittal.
 13. Location(s) where product is to be installed, as appropriate.
 14. Other necessary identification.
 15. Remarks.
 16. Contractors Stamp.
- B. Options: Identify options requiring selection by Architect.
- C. Deviations and Additional Information: On each submittal, clearly indicate deviations from requirements in the Contract Documents, including minor variations and limitations; include relevant additional information and revisions, other than those requested by Architect on previous submittals. Indicate by highlighting on each submittal or noting on attached separate sheet.
- D. Electronic Submittals: Prepare submittals as PDF package, incorporating complete information into each PDF file. Name PDF file with submittal number.
1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.

2. Place a permanent label or title block on each submittal item for identification; include name of firm or entity that prepared submittal.
3. Provide a space approximately 6 by 8 inches on label or beside title block to record Contractor's review and approval markings and action taken by Architect.

1.7 SUBMITTAL PROCEDURES

- A. Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
 1. Email: Prepare submittals as PDF package and transmit to Architect by sending via email. Include PDF transmittal form. Include information in email subject line as requested by Architect.
 - a. Architect will return annotated file. Annotate and retain one copy of file as a digital Project Record Document file.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
 3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
 4. Coordinate transmittal of submittals for related parts of the Work specified in different Sections, so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 1. Initial Review: Allow 10 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 3. Resubmittal Review: Allow 10 days for review of each resubmittal.

- D. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
 - 1. Note date and content of previous submittal.
 - 2. Note date and content of revision in label or title block, and clearly indicate extent of revision.
 - 3. Resubmit submittals until they are marked with no exceptions noted or exceptions noted from Architect's action stamp.
- E. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- F. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with no exceptions noted or exceptions noted notation from Architect's action stamp.

1.8 SUBMITTAL REQUIREMENTS

- A. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
 - 1. If information must be specially prepared for submittal because standard published data are unsuitable for use, submit as Shop Drawings, not as Product Data.
 - 2. Mark each copy of each submittal to show which products and options are applicable.
 - 3. Include the following information, as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Application of testing agency labels and seals.
 - g. Notation of coordination requirements.
 - h. Availability and delivery time information.
 - 4. For equipment, include the following in addition to the above, as applicable:
 - a. Wiring diagrams that show factory-installed wiring.
 - b. Printed performance curves.
 - c. Operational range diagrams.
 - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
 - 5. Submit Product Data before Shop Drawings, and before or concurrently with Samples.
- B. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
 - a. Identification of products.
 - b. Schedules.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 - f. Relationship and attachment to adjoining construction clearly indicated.
 - g. Seal and signature of professional engineer if specified.
 2. Paper Sheet Size: Except for templates, patterns, and similar full-size Drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches.
- C. Samples: Submit Samples for review of type, color, pattern, and texture for a check of these characteristics with other materials.
1. Transmit Samples that contain multiple, related components, such as accessories together in one submittal package.
 2. Identification: Permanently attach label on unexposed side of Samples that includes the following:
 - a. Project name and submittal number.
 - b. Generic description of Sample.
 - c. Product name and name of manufacturer.
 - d. Sample source.
 - e. Number and title of applicable Specification Section.
 - f. Specification paragraph number and generic name of each item.
 3. Email Transmittal: Provide PDF transmittal. Include digital image file illustrating Sample characteristics and identification information for record.
 4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
 - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
 - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
 5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units, showing the full range of colors, textures, and patterns available.
 6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

- D. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:
1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
 2. Manufacturer and product name, and model number if applicable.
 3. Number and name of room or space.
 4. Location within room or space.
- E. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- F. Design Data: Prepare and submit written and graphic information indicating compliance with indicated performance and design criteria in individual Specification Sections. Include list of assumptions and summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Number each page of submittal.
- G. Certificates:
1. Certificates and Certifications Submittals: Submit a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity. Provide a notarized signature where indicated.
 2. Installer Certificates: Submit written statements on manufacturer's letterhead, certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
 3. Manufacturer Certificates: Submit written statements on manufacturer's letterhead, certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
 4. Material Certificates: Submit written statements on manufacturer's letterhead, certifying that material complies with requirements in the Contract Documents.
 5. Product Certificates: Submit written statements on manufacturer's letterhead, certifying that product complies with requirements in the Contract Documents.
 6. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of AWS B2.1/B2.1M on AWS forms. Include names of firms and personnel certified.
- H. Test and Research Reports:
1. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for substrate preparation and primers required.

2. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
3. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
4. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
5. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
6. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
 - a. Name of evaluation organization.
 - b. Date of evaluation.
 - c. Time period when report is in effect.
 - d. Product and manufacturers' names.
 - e. Description of product.
 - f. Test procedures and results.
 - g. Limitations of use.

I. Letter of Conformance:

1. When Action Submittals and Informational Submittals are specified in individual sections, the General Contractor shall have the option of submitting a completed Letter of Conformance.
2. The General Contractor shall submit a completed Letter of Conformance for each product in lieu of the required submittal procedures.
3. When the Letter of Conformance is submitted, no submittal review will be completed by the Architect.
4. By submitting a completed Letter of Conformance, the General Contractor certifies that the Product meets all requirements of the Contract Documents.
5. The following submittals can not be submitted with a completed Letter of Conformance:
 - a. Products other than the "Basis of Design" where specified in individual sections.
 - b. Delegated Design Submittals.
 - c. Substitutions.
 - d. Samples requiring color selection.
 - e. Project Closeout submittals.

6. The General Contractor shall maintain product data, shop drawings, samples, installation instructions, certificates, mock-ups, and all other specified product requirements on file at the job site for the duration of the project.
7. When required by testing agencies, authorities having jurisdiction (AHJ), and / or commissioning agents, the Contractor shall provide all required product information.

1.9 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 1. If criteria indicated are insufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF file and three paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.
 1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

1.10 CONTRACTOR'S REVIEW

- A. Action Submittals and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- B. Contractor's Approval: Indicate Contractor's approval for each submittal with a uniform approval stamp. Include name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.
 1. Identify variations from Contract Documents and product or system limitations that may be detrimental to successful performance of the completed work.
 2. When revised for resubmission, clearly identify all changes made since prior submission.
 3. Architect will not review submittals received from Contractor that do not have Contractor's review and approval.
 4. Contractor to verify field measurements.

1.11 ARCHITECT'S REVIEW

- A. Action Submittals: Architect will review each submittal, indicate corrections or revisions required, and return.
 - 1. PDF Submittals: Architect will indicate, via markup on each submittal, the appropriate action.
- B. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.
- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Architect will return without review submittals received from sources other than Contractor.
- F. Submittals not required by the Contract Documents will be returned by Architect without action.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 33 00

SECTION 01 35 16 - ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

- A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.
- B. Consolidate: To strengthen loose or deteriorated materials in place.
- C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.
- D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.
- E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.
- F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.
- G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.
- H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.
- I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.
- J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.
- K. Retain: To keep existing items that are not to be removed or dismantled.
- L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

- A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.
1. Schedule construction operations in sequence required to obtain best Work results.
 2. Coordinate sequence of alteration work activities to accommodate the following:
 - a. Owner's continuing occupancy of portions of existing building.
 - b. Owner's partial occupancy of completed Work.
 - c. Other known work in progress.
 - d. Tests and inspections.
 3. Detail sequence of alteration work, with start and end dates.
 4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
 5. Use of elevator and stairs.
 6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.
- B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project building(s) and site. Some work is near circulation patterns and adjacent to restricted areas. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Access to restricted areas may not be obstructed. Plan and execute the Work accordingly.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

- A. Preliminary Conference for Alteration Work: Before starting alteration work, conduct conference at Project site.
1. Attendees: In addition to representatives of Owner, Architect, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
 2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:
 - a. Alteration Work Sub-schedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
 - b. Fire-prevention plan.
 - c. Governing regulations.
 - d. Areas where existing construction is to remain and the required protection.
 - e. Hauling routes.
 - f. Sequence of alteration work operations.
 - g. Storage, protection, and accounting for salvaged and specially fabricated items.
 - h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
 - i. Qualifications of personnel assigned to alteration work and assigned duties.

- j. Requirements for extent and quality of work, tolerances, and required clearances.
 - k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.
- 3. Reporting: Record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.
- B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.
 - 1. Attendees: In addition to representatives of Owner, Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
 - 2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.
 - a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
 - b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
 - c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:
 - 1) Interface requirements of alteration work with other Project Work.
 - 2) Status of submittals for alteration work.
 - 3) Access to alteration work locations.
 - 4) Effectiveness of fire-prevention plan.
 - 5) Quality and work standards of alteration work.
 - 6) Change Orders for alteration work.
 - 3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 INFORMATIONAL SUBMITTALS

- A. Alteration Work Sub-schedule:
 - 1. Submit alteration work sub-schedule within seven days of date established for commencement of alteration work.

- B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.
- C. Alteration Work Program: Submit 30 days before work begins.
- D. Fire-Prevention Plan: Submit 30 days before work begins.

1.7 QUALITY ASSURANCE

- A. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of five recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.
 - 1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.
 - a. Construct new mockups of required work whenever a supervisor is replaced.
- B. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.
- C. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.
 - 1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
 - 2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.
- D. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.
- E. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.8 STORAGE AND HANDLING OF SALVAGED MATERIALS

- A. Salvaged Materials:
 - 1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.

2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.9 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings and preconstruction photographs.

1. Comply with requirements specified in Section 01 32 33 "Photographic Documentation."

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner items that have been removed.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear

surfaces within existing spaces, areas, rooms, and openings, including temporary protection, by 12 inches or more.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

- A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.
 - 1. Use only proven protection methods, appropriate to each area and surface being protected.
 - 2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
 - 3. Erect temporary barriers to form and maintain fire-egress routes.
 - 4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
 - 5. Contain dust and debris generated by alteration work and prevent it from reaching the public or adjacent surfaces.
 - 6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
 - 7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.
 - 8. Provide supplemental sound-control treatment to isolate demolition work from other areas of the building.
- B. Temporary Protection of Materials to Remain:
 - 1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
 - 2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.
- C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.
- D. Utility and Communications Services:
 - 1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
 - 2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
 - 3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

- E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.
 - 1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
 - 2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.
- F. Existing Roofing: Prior to the start of work in an area, install roofing protection.

3.2 PROTECTION FROM FIRE

- A. General: Follow fire-prevention plan and the following:
 - 1. Comply with NFPA 241 requirements unless otherwise indicated.
 - 2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.
 - a. If combustible material cannot be removed, provide fire blankets to cover such materials.
- B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:
 - 1. Obtain Owner's approval for operations involving use of welding or other high-heat equipment. Use of open-flame equipment is not permitted. Notify Owner at least 72 hours before each occurrence, indicating location of such work.
 - 2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
 - 3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
 - 4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
 - 5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
 - 6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:
 - a. Train each fire watch in the proper operation of fire-control equipment and alarms.
 - b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
 - c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
 - d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to

detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.

- e. Maintain fire-watch personnel at each area of Project site until two hours after conclusion of daily work.
- C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.
- D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.
 - 1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 PROTECTION DURING APPLICATION OF CHEMICALS

- A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.
- B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.
- C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.
- D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.
- E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

3.4 GENERAL ALTERATION WORK

- A. Have specialty work performed only by qualified specialists.
- B. Ensure that supervisory personnel are present when work begins and during its progress.
- C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs. Comply with requirements in Section 01 32 33 "Photographic Documentation."
- D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

- E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.
 - 1. Do not proceed with the work in question until directed by Architect.

END OF SECTION 01 35 16

SECTION 01 40 00 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
 - 2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
 - 3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, Commissioning Authority, or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

- A. Experienced: When used with an entity or individual, "experienced," unless otherwise further described, means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
- C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.
 - 1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).
- D. Mockups: Physical assemblies of portions of the Work constructed to establish the standard by which the Work will be judged. Mockups are not Samples.
 - 1. Mockups are used for one or more of the following:

- a. Verify selections made under Sample submittals.
 - b. Demonstrate aesthetic effects.
 - c. Demonstrate the qualities of products and workmanship.
 - d. Demonstrate successful installation of interfaces between components and systems.
 - e. Perform preconstruction testing to determine system performance.
 - 2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
 - 3. In-Place Mockups: Mockups constructed on-site in their actual final location as part of permanent construction.
- E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.
- F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
- G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).
- H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" has the same meaning as the term "testing agency."
- I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.
- 1.4 DELEGATED DESIGN SERVICES
- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
- 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

- A. **Conflicting Standards and Other Requirements:** If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.
- B. **Minimum Quantity or Quality Levels:** The quantity or quality level shown or specified is the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

- A. **Contractor's Statement of Responsibility:** When required by authorities having jurisdiction, submit copy of written statement of responsibility submitted to authorities having jurisdiction before starting work on the following systems:
 - 1. Seismic-force-resisting system, designated seismic system, or component listed in the Statement of Special Inspections.
 - 2. Primary wind-force-resisting system or a wind-resisting component listed in the Statement of Special Inspections.
- B. **Testing Agency Qualifications:** For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- C. **Reports:** Prepare and submit certified written reports and documents as specified.
- D. **Permits, Licenses, and Certificates:** For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 REPORTS AND DOCUMENTS

- A. **Test and Inspection Reports:** Prepare and submit certified written reports specified in other Sections. Include the following:
 - 1. Date of issue.
 - 2. Project title and number.
 - 3. Name, address, telephone number, and email address of testing agency.
 - 4. Dates and locations of samples and tests or inspections.
 - 5. Names of individuals making tests and inspections.
 - 6. Description of the Work and test and inspection method.
 - 7. Identification of product and Specification Section.
 - 8. Complete test or inspection data.
 - 9. Test and inspection results and an interpretation of test results.

10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
 12. Name and signature of laboratory inspector.
 13. Recommendations on retesting and reinspecting.
- B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:
1. Name, address, telephone number, and email address of technical representative making report.
 2. Statement on condition of substrates and their acceptability for installation of product.
 3. Statement that products at Project site comply with requirements.
 4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
 5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 6. Statement of whether conditions, products, and installation will affect warranty.
 7. Other required items indicated in individual Specification Sections.
- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
1. Name, address, telephone number, and email address of factory-authorized service representative making report.
 2. Statement that equipment complies with requirements.
 3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 4. Statement of whether conditions, products, and installation will affect warranty.
 5. Other required items indicated in individual Specification Sections.

1.8 QUALITY ASSURANCE

- A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.
- F. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
- G. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- H. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:
 - 1. Provide test specimens representative of proposed products and construction.
 - 2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
 - 3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
 - 4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
 - 5. When testing is complete, remove test specimens and test assemblies, and mockups; do not reuse products on Project.
 - 6. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect and Commissioning Authority, with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
- J. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
 - 1. Build mockups of size indicated.
 - 2. Build mockups in location indicated or, if not indicated, as directed by Architect.
 - 3. Notify owner's representative seven days in advance of dates and times when mockups will be constructed.
 - 4. Employ supervisory personnel who will oversee mockup construction. Employ workers who will be employed to perform same tasks during the construction at Project.
 - 5. Demonstrate the proposed range of aesthetic effects and workmanship.
 - 6. Obtain owner's approval of mockups before starting corresponding Work, fabrication, or construction.

- a. Allow seven days for initial review and each re-review of each mockup.
7. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
8. Demolish and remove mockups when directed unless otherwise indicated.

1.9 QUALITY CONTROL

- A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.
 1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
- B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.
 1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
 2. Engage a qualified testing agency to perform quality-control services.
 - a. Contractor will not employ same entity engaged by Owner, unless agreed to in writing by Owner.
 3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
 4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- D. Testing Agency Responsibilities: Cooperate with Architect, Commissioning Authority and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
 1. Notify Architect, Commissioning Authority, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform duties of Contractor.

- E. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."
- F. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- G. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
 - 1. Access to the Work.
 - 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 - 3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
 - 4. Facilities for storage and field curing of test samples.
 - 5. Delivery of samples to testing agencies.
 - 6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 - 7. Security and protection for samples and for testing and inspection equipment at Project site.
- H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.
 - 1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.10 SPECIAL TESTS AND INSPECTIONS

- A. Special Tests and Inspections: Owner will engage a qualified testing agency to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, and as follows:
 - 1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures, and reviewing the completeness and adequacy of those procedures to perform the Work.
 - 2. Notifying Architect, Commissioning Authority, and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
 - 3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect and Commissioning Authority with copy to Contractor and to authorities having jurisdiction.
 - 4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
 - 5. Interpreting tests and inspections, and stating in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
 - 6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

- A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:
 - 1. Date test or inspection was conducted.
 - 2. Description of the Work tested or inspected.
 - 3. Date test or inspection results were transmitted to Architect.
 - 4. Identification of testing agency or special inspector conducting test or inspection.
- B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, Commissioning Authority's, and authorities' having jurisdiction reference during normal working hours.
 - 1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

- A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 01 40 00

SECTION 01 42 00 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."
- D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."
- E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": Unload, temporarily store, unpack, assemble, erect, place, anchor, apply, work to dimension, finish, cure, protect, clean, and similar operations at Project site.
- H. "Provide": Furnish and install, complete and ready for the intended use.
- I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

REFERENCES

Marion County Children's Services – Door Replacements

01 42 00 - 1

GPD Project No. 202570.00
BID / PERMIT: 01/12/2026

1. For standards referenced by applicable building codes, comply with dates of standards as listed in building codes.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale's "Encyclopedia of Associations: National Organizations of the U.S." or in Columbia Books' "National Trade & Professional Associations of the United States."
- B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. The information in this list is subject to change and is believed to be accurate as of the date of the Contract Documents.
1. AABC - Associated Air Balance Council; www.aabc.com.
 2. AAMA - American Architectural Manufacturers Association; www.aamanet.org.
 3. AAPFCO - Association of American Plant Food Control Officials; www.aapfco.org.
 4. AASHTO - American Association of State Highway and Transportation Officials; www.transportation.org.
 5. AATCC - American Association of Textile Chemists and Colorists; www.aatcc.org.
 6. ABMA - American Bearing Manufacturers Association; www.americanbearings.org.
 7. ABMA - American Boiler Manufacturers Association; www.abma.com.
 8. ACI - American Concrete Institute; (Formerly: ACI International); www.concrete.org.
 9. ACPA - American Concrete Pipe Association; www.concrete-pipe.org.
 10. AEIC - Association of Edison Illuminating Companies, Inc. (The); www.aeic.org.
 11. AF&PA - American Forest & Paper Association; www.afandpa.org.
 12. AGA - American Gas Association; www.aga.org.
 13. AHAM - Association of Home Appliance Manufacturers; www.aham.org.
 14. AHRI - Air-Conditioning, Heating, and Refrigeration Institute (The); www.ahrinet.org.
 15. AI - Asphalt Institute; www.asphaltinstitute.org.
 16. AIA - American Institute of Architects (The); www.aia.org.
 17. AISC - American Institute of Steel Construction; www.aisc.org.
 18. AISI - American Iron and Steel Institute; www.steel.org.
 19. AITC - American Institute of Timber Construction; www.aitc-glulam.org.
 20. AMCA - Air Movement and Control Association International, Inc.; www.amca.org.
 21. ANSI - American National Standards Institute; www.ansi.org.
 22. AOSA - Association of Official Seed Analysts, Inc.; www.aosaseed.com.
 23. APA - APA - The Engineered Wood Association; www.apawood.org.
 24. APA - Architectural Precast Association; www.archprecast.org.
 25. API - American Petroleum Institute; www.api.org.
 26. ARI - Air-Conditioning & Refrigeration Institute; (See AHRI).
 27. ARI - American Refrigeration Institute; (See AHRI).
 28. ARMA - Asphalt Roofing Manufacturers Association; www.asphaltroofing.org.
 29. ASCE - American Society of Civil Engineers; www.asce.org.
 30. ASCE/SEI - American Society of Civil Engineers/Structural Engineering Institute; (See ASCE).

REFERENCES

31. ASHRAE - American Society of Heating, Refrigerating and Air-Conditioning Engineers; www.ashrae.org.
32. ASME - ASME International; (American Society of Mechanical Engineers); www.asme.org.
33. ASSE - American Society of Sanitary Engineering; www.asse-plumbing.org.
34. ASSP - American Society of Safety Professionals (The); www.assp.org.
35. ASTM - ASTM International; www.astm.org.
36. ATIS - Alliance for Telecommunications Industry Solutions; www.atis.org.
37. AVIXA - Audiovisual and Integrated Experience Association; (Formerly: Infocomm International); www.soundandcommunications.com.
38. AWEA - American Wind Energy Association; www.awea.org.
39. AWI - Architectural Woodwork Institute; www.awinet.org.
40. AWMAC - Architectural Woodwork Manufacturers Association of Canada; www.awmac.com.
41. AWWA - American Water Works Association; www.awwa.org.
42. AWS - American Welding Society; www.aws.org.
43. AWWA - American Water Works Association; www.awwa.org.
44. BHMA - Builders Hardware Manufacturers Association; www.buildershardware.com.
45. BIA - Brick Industry Association (The); www.gobrick.com.
46. BICSI - BICSI, Inc.; www.bicsi.org.
47. BIFMA - BIFMA International; (Business and Institutional Furniture Manufacturer's Association); www.bifma.org.
48. BISSC - Baking Industry Sanitation Standards Committee; www.bissc.org.
49. BWF - Badminton World Federation; (Formerly: International Badminton Federation); www.bissc.org.
50. CDA - Copper Development Association; www.copper.org.
51. CE - Conformite Europeenne; www.ec.europa.eu/growth/single-market/ce-marking.
52. CEA - Canadian Electricity Association; www.electricity.ca.
53. CFFA - Chemical Fabrics and Film Association, Inc.; www.chemicalfabricsandfilm.com.
54. CFSEI - Cold-Formed Steel Engineers Institute; www.cfsei.org.
55. CGA - Compressed Gas Association; www.cganet.com.
56. CIMA - Cellulose Insulation Manufacturers Association; www.cellulose.org.
57. CISCA - Ceilings & Interior Systems Construction Association; www.cisca.org.
58. CISPI - Cast Iron Soil Pipe Institute; www.cispi.org.
59. CLFMI - Chain Link Fence Manufacturers Institute; www.chainlinkinfo.org.
60. CPA - Composite Panel Association; www.compositepanel.org.
61. CRI - Carpet and Rug Institute (The); www.carpet-rug.org.
62. CRRC - Cool Roof Rating Council; www.coolroofs.org.
63. CRSI - Concrete Reinforcing Steel Institute; www.crsi.org.
64. CSA - CSA Group; www.csa-group.org.
65. CSI - Construction Specifications Institute (The); www.csiresources.org.
66. CSSB - Cedar Shake & Shingle Bureau; www.cedarbureau.org.
67. CTA - Consumer Technology Association; www.cta.tech.
68. CTI - Cooling Technology Institute; (Formerly: Cooling Tower Institute); www.coolingtechnology.org.
69. CWC - Composite Wood Council; (See CPA).
70. DASMA - Door and Access Systems Manufacturers Association; www.dasma.com.
71. DHA - Decorative Hardwoods Association; (Formerly: Hardwood Plywood & Veneer Association); www.decorativehardwoods.org.
72. DHI - Door and Hardware Institute; www.dhi.org.
73. ECA - Electronic Components Association; (See ECIA).
74. ECAMA - Electronic Components Assemblies & Materials Association; (See ECIA).
75. ECIA - Electronic Components Industry Association; www.ecianow.org.
76. EIA - Electronic Industries Alliance; (See TIA).
77. EIMA - EIFS Industry Members Association; www.eima.com.
78. EJMA - Expansion Joint Manufacturers Association, Inc.; www.ejma.org.

REFERENCES

79. EOS/ESD Association; (Electrostatic Discharge Association); www.esda.org.
80. ESTA - Entertainment Services and Technology Association; (See PLASA).
81. ETL - Intertek (See Intertek); www.intertek.com.
82. EVO - Efficiency Valuation Organization; www.evo-world.org.
83. FCI - Fluid Controls Institute; www.fluidcontrolsinstitute.org.
84. FIBA - Federation Internationale de Basketball; (The International Basketball Federation); www.fiba.com.
85. FIVB - Federation Internationale de Volleyball; (The International Volleyball Federation); www.fivb.org.
86. FM Approvals - FM Approvals LLC; www.fmglobal.com.
87. FM Global - FM Global; (Formerly: FMG - FM Global); www.fmglobal.com.
88. FRSA - Florida Roofing, Sheet Metal Contractors Association, Inc.; www.floridarooft.com.
89. FSA - Fluid Sealing Association; www.fluidsealing.com.
90. FSC - Forest Stewardship Council U.S.; www.fscus.org.
91. GA - Gypsum Association; www.gypsum.org.
92. GANA - Glass Association of North America; (See NGA).
93. GS - Green Seal; www.greenseal.org.
94. HI - Hydraulic Institute; www.pumps.org.
95. HI/GAMA - Hydronics Institute/Gas Appliance Manufacturers Association; (See AHRI).
96. HMMA - Hollow Metal Manufacturers Association; (See NAAMM).
97. HPVA - Hardwood Plywood & Veneer Association; (See DHA).
98. HPW - H. P. White Laboratory, Inc.; www.hpwhite.com.
99. IAPSC - International Association of Professional Security Consultants; www.iapsc.org.
100. IAS - International Accreditation Service; www.iasonline.org.
101. ICBO - International Conference of Building Officials; (See ICC).
102. ICC - International Code Council; www.iccsafe.org.
103. ICEA - Insulated Cable Engineers Association, Inc.; www.icea.net.
104. ICPA - International Cast Polymer Association; www.theicpa.com.
105. ICRI - International Concrete Repair Institute, Inc.; www.icri.org.
106. IEC - International Electrotechnical Commission; www.iec.ch.
107. IEEE - Institute of Electrical and Electronics Engineers, Inc. (The); www.ieee.org.
108. IES - Illuminating Engineering Society; (Formerly: Illuminating Engineering Society of North America); www.ies.org.
109. IESNA - Illuminating Engineering Society of North America; (See IES).
110. IEST - Institute of Environmental Sciences and Technology; www.iest.org.
111. IGMA - Insulating Glass Manufacturers Alliance; www.igmaonline.org.
112. IGSHPA - International Ground Source Heat Pump Association; www.igshpa.org.
113. II - Infocomm International; (See AVIXA).
114. ILI - Indiana Limestone Institute of America, Inc.; www.iliiai.com.
115. Intertek - Intertek Group; (Formerly: ETL SEMCO; Intertek Testing Service NA); www.intertek.com.
116. ISA - International Society of Automation (The); (Formerly: Instrumentation, Systems, and Automation Society); www.isa.org.
117. ISAS - Instrumentation, Systems, and Automation Society (The); (See ISA).
118. ISFA - International Surface Fabricators Association; (Formerly: International Solid Surface Fabricators Association); www.isfanow.org.
119. ISO - International Organization for Standardization; www.iso.org.
120. ISSFA - International Solid Surface Fabricators Association; (See ISFA).
121. ITU - International Telecommunication Union; www.itu.int.
122. KCMA - Kitchen Cabinet Manufacturers Association; www.kcma.org.
123. LMA - Laminating Materials Association; (See CPA).
124. LPI - Lightning Protection Institute; www.lightning.org.
125. MBMA - Metal Building Manufacturers Association; www.mbma.com.
126. MCA - Metal Construction Association; www.metalconstruction.org.
127. MFMA - Maple Flooring Manufacturers Association, Inc.; www.maplefloor.org.

REFERENCES

128. MFMA - Metal Framing Manufacturers Association, Inc.; www.metalframingmfg.org.
129. MHIA - Material Handling Industry of America; www.mhia.org.
130. MIA - Marble Institute of America; (See NSI).
131. MMPA - Moulding & Millwork Producers Association; www.wmmpa.com.
132. MPI - Master Painters Institute; www.paintinfo.com.
133. MSS - Manufacturers Standardization Society of The Valve and Fittings Industry Inc.; www.mss-hq.org.
134. NAAMM - National Association of Architectural Metal Manufacturers; www.naamm.org.
135. NACE - NACE International; (National Association of Corrosion Engineers International); www.nace.org.
136. NADCA - National Air Duct Cleaners Association; www.nadca.com.
137. NAIMA - North American Insulation Manufacturers Association; www.naima.org.
138. NALP - National Association of Landscape Professionals; www.landscapeprofessionals.org.
139. NBGQA - National Building Granite Quarries Association, Inc.; www.nbgqa.com.
140. NBI - New Buildings Institute; www.newbuildings.org.
141. NCAA - National Collegiate Athletic Association (The); www.ncaa.org.
142. NCMA - National Concrete Masonry Association; www.ncma.org.
143. NEBB - National Environmental Balancing Bureau; www.nebb.org.
144. NECA - National Electrical Contractors Association; www.necanet.org.
145. NeLMA - Northeastern Lumber Manufacturers Association; www.nelma.org.
146. NEMA - National Electrical Manufacturers Association; www.nema.org.
147. NETA - InterNational Electrical Testing Association; www.netaworld.org.
148. NFHS - National Federation of State High School Associations; www.nfhs.org.
149. NFPA - National Fire Protection Association; www.nfpa.org.
150. NFPA - NFPA International; (See NFPA).
151. NFRC - National Fenestration Rating Council; www.nfrc.org.
152. NGA - National Glass Association (The); (Formerly: Glass Association of North America); www.glass.org.
153. NHLA - National Hardwood Lumber Association; www.nhla.com.
154. NLGA - National Lumber Grades Authority; www.nlga.org.
155. NOFMA - National Oak Flooring Manufacturers Association; (See NWFA).
156. NOMMA - National Ornamental & Miscellaneous Metals Association; www.nomma.org.
157. NRCA - National Roofing Contractors Association; www.nrca.net.
158. NRMCA - National Ready Mixed Concrete Association; www.nrmca.org.
159. NSF - NSF International; www.nsf.org.
160. NSI - National Stone Institute; (Formerly: Marble Institute of America); www.naturalstoneinstitute.org.
161. NSPE - National Society of Professional Engineers; www.nspe.org.
162. NSSGA - National Stone, Sand & Gravel Association; www.nssga.org.
163. NTMA - National Terrazzo & Mosaic Association, Inc. (The); www.ntma.com.
164. NWFA - National Wood Flooring Association; www.nwfa.org.
165. NWRA - National Waste & Recycling Association; www.wasterecycling.org.
166. PCI - Precast/Prestressed Concrete Institute; www.pci.org.
167. PDI - Plumbing & Drainage Institute; www.pdionline.org.
168. PLASA - PLASA; (Formerly: ESTA - Entertainment Services and Technology Association); www.plasa.org.
169. RCSC - Research Council on Structural Connections; www.boltcouncil.org.
170. RFCI - Resilient Floor Covering Institute; www.rfci.com.
171. RIS - Redwood Inspection Service; www.redwoodinspection.com.
172. SAE - SAE International; www.sae.org.
173. SCTE - Society of Cable Telecommunications Engineers; www.scte.org.
174. SDI - Steel Deck Institute; www.sdi.org.
175. SDI - Steel Door Institute; www.steeldoor.org.
176. SEFA - Scientific Equipment and Furniture Association (The); www.sefalabs.com.

REFERENCES

177. SEI/ASCE - Structural Engineering Institute/American Society of Civil Engineers; (See ASCE).
178. SIA - Security Industry Association; www.siaonline.org.
179. SJI - Steel Joist Institute; www.steeljoist.org.
180. SMA - Screen Manufacturers Association; www.smainfo.org.
181. SMACNA - Sheet Metal and Air Conditioning Contractors' National Association; www.smacna.org.
182. SMPTE - Society of Motion Picture and Television Engineers; www.smpte.org.
183. SPFA - Spray Polyurethane Foam Alliance; www.sprayfoam.org.
184. SPIB - Southern Pine Inspection Bureau; www.spib.org.
185. SPRI - Single Ply Roofing Industry; www.spri.org.
186. SRCC - Solar Rating & Certification Corporation; www.solar-rating.org.
187. SSINA - Specialty Steel Industry of North America; www.ssina.com.
188. SSPC - SSPC: The Society for Protective Coatings; www.sspc.org.
189. STI - Steel Tank Institute; www.steeltank.com.
190. SWI - Steel Window Institute; www.steelwindows.com.
191. SWPA - Submersible Wastewater Pump Association; www.swpa.org.
192. TCA - Tilt-Up Concrete Association; www.tilt-up.org.
193. TCNA - Tile Council of North America, Inc.; www.tileusa.com.
194. TEMA - Tubular Exchanger Manufacturers Association, Inc.; www.tema.org.
195. TIA - Telecommunications Industry Association (The); (Formerly: TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance); www.tiaonline.org.
196. TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance; (See TIA).
197. TMS - The Masonry Society; www.masonrysociety.org.
198. TPI - Truss Plate Institute; www.tpinst.org.
199. TPI - Turfgrass Producers International; www.turfgrasssod.org.
200. TRI - Tile Roofing Institute; www.tilerroofing.org.
201. UL - Underwriters Laboratories Inc.; www.ul.com.
202. UNI - Uni-Bell PVC Pipe Association; www.uni-bell.org.
203. USAV - USA Volleyball; www.usavolleyball.org.
204. USGBC - U.S. Green Building Council; www.usgbc.org.
205. USITT - United States Institute for Theatre Technology, Inc.; www.usitt.org.
206. WA - Wallcoverings Association; www.wallcoverings.org.
207. WCLIB - West Coast Lumber Inspection Bureau; www.wclib.org.
208. WCMA - Window Covering Manufacturers Association; www.wcmanet.org.
209. WDMA - Window & Door Manufacturers Association; www.wdma.com.
210. WI - Woodwork Institute; www.wicnet.org.
211. WSRCA - Western States Roofing Contractors Association; www.wsrca.com.

C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is believed to be accurate as of the date of the Contract Documents.

1. DIN - Deutsches Institut fur Normung e.V.; www.din.de.
2. IAPMO - International Association of Plumbing and Mechanical Officials; www.iapmo.org.
3. ICC - International Code Council; www.iccsafe.org.
4. ICC-ES - ICC Evaluation Service, LLC; www.icc-es.org.

D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Information is subject to change and is up to date as of the date of the Contract Documents.

REFERENCES

1. COE - Army Corps of Engineers; www.usace.army.mil.
2. CPSC - Consumer Product Safety Commission; www.cpsc.gov.
3. DOC - Department of Commerce; National Institute of Standards and Technology; www.nist.gov.
4. DOD - Department of Defense; www.quicksearch.dla.mil.
5. DOE - Department of Energy; www.energy.gov.
6. EPA - Environmental Protection Agency; www.epa.gov.
7. FAA - Federal Aviation Administration; www.faa.gov.
8. FG - Federal Government Publications; www.gpo.gov/fdsys.
9. GSA - General Services Administration; www.gsa.gov.
10. HUD - Department of Housing and Urban Development; www.hud.gov.
11. LBL - Lawrence Berkeley National Laboratory; Environmental Energy Technologies Division; www.eetd.lbl.gov.
12. OSHA - Occupational Safety & Health Administration; www.osha.gov.
13. SD - Department of State; www.state.gov.
14. TRB - Transportation Research Board; National Cooperative Highway Research Program; The National Academies; www.trb.org.
15. USDA - Department of Agriculture; Agriculture Research Service; U.S. Salinity Laboratory; www.ars.usda.gov.
16. USDA - Department of Agriculture; Rural Utilities Service; www.usda.gov.
17. USDOJ - Department of Justice; Office of Justice Programs; National Institute of Justice; www.ojp.usdoj.gov.
18. USP - U.S. Pharmacopeial Convention; www.usp.org.
19. USPS - United States Postal Service; www.usps.com.

E. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. CFR - Code of Federal Regulations; Available from Government Printing Office; www.govinfo.gov.
2. DOD - Department of Defense; Military Specifications and Standards; Available from DLA Document Services; www.quicksearch.dla.mil.
3. DSCC - Defense Supply Center Columbus; (See FS).
4. FED-STD - Federal Standard; (See FS).
5. FS - Federal Specification; Available from DLA Document Services; www.quicksearch.dla.mil.
 - a. Available from Defense Standardization Program; www.dsp.dla.mil.
 - b. Available from General Services Administration; www.gsa.gov.
 - c. Available from National Institute of Building Sciences/Whole Building Design Guide; www.wbdg.org.
6. MILSPEC - Military Specification and Standards; (See DOD).
7. USAB - United States Access Board; www.access-board.gov.
8. USATBCB - U.S. Architectural & Transportation Barriers Compliance Board; (See USAB).

F. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

REFERENCES

1. CBHF; State of California; Department of Consumer Affairs; Bureau of Electronic and Appliance Repair, Home Furnishings and Thermal Insulation; www.bearhfti.ca.gov.
2. CCR; California Code of Regulations; Office of Administrative Law; California Title 24 Energy Code; www.calregs.com.
3. CDHS; California Department of Health Services; (See CDPH).
4. CDPH; California Department of Public Health; Indoor Air Quality Program; www.cdph.ca.gov/Programs/CCDPHP/DEODC/EHLB/IAQ/Pages/Main-Page.aspx.
5. CPUC; California Public Utilities Commission; www.cpuc.ca.gov.
6. SCAQMD; South Coast Air Quality Management District; www.aqmd.gov.
7. TFS; Texas A&M Forest Service; Sustainable Forestry and Economic Development; www.txforests-service.tamu.edu.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 42 00

SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
 - 1. Section 01 10 00 "Summary" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

- A. Installation, removal, and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Owner, Architect, vendors, occupants of Project, testing agencies, and authorities having jurisdiction.
- B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.
- C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

1.4 INFORMATIONAL SUBMITTALS

- A. Site Utilization Plan: Show temporary facilities, temporary utility lines and connections, staging areas, construction site entrances, vehicle circulation, and parking areas for construction personnel.
- B. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.
- C. Moisture- and Mold-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage and mold. Describe delivery, handling, storage, installation, and protection provisions for materials subject to water absorption or water damage.

1. Indicate procedures for discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and requirements for replacing water-damaged Work.
 2. Indicate sequencing of work that requires water, such as sprayed fire-resistive materials, plastering, and terrazzo grinding, and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.
 3. Indicate methods to be used to avoid trapping water in finished work.
- D. Dust- and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Include the following:
1. Locations of dust-control partitions at each phase of work.
 2. HVAC system isolation schematic drawing.
 3. Location of proposed air-filtration system discharge.
 4. Waste-handling procedures.
 5. Other dust-control measures.
- E. Noise and Vibration Control Plan: Identify construction activities that may impact the occupancy and use of existing spaces within the building or adjacent existing buildings, whether occupied by others, or occupied by the Owner. Include the following:
1. Methods used to meet the goals and requirements of the Owner.
 2. Concrete cutting method(s) to be used.
 3. Location of construction devices on the site.
 4. Show compliance with the use and maintenance of quieted construction devices for the duration of the Project.
 5. Indicate activities that may disturb building occupants and that are planned to be performed during non-standard working hours as coordinated with the Owner.
 6. Indicate locations of sensitive equipment areas or other areas requiring special attention as identified by Owner. Indicate means for complying with Owner's requirements.

1.5 QUALITY ASSURANCE

- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.
- C. Accessible Temporary Egress: Comply with applicable provisions in the United States Access Board's ADA-ABA Accessibility Guidelines and ICC/ANSI A117.1.

1.6 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10-mil minimum thickness, with flame-spread rating of 15 or less in accordance with ASTM E84 and passing NFPA 701 Test Method 2.
- B. Dust-Control Adhesive-Surface Walk-Off Mats: Provide mats, minimum 36 by 60 inches.
- C. Insulation: Unfaced mineral-fiber blanket, manufactured from glass, slag wool, or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively.

2.2 TEMPORARY FACILITIES

- A. Storage and Fabrication Sheds: Provide sheds sized, furnished, and equipped to accommodate materials and equipment for construction operations.
 - 1. Use of Owner's storage area(s) may be possible with owner's prior approval.
 - 2. Store combustible materials apart from building.

2.3 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.
- B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
 - 1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
 - 2. Heating, Cooling, and Dehumidifying Units: Listed and labeled for type of fuel being consumed, by a qualified testing agency acceptable to authorities having jurisdiction, and marked for intended location and application.
 - 3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of 8 at each return-air grille in system and remove at end of construction.
- C. Air-Filtration Units: Primary and secondary HEPA-filter-equipped portable units with four-stage filtration. Provide single switch for emergency shutoff. Configure to run continuously.

PART 3 - EXECUTION

3.1 TEMPORARY FACILITIES, GENERAL

- A. Conservation: Coordinate construction and use of temporary facilities with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.
 - 1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

3.2 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
 - 1. Locate facilities to limit site disturbance as specified in Section 01 10 00 "Summary."
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.
- C. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.
 - 1. Prior to commencing work, isolate the HVAC system in area where work is to be performed according to coordination drawings.
 - a. Disconnect supply and return ductwork in work area from HVAC systems servicing occupied areas.
 - b. Maintain negative air pressure within work area, using HEPA-equipped air-filtration units, starting with commencement of temporary partition construction, and continuing until removal of temporary partitions is complete.
 - 2. Maintain dust partitions during the Work. Use vacuum collection attachments on dust-producing equipment. Isolate limited work within occupied areas using portable dust-containment devices.
 - 3. Perform daily construction cleanup and final cleanup using approved, HEPA-filter-equipped vacuum equipment.

3.3 TEMPORARY UTILITY INSTALLATION

- A. Water Service: Connect to Owner's existing water service facilities. Clean and maintain water service facilities in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.
- B. Sanitary Facilities: Provide temporary toilets, wash facilities, safety shower and eyewash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

1. Use of Permanent Toilets: Use of Owner's existing or new toilet facilities will be permitted, as long as facilities are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.
 - C. Temporary Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.
 1. Provide temporary dehumidification systems when required to reduce ambient and substrate moisture levels to level required to allow installation or application of finishes and their proper curing or drying.
 - D. Electric Power Service: Connect to Owner's existing electric power service. Maintain equipment in a condition acceptable to Owner.
 - E. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
 1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.
- 3.4 SUPPORT FACILITIES INSTALLATION
- A. Traffic Controls: Comply with requirements of authorities having jurisdiction.
 1. Protect existing site improvements to remain, including curbs, pavement, and utilities.
 2. Maintain access for fire-fighting equipment and access to fire hydrants.
 - B. Parking: Use designated areas of Owner's existing parking areas for construction personnel.
 - C. Storage and Staging: Use designated areas of Project site for storage and staging needs.
 - D. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.
 1. Temporary Signs: Provide other signs as indicated and as required to inform public and individuals seeking entrance to Project.
 - a. Provide temporary, directional signs for construction personnel and visitors.
 2. Maintain and touch up signs, so they are legible at all times.
 - E. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with progress cleaning requirements in Section 01 73 00 "Execution."
 - F. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.
 1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

- G. Temporary Stairs: Until permanent stairs are available, provide temporary stairs where ladders are not adequate.
- H. Existing Stair Usage: Use of Owner's existing stairs will be permitted, provided stairs are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore stairs to condition existing before initial use.
 - 1. Provide protective coverings, barriers, devices, signs, or other procedures to protect stairs and to maintain means of egress. If stairs become damaged, restore damaged areas, so no evidence remains of correction work.

3.5 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.
 - 1. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.
- B. Pest Control: Engage pest-control service to recommend practices to minimize attraction and harboring of rodents, roaches, and other pests and to perform extermination and control procedures at regular intervals, so Project will be free of pests and their residues at Substantial Completion. Perform control operations lawfully, using materials approved by authorities having jurisdiction.
- C. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.
- D. Temporary Egress: Provide temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction. Provide signage directing occupants to temporary egress.
- E. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
 - 1. Where heating or cooling is needed and permanent enclosure is incomplete, insulate temporary enclosures.
- F. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate areas occupied by Owner and tenants from fumes and noise.
 - 1. Construct dustproof partitions with two layers of 6-mil polyethylene sheet on each side. Cover floor with two layers of 6-mil polyethylene sheet, extending sheets 18 inches up the sidewalls. Overlap and tape full length of joints. Cover floor with fire-retardant-treated plywood.
 - a. Construct vestibule and airlock at each entrance through temporary partition with not less than 48 inches between doors. Maintain water-dampened foot mats in vestibule.

2. Where fire-resistance-rated temporary partitions are indicated or are required by authorities having jurisdiction, construct partitions according to the rated assemblies.
 3. Insulate partitions to control noise transmission to occupied areas.
 4. Seal joints and perimeter. Equip partitions with gasketed dustproof doors and security locks where openings are required.
 5. Protect air-handling equipment.
 6. Provide walk-off mats at each entrance through temporary partition.
- G. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.
1. Prohibit smoking in construction areas. Comply with additional limits on smoking specified in other Sections.
 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition in accordance with requirements of authorities having jurisdiction.
 3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
 4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign, stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.6 MOISTURE AND MOLD CONTROL

- A. Moisture and Mold Protection: Protect stored materials and installed Work in accordance with Moisture and Mold Protection Plan.
- B. Exposed Construction Period: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
1. Protect porous materials from water damage.
 2. Protect stored and installed material from flowing or standing water.
 3. Keep porous and organic materials from coming into prolonged contact with concrete.
 4. Remove standing water from decks.
 5. Keep deck openings covered or dammed.
- C. Partially Enclosed Construction Period: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:
1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
 2. Keep interior spaces reasonably clean and protected from water damage.
 3. Periodically collect and remove waste containing cellulose or other organic matter.
 4. Discard or replace water-damaged material.
 5. Do not install material that is wet.
 6. Discard and replace stored or installed material that begins to grow mold.
 7. Perform work in a sequence that allows wet materials adequate time to dry before enclosing the material in gypsum board or other interior finishes.

- D. Controlled Construction Period: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:
 - 1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
 - 2. Use temporary or permanent HVAC system to control humidity within ranges specified for installed and stored materials.
 - 3. Comply with manufacturer's written instructions for temperature, relative humidity, and exposure to water limits.
 - a. Hygroscopic materials that may support mold growth, including wood and gypsum-based products, that become wet during the course of construction and remain wet for 48 hours are considered defective and require replacing.
 - b. Measure moisture content of materials that have been exposed to moisture during construction operations or after installation. Record readings beginning at time of exposure and continuing daily for 48 hours. Identify materials containing moisture levels higher than allowed. Report findings in writing to Architect.
 - c. Remove and replace materials that cannot be completely restored to their manufactured moisture level within 48 hours.

3.7 OPERATION, TERMINATION, AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.
- B. Maintenance: Maintain facilities in good operating condition until removal.
 - 1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
- C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.
- D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
 - 2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 01 77 00 "Closeout Procedures."

END OF SECTION 01 50 00

SECTION 01 60 00 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
 - 1. Section 01 25 00 "Substitution Procedures" for requests for substitutions.
 - 2. Section 01 42 00 "References" for applicable industry standards for products specified.
 - 3. Section 01 77 00 "Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
 - 3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.
 - 1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of

additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

- C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.
- D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:
 - 1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
 - 2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.
- E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 01 33 00 "Submittal Procedures."
- F. Substitution: Refer to Section 01 25 00 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
 - 1. Resolution of Compatibility Disputes between Multiple Contractors:
 - a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
 - b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.
- B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.
 - 1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
 - 2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:
 - a. Name of product and manufacturer.
 - b. Model and serial number.

- c. Capacity.
- d. Speed.
- e. Ratings.

- 3. See individual identification Sections in Divisions 26, and 28 for additional equipment identification requirements.

1.5 COORDINATION

- A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling:
 - 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
 - 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 - 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 - 4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.
- C. Storage:
 - 1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
 - 2. Store products to allow for inspection and measurement of quantity or counting of units.
 - 3. Store materials in a manner that will not endanger Project structure.
 - 4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
 - 5. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
 - 6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
 - 7. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations

on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.
1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
 2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
 3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. Submittal Time: Comply with requirements in Section 01 77 00 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
 2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
 4. Where products are accompanied by the term "as selected," Architect will make selection.
 5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
 6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.
 - a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Architect, whose determination is final.
- B. Product Selection Procedures:
1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

- a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."
2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
 - a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."
3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
 - a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."
4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.
 - a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
 - b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.
5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
 - a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."
6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.
 - a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
 - b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.
7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

- a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.
- C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
 - 1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

- A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:
 - 1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
 - 2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
 - 3. Evidence that proposed product provides specified warranty.
 - 4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
 - 5. Samples, if requested.
- B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 01 33 00 "Submittal Procedures."
 - 1. Form of Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
 - 2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
- C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 60 00

SECTION 01 73 00 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:
 - 1. Construction layout.
 - 2. Field engineering and surveying.
 - 3. Installation of the Work.
 - 4. Cutting and patching.
 - 5. Progress cleaning.
 - 6. Starting and adjusting.
 - 7. Protection of installed construction.
- B. Related Requirements:
 - 1. Section 01 10 00 "Summary" for coordination of limits on use of Project site.
 - 2. Section 02 41 19 "Selective Demolition" for demolition and removal of selected portions of the building.
 - 3. Section 07 84 13 "Penetration Firestopping" for patching penetrations in fire-rated construction.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 INFORMATIONAL SUBMITTALS

- A. Cutting and Patching Plan: Submit plan describing procedures at least 10 days prior to the time cutting and patching will be performed. Include the following information:
 - 1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
 - 2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.

3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.
 - a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

1.5 QUALITY ASSURANCE

- A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
 1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
 2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
 3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
 4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Comply with requirements specified in other Sections.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.
- C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.
1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
 2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
- B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.
- B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

- A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the existing conditions. If discrepancies are discovered, notify Architect and Construction Manager promptly.
- B. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.
- C. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect.

3.4 INSTALLATION

- A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
 - 1. Make vertical work plumb, and make horizontal work level.
 - 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 - 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.
- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.
- F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.
- G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to

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confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

- H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.
 - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
 - 2. Allow for building movement, including thermal expansion and contraction.
 - 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.
- J. Repair or remove and replace damaged, defective, or nonconforming Work.
 - 1. Comply with Section 01 77 00 "Closeout Procedures" for repairing or removing and replacing defective Work.

3.5 CUTTING AND PATCHING

- A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
- B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.
- C. Temporary Support: Provide temporary support of Work to be cut.
- D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 01 10 00 "Summary."
- F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to prevent interruption to occupied areas.

- G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
 3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
 4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
 6. Proceed with patching after construction operations requiring cutting are complete.
- H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Architect. Provide materials and comply with installation requirements specified in other Sections, where applicable.
1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
 2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
 - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
 - b. Restore damaged pipe covering to its original condition.
 3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
 - a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.
 4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
 5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.
- I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.6 FINISHING

- A. Except where specifically noted to remain unfinished, prepare, prime, and finish exposed elements of installed materials and products, whether or not indicated on the Finish Schedule, and in a manner acceptable to the Owner and Architect.
1. Finish surfaces of installed work that are not pre-finished by the manufacturer or fabricator, including but not limited to metal, wood, cementitious elements, and paper-covered elements.
 2. Finishing includes but is not limited to, as applicable, insulating, filling, and sealing joints between frames and substrates, surface preparation, priming and painting or staining and sealing in accordance with the manufacturer's recommendations and the Owner's existing finish scheme.
 3. Final colors and sheen will be selected by the Architect.
 4. Do not conceal or paint over labels, warnings, tags, certificates, or other information required by authorities having jurisdiction.
 5. Refer to Division 09 Sections and the manufacturer's instructions for additional finishing requirements.
- B. Additional Building Envelope Requirements: Execute the Work in a manner that optimizes the moisture resistance, thermal performance, and acoustical performance of the facility. As such:
1. Back-prime and weather-proof components installed as part of building shell, substructure and foundation construction.
 - a. Weatherproofing includes but is not limited to membranes, drainage fill, screening, mastics, flashing, sealants, and coatings as indicated on the Drawings, specified in subsequent Sections, required by authorities having jurisdiction, and recommended by referenced standards and manufacturers
 2. Seal the backs and edges of wood, sheathing, gypsum board, insulation, concrete, and other potentially absorptive materials that will be exposed to the weather and damp or humid conditions.
 3. Isolate dissimilar metals from each other to prohibit galvanic action.
 4. Isolate metals and other corrosion-sensitive materials from components containing deleterious or otherwise reactive chemicals, including but not limited to pressure-treated wood, solvents, and incompatible sealants.
 5. Install permanent water stops in intersecting elements of concrete foundations to prevent the intrusion of water under slabs.
 6. Fill voids and annular spaces between dissimilar building components with insulation, gaskets, and joint fillers to assure the moisture resistance, thermal performance, and acoustical performance qualities of the building.
 7. Insulate and seal all voids in the building shell whether or not designated in a work scope definition or identified in the Contract Documents, but which is an ordinary procedure according to referenced standards and manufacturer recommendations.
 8. Assure positive, uninterrupted drainage of roofs, ledges, parapets, sills, pavement, graded areas, and other facility components that may collect precipitation. Assure that gutters, drainage lines, swales, ditches and other conveying elements direct water to legal collection and discharge points so as to preserve constructed elements from water damage.
 - a. Provide gratings, filters, and similar elements that prevent the intrusion of debris into drainage structures and permit periodic cleanout. Secure gratings and covers in a manner acceptable to the owner so as to prevent theft.
 9. Construct walls, eaves, soffits, plenums, attics, parapets and other similar elements to properly drain and ventilate to prevent condensation and precipitation from damaging building shell elements and adversely affecting indoor air quality.
 - a. Provide vents, louvers, weep systems, and similar elements that are designed to prevent the intrusion of insects, rodents, birds, and similar wildlife into

concealed spaces by means of inert polymer screens, wicks, Matrices, and other means.

10. Assure that fasteners selected are of the correct type for the applications indicated, are corrosion-resistant, and will not react with the penetrated substrates when installed. Space fasteners appropriately. Provide pre-finished fasteners when required for aesthetic effect.
 11. Account for thermal movement of installed materials in executing the Work.
 - a. Incorporate washers, gaskets, movement joints, and other appropriate means according to manufacturer instructions and referenced standards.
 12. Coat primed and unprimed ferrous metals with suitable finish systems approved by the Architect.
 - a. Unless otherwise indicated, do not paint, stain, or otherwise coat stainless steel, chrome, bronze, brass, or other metals that have received a defined mechanical finish and are intended to remain exposed.
 13. Refer to subsequent Sections and the manufacturer's instructions for additional requirements.
- C. Additional Building Interior Requirements: Execute the Work in a manner that optimizes the moisture resistance, thermal performance, and acoustical performance of the facility. As such:
1. Seal the backs and edges of wood, sheathing, gypsum board, insulation, concrete, and other potentially absorptive materials that will be exposed to the water and damp or humid conditions.
 2. Isolate dissimilar metals from each other to prohibit galvanic action.
 3. Seal and tape all vapors barriers to the interior and exterior walls, pipes, conduits and other penetrations to maintain the vapor system.
 4. Fill voids and annular spaces that contain penetrations from piping, conduit, ductwork, beams and joist, bracing, etc., with insulation, gaskets, and joint fillers to assure the acoustical and other required performance qualities of the building.
 5. Fill voids and annular spaces between dissimilar building components with insulation, gaskets, and joint fillers to assure the acoustical performance qualities of the building.
 6. Insulate and seal all voids in the building shell whether or not designated in a work scope definition or identified in the Contract Documents, but which is an ordinary procedure according to referenced standards and manufacturer recommendations, including but not limited to the intersection of walls, floor, windows, doors, penetrations.
 7. Assure that fasteners selected are of the correct type for the applications indicated, are corrosion-resistant, and will not react with the penetrated substrates when installed. Space fasteners appropriately. Provide pre-finished fasteners when required for aesthetic effect.
 8. Account for thermal movement of installed materials in executing the Work.
 - a. Incorporate washers, gaskets, movement joints, and other appropriate means according to manufacturer instructions and referenced standards.
 9. Coat primed and unprimed ferrous metals with suitable finish systems approved by the Architect.
 - a. Unless otherwise indicated, do not paint, stain, or otherwise coat stainless steel, chrome, bronze, brass, or other metals that have received a defined mechanical finish and are intended to remain exposed.
 10. Refer to subsequent Sections and the manufacturer's instructions for additional requirements.

3.7 PROGRESS CLEANING

- A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

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1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
 - a. Use containers intended for holding waste materials of type to be stored.
- B. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.
1. Remove liquid spills promptly.
 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- D. Work installed: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.
- F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 50 00 "Temporary Facilities and Controls."
- H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

- A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 01 91 13 "General Commissioning Requirements."
- B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

- C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.
- D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- E. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.
- C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.
- D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 01 73 00

SECTION 01 77 00 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for Contract closeout, including, but not limited to, the following:
 - 1. Substantial Completion procedures.
 - 2. Final completion procedures.
 - 3. Warranties.
 - 4. Final cleaning.
 - 5. Repair of the Work.
- B. Related Requirements:
 - 1. Section 01 78 23 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
 - 2. Section 01 78 39 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
 - 3. Section 01 79 00 "Demonstration and Training" for requirements to train the Owner's maintenance personnel to adjust, operate, and maintain products, equipment, and systems.

1.3 DEFINITIONS

- A. List of Incomplete Items: Contractor-prepared list of items to be completed or corrected, prepared for the Architect's use prior to Architect's inspection, to determine if the Work is substantially complete.
- B. The Developer is the person or entity identified as such in the agreement and is referred to throughout the contract documents as if singular in number. The term "Developer" means the developer or the developer's authorized representative.
- C. The Owner's Representative is the person or entity identified as such in the agreement and is referred to throughout the contract documents as if singular in number. The term "Owner's Representative" means the Owner's Representative or the Owner authorized representative.
- D. Contract conditions from project to project may allow that the two above definitions be interchangeable. The "Developer" shall complete actions listed in this section for Fee-for-Service program contracts. The "Owner's Representative" shall complete actions listed in this section for other contract types.
- E. ACTION SUBMITTALS

- F. Product Data: For each type of cleaning agent.
- G. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.
- H. Certified List of Incomplete Items: Final submittal at Final Completion.

1.4 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest-control inspection.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items required by other Sections.

1.6 SUBSTANTIAL COMPLETION PROCEDURES

- A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's "punch list"), indicating the value of each item on the list and reasons why the Work is incomplete.
- B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
 - 1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction, permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 - 2. Submit closeout submittals specified in other Division 01 Sections, including Project Record Documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
 - 3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
 - 4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Owner. Label with manufacturer's name and model number.
 - a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Owner's signature for receipt of submittals.
 - 5. Submit testing, adjusting, and balancing records.
 - 6. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

- C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
1. Advise Owner of pending insurance changeover requirements.
 2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
 3. Complete startup and testing of systems and equipment.
 4. Perform preventive maintenance on equipment used prior to Substantial Completion.
 5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 01 79 00 "Demonstration and Training."
 - a. Schedule training with Owner, with at least seven day's advance notice.
 6. Advise Owner of changeover in utility services.
 7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
 8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
 9. Complete final cleaning requirements.
 10. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Developer will either proceed with inspection or notify Contractor of unfulfilled requirements. Developer will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Developer, that must be completed or corrected before certificate will be issued.
1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
 2. Results of completed inspection will form the basis of requirements for Final Completion.

1.7 FINAL COMPLETION PROCEDURES

- A. Submittals Prior to Final Completion: Before requesting final inspection for determining Final Completion, complete the following:
1. Submit a final Application for Payment to the Developer, with the established attached form, which include the following items:
 - a. Permanent Certificate of Occupancy
 - b. Execute and deliver certificate from the developer and the general contractor confirming completion (form COMP)
 - c. Waiver of Liens from Developer, General Contractor, and for all Sub Contractor & material suppliers, (Attached is a list of subcontractors with their Names, Addresses, and Phone Numbers)
 - d. Affidavit of release of liens (6706A G.C.)
 - e. Final Draw request and Owner's approval (including and remaining Soft Costs)

- f. Sign off from Owner's Project Manager (OPM)
 - g. Execution and deliver Site Engineer Certification (form ENG)
 - h. Title date down to be obtained by Owner (not earlier than 5 business days prior to date of payment)
 - 2. Certified List of Incomplete Items: Submit certified copy of Developer's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Developer. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
 - 3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
 - 4. Submit pest-control final inspection report.
 - 5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Developer will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
- 1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.8 LIST OF INCOMPLETE ITEMS

- A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
- 1. Organize list of spaces in sequential order, listed by room or space number.
 - 2. Organize items applying to each space by major element, including categories for ceilings, individual walls, floors, equipment, and building systems.
 - 3. Include the following information at the top of each page:
 - a. Project name.
 - b. Date.
 - c. Name of Developer
 - d. Name of Contractor.
 - e. Page number.
 - 4. Submit list of incomplete items in the following format:
 - a. PDF Electronic File: Architect through Developer, will return annotated file.

1.9 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of

Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.

- B. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.
 - 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
 - 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
 - 3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
 - 4. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
- C. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
 - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
 - a. Clean Project site of rubbish, waste material, litter, and other foreign substances.
 - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.

- c. Rake grounds that are not planted, mulched, or paved to a smooth, even-textured surface.
 - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
 - e. Remove snow and ice to provide safe access to building.
 - f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
 - g. Remove debris and surface dust from limited-access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
 - h. Clean flooring, removing debris, dirt, and staining; clean according to manufacturer's recommendations.
 - i. Vacuum and mop concrete.
 - j. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
 - k. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
 - l. Remove labels that are not permanent.
 - m. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
 - n. Clean luminaires, lamps, globes, and reflectors to function with full efficiency.
 - o. Leave Project clean and ready for occupancy.
- C. Pest Control: Comply with pest control requirements in Section 01 50 00 "Temporary Facilities and Controls." Prepare written report.
 - D. Construction Waste Disposal: Comply with waste-disposal requirements in Section 01 50 00 "Temporary Facilities and Controls."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations required by Section 01 73 00 "Execution" before requesting inspection for determination of Substantial Completion.
- B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.
 - 1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
 - 2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that show evidence of repair or restoration.

- a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.
3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
4. Replace burned-out bulbs, bulbs noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.

END OF SECTION 01 77 00

SECTION 01 78 23 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
 - 1. Operation and maintenance documentation directory manuals.
 - 2. Emergency manuals.
 - 3. Systems and equipment operation manuals.
 - 4. Systems and equipment maintenance manuals.
 - 5. Product maintenance manuals.
- B. Related Requirements:
 - 1. Section 01 33 00 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
 - 2. Section 01 91 13 "General Commissioning Requirements" for verification and compilation of data into operation and maintenance manuals.

1.3 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

- A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
 - 1. DEVELOPER will comment on whether content of operation and maintenance submittals is acceptable.
 - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operation and maintenance manuals in the following format:
 - 1. Submit three paper copies.

- C. Comply with Section 01 77 00 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

1.5 FORMAT OF OPERATION AND MAINTENANCE MANUALS

- A. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.
 - 1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
 - b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
 - 2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
 - 3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment. Enclose title pages and directories in clear plastic sleeves.
 - 4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
 - 5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

1.6 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
 - 1. Title page.
 - 2. Table of contents.
 - 3. Manual contents.
- B. Title Page: Include the following information:
 - 1. Subject matter included in manual.
 - 2. Name and address of Project.
 - 3. Name and address of Owner.
 - 4. Date of submittal.
 - 5. Name and contact information for Contractor.

6. Name and contact information for Construction Manager.
 7. Name and contact information for Architect.
 8. Name and contact information for Commissioning Authority.
 9. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
 10. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

1.7 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY MANUAL

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals. List items and their location to facilitate ready access to desired information. Include the following:
1. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.
 2. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.
 3. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

1.8 EMERGENCY MANUALS

- A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- B. Content: Organize manual into a separate section for each of the following:
1. Type of emergency.
 2. Emergency instructions.
 3. Emergency procedures.
- C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:

1. Fire.
 2. Flood.
 3. Gas leak.
 4. Water leak.
 5. Power failure.
 6. Water outage.
 7. System, subsystem, or equipment failure.
 8. Chemical release or spill.
- D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- E. Emergency Procedures: Include the following, as applicable:
1. Instructions on stopping.
 2. Shutdown instructions for each type of emergency.
 3. Operating instructions for conditions outside normal operating limits.
 4. Required sequences for electric or electronic systems.
 5. Special operating instructions and procedures.

1.9 SYSTEMS AND EQUIPMENT OPERATION MANUALS

- A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.
1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
 2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
 2. Performance and design criteria if Contractor has delegated design responsibility.
 3. Operating standards.
 4. Operating procedures.
 5. Operating logs.
 6. Wiring diagrams.
 7. Control diagrams.
 8. Piped system diagrams.
 9. Precautions against improper use.
 10. License requirements including inspection and renewal dates.
- C. Descriptions: Include the following:
1. Product name and model number. Use designations for products indicated on Contract Documents.
 2. Manufacturer's name.
 3. Equipment identification with serial number of each component.
 4. Equipment function.

5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

D. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

F. Piped Systems: Diagram piping as installed, and identify color coding where required for identification.

1.10 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds as described below.

C. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

D. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents.

Identify data applicable to the Work and delete references to information not applicable.

- a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
 3. Identification and nomenclature of parts and components.
 4. List of items recommended to be stocked as spare parts.
- E. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
1. Test and inspection instructions.
 2. Troubleshooting guide.
 3. Precautions against improper maintenance.
 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 5. Aligning, adjusting, and checking instructions.
 6. Demonstration and training video recording, if available.
- F. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
 2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.
- G. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- H. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.
- I. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.
- J. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
1. Do not use original project record documents as part of maintenance manuals.

1.11 PRODUCT MAINTENANCE MANUALS

- A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.
- C. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- D. Product Information: Include the following, as applicable:
 - 1. Product name and model number.
 - 2. Manufacturer's name.
 - 3. Color, pattern, and texture.
 - 4. Material and chemical composition.
 - 5. Reordering information for specially manufactured products.
- E. Maintenance Procedures: Include manufacturer's written recommendations and the following:
 - 1. Inspection procedures.
 - 2. Types of cleaning agents to be used and methods of cleaning.
 - 3. List of cleaning agents and methods of cleaning detrimental to product.
 - 4. Schedule for routine cleaning and maintenance.
 - 5. Repair instructions.
- F. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 78 23

SECTION 01 78 39 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for Project Record Documents, including the following:
 - 1. Record Drawings.
 - 2. Record specifications.
 - 3. Record Product Data.
- B. Related Requirements:
 - 1. Section 01 77 00 "Closeout Procedures" for general closeout procedures.
 - 2. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

- A. Record Drawings: Comply with the following:
 - 1. Number of Copies: Submit copies of Record Drawings as follows:
 - a. Submittal:
 - 1) Submit one (1) paper-copy set(s) of marked-up record prints and PDF electronic files of scanned record prints to Developer for final payment documentation.
 - 2) Print each drawing, whether or not changes and additional information were recorded.
- B. Record Specifications: Submit one (1) paper-copy of Project's Specifications, including addenda and contract modifications, and (1) scanned PDF electronic file of marked-up copy of Specifications, to Developer for final payment documentation.
- C. Record Product Data: Submit one (1) paper-copy of each submittal, and (1) scanned PDF electronic file of each submittal, to Developer for final payment documentation.

1.4 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
 - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in an acceptable drawing technique.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.
 - b. Revisions to details shown on Drawings.
 - c. Depths of foundations.
 - d. Locations and depths of underground utilities.
 - e. Revisions to routing of piping and conduits.
 - f. Revisions to electrical circuitry.
 - g. Actual equipment locations.
 - h. Duct size and routing.
 - i. Locations of concealed internal utilities.
 - j. Changes made by Change Order or Construction Change Directive.
 - k. Changes made following Architect's written orders.
 - l. Details not on the original Contract Drawings.
 - m. Field records for variable and concealed conditions.
 - n. Record information on the Work that is shown only schematically.
 3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
 4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
 5. Mark important additional information that was either shown schematically or omitted from original Drawings.
 6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
- B. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
 2. Format: Annotated PDF electronic file.
 3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
 4. Identification: As follows:
 - a. Project name.
 - b. Date.
 - c. Designation "PROJECT RECORD DRAWINGS."
 - d. Name of Architect.
 - e. Name of Contractor.

1.5 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.
 - 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 - 2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
 - 3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
 - 4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
 - 5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.
- B. Format: Submit record specifications as annotated PDF electronic file.

1.6 RECORD PRODUCT DATA

- A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.
- B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.
 - 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 - 2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
 - 3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.
- C. Format: Submit Record Product Data as (1) paper copy and (1) scanned PDF electronic file(s) of marked-up paper copy of Product Data.
 - 1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.7 MAINTENANCE OF RECORD DOCUMENTS

- A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 78 39

SECTION 01 79 00 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Instruction in operation and maintenance of systems, subsystems, and equipment.
 - 2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
 - 1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

1.4 CLOSEOUT SUBMITTALS

- A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module.
 - 1. Identification: On each copy, provide an applied label with the following information:
 - a. Name of Project.
 - b. Name and address of videographer.
 - c. Name of Architect.
 - d. Name of Construction Manager.
 - e. Name of Contractor.
 - f. Date of video recording.
 - 2. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.
 - 3. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

4. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper and PDF file format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

- A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.
- C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.
- D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:
 1. Inspect and discuss locations and other facilities required for instruction.
 2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
 3. Review required content of instruction.
 4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.7 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each

module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Systems and equipment operation manuals.
 - c. Systems and equipment maintenance manuals.
 - d. Product maintenance manuals.
 - e. Project Record Documents.
 - f. Identification systems.
 - g. Warranties and bonds.
 - h. Maintenance service agreements and similar continuing commitments.
3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
 - a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning.
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."
- B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

- A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
- B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 1. Owner will furnish Contractor with names and positions of participants.
- C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
 1. Schedule training with Owner with at least seven days' advance notice.
- D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

- E. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

- A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.
 - 1. At beginning of each training module, record each chart containing learning objective and lesson outline.
- B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode.
 - 1. Submit video recordings on CD-ROM or thumb drive.
 - 2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
 - 3. File Names: Utilize file names based on name of equipment generally described in video segment, as identified in Project specifications.
 - 4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:
 - a. Name of Contractor/Installer.
 - b. Business address.
 - c. Business phone number.
 - d. Point of contact.
 - e. Email address.
- C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.
 - 1. Film training session(s) in segments not to exceed 15 minutes.
 - a. Produce segments to present a single significant piece of equipment per segment.
 - b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
 - c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.
- D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.
 - 1. Furnish additional portable lighting as required.
- E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

- F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.
- G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION 01 79 00

SECTION 02 41 19 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building or structure.
2. Salvage of existing items to be reused or recycled.

B. Related Requirements:

1. Section 01 10 00 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
2. Section 01 73 00 "Execution" for cutting and patching procedures.
3. Section 01 35 16 "Alteration Project Procedures" for general protection and work procedures for alteration projects.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.

1.5 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site.
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review structural load limitations of existing structure.
 - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 - 5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For refrigerant recovery technician.
- B. Engineering Survey: Submit engineering survey of condition of building.
- C. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and, for noise control. Indicate proposed locations and construction of barriers.
- D. Schedule of Selective Demolition Activities: Indicate the following:
 - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's building manager's and other tenants' on-site operations are uninterrupted.
 - 2. Interruption of utility services. Indicate how long utility services will be interrupted.
 - 3. Coordination for shutoff, capping, and continuation of utility services.
 - 4. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- E. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Section 01 32 33 "Photographic Documentation." Submit before Work begins.
- F. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed according to EPA regulations. Include name and address of technician and date refrigerant was recovered.
- G. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.7 CLOSEOUT SUBMITTALS

- A. Inventory: Submit a list of items that have been removed and salvaged.

1.8 QUALITY ASSURANCE

- A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.9 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
 - 1. If suspected hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
- E. Storage or sale of removed items or materials on-site is not permitted.
- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
 - 1. Maintain fire-protection facilities in service during selective demolition operations.

1.10 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties. Notify warrantor before proceeding.
- B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

1.11 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

- B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Perform an engineering survey of condition of building to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of structure or adjacent structures during selective building demolition operations.
 - 1. Perform surveys as the Work progresses to detect hazards resulting from selective demolition activities.
- C. Survey of Existing Conditions: Record existing conditions by use of measured drawings and preconstruction photographs or video.
 - 1. Comply with requirements specified in Section 01 32 33 "Photographic Documentation."
 - 2. Inventory and record the condition of items to be removed and salvaged. Provide photographs or video of conditions that might be misconstrued as damage caused by salvage operations.

3.2 PREPARATION

- A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 - 1. Arrange to shut off utilities with utility companies.
 - 2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 - 3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
 - a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
 - b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
 - c. Equipment to Be Removed: Disconnect and cap services and remove equipment.

- d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
- e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
- f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
- g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

3.4 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 - 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 - 2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
 - 3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 - 4. Cover and protect furniture, furnishings, and equipment that have not been removed.
 - 5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 01 50 00 "Temporary Facilities and Controls."
- B. Temporary Shoring: Design, provide, and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.
 - 1. Strengthen or add new supports when required during progress of selective demolition.
- C. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
 - 1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
 - 2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
 - 3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 - 4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of

- hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
 - 5. Maintain fire watch during and for at least 2 hours after flame-cutting operations.
 - 6. Maintain adequate ventilation when using cutting torches.
 - 7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
 - 8. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
 - 9. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
 - 10. Dispose of demolished items and materials promptly.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
- 1. Clean salvaged items.
 - 2. Pack or crate items after cleaning. Identify contents of containers.
 - 3. Store items in a secure area until delivery to Owner.
 - 4. Transport items to Owner's storage area designated by Owner.
 - 5. Protect items from damage during transport and storage.
- D. Removed and Reinstalled Items:
- 1. Clean and repair items to functional condition adequate for intended reuse.
 - 2. Pack or crate items after cleaning and repairing. Identify contents of containers.
 - 3. Protect items from damage during transport and storage.
 - 4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Concrete: Demolish in small sections. Using power-driven saw, cut concrete to a depth of at least 3/4 inch at junctures with construction to remain. Dislodge concrete from reinforcement at perimeter of areas being demolished, cut reinforcement, and then remove remainder of concrete. Neatly trim openings to dimensions indicated.
- B. Concrete: Demolish in sections. Cut concrete full depth at junctures with construction to remain and at regular intervals using power-driven saw, and then remove concrete between saw cuts.
- C. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.
- D. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove.

- E. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI's "Recommended Work Practices for the Removal of Resilient Floor Coverings." Do not use methods requiring solvent-based adhesive strippers.
- F. Roofing: Remove no more existing roofing than what can be covered in one day by new roofing and so that building interior remains watertight and weathertight.
 - 1. Remove existing roof membrane, flashings, copings, and roof accessories.
 - 2. Remove existing roofing system down to substrate.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.
 - 1. Do not allow demolished materials to accumulate on-site.
 - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
 - 3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
- B. Burning: Do not burn demolished materials.

3.8 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 02 41 19

SECTION 06 10 00 - ROUGH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Wood products.
 - 2. Sheathing.
 - 3. Miscellaneous lumber.

1.2 DEFINITIONS

- A. Boards or Strips: Lumber of less than 2 inches nominal (38 mm actual) size in least dimension.
- B. Dimension Lumber: Lumber of 2 inches nominal (38 mm actual) size or greater but less than 5 inches nominal (114 mm actual) size in least dimension.
- C. Lumber grading agencies, and abbreviations used to reference them, include the following:
 - 1. NeLMA: Northeastern Lumber Manufacturers' Association.
 - 2. NLGA: National Lumber Grades Authority.
 - 3. SPIB: The Southern Pine Inspection Bureau.
 - 4. WCLIB: West Coast Lumber Inspection Bureau.
 - 5. WWPAA: Western Wood Products Association.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.
 - 1. Include data for wood-preservative treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained.
 - 2. Include data for fire-retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Include physical properties of treated materials based on testing by a qualified independent testing agency.
 - 3. For fire-retardant treatments, include physical properties of treated lumber both before and after exposure to elevated temperatures, based on testing by a qualified independent testing agency in accordance with ASTM D5664.
 - 4. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced to levels specified before shipment to Project site.

1.4 INFORMATIONAL SUBMITTALS

A. Material Certificates:

1. For dimension lumber specified to comply with minimum allowable unit stresses. Indicate species and grade selected for each use and design values approved by the ALSC Board of Review.
2. For preservative-treated wood products. Indicate type of preservative used and net amount of preservative retained.

1.5 QUALITY ASSURANCE

A. Not Used.

1.6 DELIVERY, STORAGE, AND HANDLING

- ##### A.
- Stack wood products flat with spacers beneath and between each bundle to provide air circulation. Protect wood products from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 SHEATHING

- ##### A.
- Exterior Gypsum Sheathing, 5/8" Moisture-Resistant Sheathing Board, Glass-Mat Gypsum Wall Sheathing.

2.2 WOOD PRODUCTS

- ##### A.
- Oriented Strand Board (OSB) sheathing is prohibited.
- ##### B.
- Maximum Moisture Content:

1. Boards: 19 percent.

2.3 WOOD-PRESERVATIVE-TREATED LUMBER

A. Preservative Treatment by Pressure Process:

1. PROTECTION AGAINST DECAY: Wood used in conjunction with roofing installations, canopy structures, and wood which is installed in contact with concrete or masonry shall be pressure treated with an approved preservative to meet American Wood Preservers Association (AWPA) Standards. Other installations shall receive prime coats suitable for finishes specified as soon as installations are completed. Back prime where dampness or warping is anticipated. Wood preservatives containing arsenic such as Chromated Copper Arsenate (CCA) for exterior construction above ground or in ground contact or fresh water is generally prohibited unless the treated materials meet EPA regulatory requirements of structural members.
2. The minimum chemical retention (lbs / cubic foot) for wood above ground is to be 0.25, for wood in contact with the ground or fresh water immersion is 0.40, and wood in the ground (structural) 0.60.

3. After cutting treated lumber, the cut end is to be retreated. Fire retardant treated wood products: Contractor shall adhere to all manufacturer's instructions and limitations for cutting and ripping to maintain product rating.
 4. All wood blocking, sawn lumber and plywood shall be fire resistant treated.
 5. All fasteners that contact treated wood (including fire retardant treated wood products) shall be hot dipped galvanized or stainless steel.
 6. After treatment, redry boards and dimension lumber to 19 percent maximum moisture content.
- B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or that does not comply with requirements for untreated material.
- C. Use of ink marking pens on surfaces of any kind of materials is prohibited.
- D. Application: Treat all rough carpentry unless otherwise indicated.
1. Wood cants, nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing.
 2. Wood sills, sleepers, blocking, furring, stripping, and similar concealed members in contact with masonry or concrete.
 3. Wood framing and furring attached directly to the interior of below-grade exterior masonry or concrete walls.
 4. Wood floor plates that are installed over concrete slabs-on-grade.

2.4 MISCELLANEOUS LUMBER

- A. Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
1. Blocking.
 2. Nailers.
- B. Concealed Boards: 19 percent maximum moisture content.
- C. The use of nontreated, construction-grade wood is suitable for use in roof assemblies provided reasonable measures are taken to ensure that the untreated wood remains reasonably dry when in service.
- D. Roofing Nailers: Structural- or No. 2-grade lumber or better; kiln-dried Douglas fir, southern pine, or wood having similar decay-resistant properties.
- E. For blocking not used for attachment of other construction, Utility, Stud, or No. 3 grade lumber of any species may be used provided that it is cut and selected to eliminate defects that will interfere with its attachment and purpose.

2.5 FASTENERS

- A. All fasteners in exterior assemblies or exterior walls to be stainless steel.

2.6 MISCELLANEOUS MATERIALS

A. Sill-Sealer Gaskets:

1. Glass-fiber-resilient insulation, fabricated in strip form, for use as a sill sealer; 1-inch (25-mm) nominal thickness, compressible to 1/32 inch (0.8 mm); selected from manufacturer's standard widths to suit width of sill members indicated.
2. Closed-cell neoprene foam, 1/4 inch (6.4 mm) thick, selected from manufacturer's standard widths to suit width of sill members indicated.
3. Self-adhering sheet consisting of 64 mils (1.6 mm) of rubberized asphalt laminated on one side to a 4-mil- (0.10-mm-) thick, polyethylene-film reinforcement, and with release liner on adhesive side; formulated for application with primer or surface conditioner.

B. Flexible Flashing: Composite, self-adhesive, flashing product consisting of a pliable, butyl rubber compound, bonded to a high-density polyethylene film, aluminum foil, or spunbonded polyolefin to produce an overall thickness of not less than 0.025 inch (0.6 mm).

C. Adhesives for Gluing Furring and Sleepers to Concrete or Masonry: Formulation complying with ASTM D3498 that is approved for use indicated by adhesive manufacturer.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Set work to required levels and lines, with members plumb, true to line, cut, and fitted. Fit rough carpentry accurately to other construction. Locate nailers, blocking, and similar supports to comply with requirements for attaching other construction.
- B. Install metal framing anchors to comply with manufacturer's written instructions. Install fasteners through each fastener hole.
- C. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
- D. Sort and select lumber so that natural characteristics do not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.
- E. Where wood-preserved-treated lumber is installed adjacent to metal decking, install continuous flexible flashing separator between wood and metal decking.
- F. Securely attach rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
 1. Table 2304.10.1, "Fastening Schedule," in ICC's International Building Code (IBC).
 2. ICC-ES evaluation report for fastener.
- G. Securely attach roofing nailers to substrates by anchoring and fastening to withstand bending, shear, or other stresses imparted by Project wind loads and fastener-resistance loads as designed in accordance with ASCE/SEI 7.

- H. Use stainless steel fasteners. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

3.2 INSTALLATION OF WOOD BLOCKING AND NAILERS

- A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.
- B. Attach wood blocking to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.
- C. Attach wood roofing nailers securely to substrate to resist the designed outward and upward wind loads indicated on Drawings and in accordance with ANSI/SPRI ED-1, Tables A6 and A7.
- D. Provide permanent grounds of dressed, pressure-preservative-treated, key-beveled lumber not less than 1-1/2 inches (38 mm) wide and of thickness required to bring face of ground to exact thickness of finish material. Remove temporary grounds when no longer required.

3.3 PROTECTION

- A. Protect wood that has been treated with inorganic boron (SBX) from weather. If, despite protection, inorganic boron-treated wood becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION 06 10 00

SECTION 06 20 13 - EXTERIOR FINISH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Exterior trim.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product. Indicate component materials, dimensions, profiles, textures, and colors and include construction and application details.

1. Include data for wood-preservative treatment from chemical-treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained. Include chemical-treatment manufacturer's written instructions for finishing treated material.
2. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced before shipment to Project site to levels specified.

B. Sustainable Design Submittals:

1. Product Certificates: For regional materials, indicating location of material manufacturer and point of extraction, harvest, or recovery for each raw material. Include distance to Project, means of transportation, and cost for each regional material.
2. Environmental Product Declaration: For each product.
3. Third-Party Certifications: For each product.
4. Third-Party Certified Life Cycle Assessment: For each product.
5. Chain-of-Custody Certificates: For certified wood products. Include statement of costs.

C. Samples: For each exposed product and for each color and texture specified.

D. Samples for Initial Selection: For each type of product involving selection of colors, profiles, or textures.

E. Samples for Verification:

1. For each species and cut of lumber, with half of exposed surface finished; 50 sq. in. for lumber.

1.3 INFORMATIONAL SUBMITTALS

A. Compliance Certificates:

1. For lumber that is not marked with grade stamp.
2. For preservative-treated wood that is not marked with treatment-quality mark.

B. Evaluation Reports: For the following, from ICC-ES:

1. Wood-preservative-treated wood.

C. Sample Warranties: For manufacturer's warranties.

1.4 FIELD CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecast weather conditions permit work to be performed and at least one coat of specified finish can be applied without exposure to rain, snow, or dampness.

B. Do not install finish carpentry materials that are wet, moisture damaged, or mold damaged.

1. Indications that materials are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
2. Indications that materials are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

1.5 WARRANTY

A. Engineered Wood Manufacturer's Warranty: Manufacturer agrees to repair or replace components of engineered wood trim that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, deformation or deterioration beyond normal weathering.
2. Warranty Period for Factory-Applied Finish: Five years from date of Substantial Completion.
3. Warranty Period: Trim (Excluding Finish), 25 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

1. Exterior trim.

B. Regional Materials: The following wood products shall be manufactured within 500 miles of Project site from materials that have been extracted, harvested, or recovered, as well as manufactured, within 500 miles of Project site. If materials are transported by rail or water, the distance transported by rail or water shall be multiplied by 0.25 to determine the distance to Project site.

1. Exterior trim.

C. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with applicable rules of any rules-writing agency certified by the American Lumber Standard Committee's (ALSC) Board of Review. Grade lumber by an agency certified by the ALSC's Board of Review to inspect and grade lumber under the rules indicated.

1. Factory mark each piece of lumber with grade stamp of inspection agency, indicating grade, species, moisture content at time of surfacing, and mill.
2. For exposed lumber, mark grade stamp on end or back of each piece.

D. Softwood Plywood: DOC PS 1.

E. Hardboard: ANSI A135.4.

2.2 WOOD-PRESERVATIVE-TREATED MATERIALS

A. Preservative Treatment by Pressure Process: AWWA U1; Use Category UC3b.

1. Kiln dry lumber and plywood after treatment to a maximum moisture content of 19 and 18 percent, respectively.
2. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.
3. For exposed items indicated to receive transparent finish, do not use chemical formulations that contain colorants or that bleed through or otherwise adversely affect finishes.
4. Do not use material that is warped or does not comply with requirements for untreated material.
5. Mark lumber with treatment-quality mark of an inspection agency approved by the ALSC's Board of Review.
 - a. For exposed lumber indicated to receive a stained or natural finish, mark end or back of each piece.
6. Mark plywood with appropriate classification marking of an inspection agency acceptable to authorities having jurisdiction.
 - a. For exposed plywood indicated to receive a stained or natural finish, mark back of each piece.
7. Application: All exterior lumber and plywood.

2.3 EXTERIOR TRIM

A. Lumber Trim for Transparent Finish (Stain or Clear Finish):

1. Species and Grade:
 - a. Southern pine; pressure-preservative treated; SPIB C & Btr.
2. Maximum Moisture Content: 19 percent with at least 85 percent of shipment at 12 percent or less.
3. Finger Jointing: Not allowed.
4. Face Surface: Surfaced (smooth).

B. Lumber Trim for Opaque Finish (Painted Finish):

1. Species and Grade:

- a. Eastern white pine, eastern hemlock-balsam fir-tamarack, eastern spruce, or white woods; NeLMA, NLGA, WCLIB, or WWPA Premium or 2 Common.
 - b. Northern white cedar; NeLMA or NLGA 1 Common.
 - 2. Maximum Moisture Content: 19 percent with at least 85 percent of shipment at 12 percent or less.
 - 3. Finger Jointing: Not allowed.
 - 4. Face Surface: Surfaced (smooth).
 - 5. Factory Priming: Factory coated on both faces and all edges, with exterior primer compatible with topcoats specified.
- C. Moldings for Transparent Finish (Stain or Clear Finish): MMPA WM 4, N-grade wood moldings, without finger jointing, made from kiln-dried stock to patterns included in MMPA's "WM/Series Softwood Moulding Patterns."
- 1. Species: Northern white cedar; NeLMA or NLGA 1 Common, or Eastern white pine, eastern hemlock-balsam fir-tamarack, eastern spruce, or white woods; NeLMA, NLGA, WCLIB, or WWPA Premium or 2 Common.
 - 2. Brick-Mold Pattern: WWMPA WM 180, 1-1/4 by 2 inches.
 - 3. Drip-Cap Pattern: WWMPA WM 197, 11/16 by 1-5/8 inches.
 - 4. Bed-Mold Pattern: WWMPA WM 75, 9/16 by 1-5/8 inches.
 - 5. Screen-Bead Pattern: WWMPA WM 144, 1/4 by 3/4 inch.

2.4 MISCELLANEOUS MATERIALS

- A. Fasteners for Exterior Finish Carpentry: Provide nails or screws, in sufficient length to penetrate not less than 1-1/2 inches into wood substrate.
- 1. For face-fastening siding, provide ringed-shank siding nails or hot-dip galvanized-steel siding nails.
 - 2. For prefinished items, provide matching prefinished aluminum fasteners where face fastening is required.
 - 3. For pressure-preservative-treated wood, provide stainless steel or hot-dip galvanized-steel fasteners.
 - 4. For applications not otherwise indicated, provide stainless steel or hot-dip galvanized-steel fasteners.
- B. Wood Glue: Waterproof resorcinol glue recommended by manufacturer for exterior carpentry use.
- C. Sealants: Latex, complying with ASTM C834 Type OP, Grade NF and applicable requirements in Section 07 92 00 "Joint Sealants," and recommended by sealant and substrate manufacturers for intended application.
- 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Bostik; Arkema
 - b. Franklin International
 - c. Pecora Corporation
 - d. Permathane; a Holcim brand
 - e. Tremco Incorporated

2.5 FABRICATION

- A. Back out or kerf backs of standing and running trim wider than 5 inches, except members with ends exposed in finished work.
- B. Ease edges of lumber less than 1 inch in nominal thickness to 1/16-inch radius and edges of lumber 1 inch or more in nominal thickness to 1/8-inch radius.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Do not use materials that are unsound, warped, improperly treated or finished, inadequately seasoned, or too small to fabricate with proper jointing arrangements.
 - 1. Do not use manufactured units with defective surfaces, sizes, or patterns.
- B. Install exterior finish carpentry level, plumb, true, and aligned with adjacent materials.
 - 1. Use concealed shims where necessary for alignment.
 - 2. Scribe and cut exterior finish carpentry to fit adjoining work.
 - 3. Refinish and seal cuts as recommended by manufacturer.
 - 4. Install to tolerance of 1/8 inch in 96 inches for level and plumb. Install adjoining exterior finish carpentry with 1/32-inch maximum offset for flush installation and 1/16-inch maximum offset for reveal installation.
 - 5. Coordinate exterior finish carpentry with materials and systems in or adjacent to it.
 - 6. Provide cutouts for mechanical and electrical items that penetrate exterior finish carpentry.

3.2 INSTALLATION OF STANDING AND RUNNING TRIM

- A. Install flat-grain lumber with bark side exposed to weather.
- B. Install trim with minimum number of joints as is practical, using full-length pieces from maximum lengths of lumber available. Do not use pieces less than 24 inches long, except where necessary.
 - 1. Use scarf joints for end-to-end joints.
 - 2. Stagger end joints in adjacent and related members.
- C. Fit exterior joints to exclude water.
 - 1. Cope at returns and miter at corners to produce tight-fitting joints, with full-surface contact throughout length of joint.
 - 2. Plane backs of casings to provide uniform thickness across joints, where necessary for alignment.
- D. Where face fastening is unavoidable, countersink fasteners, fill surface flush, and sand unless otherwise indicated.

PART 4 - END OF SECTION 06 20 13

SECTION 06 20 23 - INTERIOR FINISH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Interior trim.
2. Paneling.
3. Shelving and clothes rods.

B. Related Requirements:

1. Section 061000 "Rough Carpentry" for furring, blocking, and other carpentry work not exposed to view.
2. Section 099123 "Interior Painting" for priming and backpriming of interior finish carpentry.

1.2 ACTION SUBMITTALS

A. Product Data:

1. Interior trim.
2. Paneling.

B. Product Data Submittals: For each type of process and factory-fabricated product. Indicate component materials, dimensions, profiles, textures, and colors and include construction and application details.

1. Include data for wood-preservative treatment from chemical-treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained. Include chemical-treatment manufacturer's written instructions for finishing treated material.
2. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced before shipment to Project site to levels specified.

C. Samples: For each exposed product and for each color and texture specified.

D. Samples for Initial Selection: For each type of product involving selection of colors, profiles, or textures.

E. Samples for Verification:

1. For each species and cut of lumber and panel products with non-factory-applied finish, with half of exposed surface finished; 50 sq. in. for lumber and 8 by 10 inches for panels.
2. For foam-plastic moldings, with half of exposed surface finished; 50 sq. in.
3. For each finish system and color of lumber and panel products with factory-applied finish, 50 sq. in. for lumber and 8 by 10 inches for panels.

1.3 QUALITY ASSURANCE

- A. Not used.

1.4 FIELD CONDITIONS

- A. Environmental Limitations: Do not deliver or install interior finish carpentry materials until building is enclosed and weatherproof, wet-work in space is completed and nominally dry, and HVAC system is operating and maintaining temperature and relative humidity at occupancy levels during the remainder of the construction period.
- B. Do not install finish carpentry materials that are wet, moisture damaged, or mold damaged.
 - 1. Indications that materials are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
 - 2. Indications that materials are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

- 1. Interior trim.
 - 2. Fire-rated interior door frames.
 - 3. Interior board paneling.
 - 4. Interior trim.
- B. Composite Wood Products: Products shall be made without urea formaldehyde.
- C. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with applicable rules of any rules-writing agency certified by the American Lumber Standard Committee's (ALSC) Board of Review. Grade lumber by an agency certified by the ALSC's Board of Review to inspect and grade lumber under the rules indicated.
 - 1. Factory mark each piece of lumber with grade stamp of grading agency.
- D. Softwood Plywood: DOC PS 1.
- E. Hardboard: ANSI A135.4.
- F. MDF: ANSI A208.2, Grade 130.
- G. Particleboard: ANSI A208.1, Grade M-2.

2.2 INTERIOR TRIM

- A. Softwood Lumber Trim for Transparent Finish (Stain or Clear Finish):
 - 1. Species and Grade:
 - a. Eastern white pine; NeLMA or NLGA C Select, Finish or 1 Common.

2. Maximum Moisture Content: 19 percent[with at least 85 percent of shipment at 12 percent or less.
3. Finger Jointing: Not allowed.
4. Face Surface: Surfaced (smooth).

B. Hardwood Lumber Trim for Transparent Finish (Stain or Clear Finish):

1. Species and Grade: Match existing species and grade. NHLA Clear.
2. Maximum Moisture Content: 13 percent.
3. Finger Jointing: Not allowed.
4. Gluing for Width: Not allowed.
5. Veneered Material: Not allowed.
6. Face Surface: Surfaced (smooth).
7. Matching: Selected for compatible grain and color.

C. Lumber Trim for Opaque Finish (Painted Finish):

1. Species and Grade:
 - a. Eastern white pine; NeLMA or NLGA D Select, Finish or 1 Common.
2. Maximum Moisture Content for Softwoods: 19 percent.
3. Maximum Moisture Content for Hardwoods: 13 percent.
4. Finger Jointing: Not allowed.
5. Face Surface: Surfaced (smooth).
6. Optional Material: Primed MDF of same actual dimensions as lumber indicated may be used in lieu of lumber.

2.3 MISCELLANEOUS MATERIALS

- A. Fasteners for Interior Finish Carpentry: Nails, screws, and other anchoring devices of type, size, material, and finish required for application indicated to provide secure attachment, concealed where possible.
- B. Glue: Aliphatic-resin, polyurethane, or resorcinol wood glue recommended by manufacturer for general carpentry use.
 1. Adhesive shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
 2. Adhesives shall have a VOC content of 30 g/L or less.
- C. Installation Adhesive for Foam-Plastic Moldings: Product recommended for indicated use by foam-plastic molding manufacturer.
 1. Adhesives shall have a VOC content of 50 g/L or less.
 2. Adhesive shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- D. Multipurpose Construction Adhesive: Formulation, complying with ASTM D3498, that is

recommended for indicated use by adhesive manufacturer.

1. Adhesives shall have a VOC content of 70 g/L or less.
2. Adhesive shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."

2.4 FABRICATION

- A. Back out or kerf backs of the following members, except those with ends exposed in finished work:
 1. Interior standing and running trim, except shoe and crown molds.
 2. Wood-board paneling.
- B. Ease edges of lumber less than 1 inch in nominal thickness to 1/16-inch radius and edges of lumber 1 inch or more in nominal thickness to 1/8-inch radius.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Do not use materials that are unsound; warped; improperly treated or finished; inadequately seasoned; too small to fabricate with proper jointing arrangements; or with defective surfaces, sizes, or patterns.
- B. Install interior finish carpentry level, plumb, true, and aligned with adjacent materials.
 1. Use concealed shims where necessary for alignment.
 2. Scribe and cut interior finish carpentry to fit adjoining work. Refinish and seal cuts as recommended by manufacturer.
 3. Where face fastening is unavoidable, countersink fasteners, fill surface flush, and sand unless otherwise indicated.
 4. Install to tolerance of 1/8 inch in 96 inches for level and plumb. Install adjoining interior finish carpentry with 1/32-inch maximum offset for flush installation and 1/16-inch maximum offset for reveal installation.
 5. Coordinate interior finish carpentry with materials and systems in or adjacent to it. Provide cutouts for mechanical and electrical items that penetrate interior finish carpentry.

3.2 INSTALLATION OF INTERIOR TRIM

- A. Install trim with minimum number of joints as is practical, using full-length pieces from maximum lengths of lumber available.
 1. Do not use pieces less than **24 inches** long, except where necessary.
 2. Stagger joints in adjacent and related standing and running trim.
 3. Cope at returns, miter at outside corners, and cope at inside corners to produce tight-fitting joints with full-surface contact throughout length of joint.
 4. Use scarf joints for end-to-end joints.
 5. Plane backs of casings to provide uniform thickness across joints where necessary for

- alignment.
6. Match color and grain pattern of trim for transparent finish (stain or clear finish) across joints.
 7. Install trim after gypsum-board joint finishing operations are completed.
 8. Install without splitting; drill pilot holes before fastening where necessary to prevent splitting.
 9. Fasten to prevent movement or warping.
 10. Countersink fastener heads on exposed carpentry work and fill holes.

END OF SECTION 06 20 23

SECTION 07 84 13 - PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Penetration firestopping systems for the following applications:
 - a. Penetrations in fire-resistance-rated walls.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer.
- B. Product Test Reports: For each penetration firestopping system, for tests performed by a qualified testing agency.

1.5 CLOSEOUT SUBMITTALS

- A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: A firm that has been approved by FM Approval according to FM Approval 4991, "Approval Standard for Firestop Contractors," or been evaluated by UL and found to comply with its "Qualified Firestop Contractor Program Requirements."

1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install penetration firestopping system when ambient or substrate temperatures are outside limits permitted by penetration firestopping system manufacturers or when substrates are wet because of rain, frost, condensation, or other causes.
- B. Install and cure penetration firestopping materials per manufacturer's written instructions using natural means of ventilations or, where this is inadequate, forced-air circulation.

1.8 COORDINATION

- A. Coordinate construction of openings and penetrating items to ensure that penetration firestopping systems can be installed according to specified firestopping system design.
- B. Coordinate sizing of sleeves, openings, core-drilled holes, or cut openings to accommodate penetration firestopping systems.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Test-Response Characteristics:
 - 1. Perform penetration firestopping system tests by a qualified testing agency acceptable to authorities having jurisdiction.
 - 2. Test per testing standards referenced in "Penetration Firestopping Systems" Article. Provide rated systems complying with the following requirements:
 - a. Penetration firestopping systems shall bear classification marking of a qualified testing agency.
 - 1) UL in its "Fire Resistance Directory."
 - 2) Intertek Group in its "Directory of Listed Building Products."

2.2 PENETRATION FIRESTOPPING SYSTEMS

- A. Penetration Firestopping Systems: Systems that resist spread of fire, passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration firestopping systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.
- B. Penetrations in Fire-Resistance-Rated Walls: Penetration firestopping systems with ratings determined per ASTM E814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch wg.
 - 1. F-Rating: Not less than the fire-resistance rating of constructions penetrated.

- C. Exposed Penetration Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, per ASTM E84.
- D. Accessories: Provide components for each penetration firestopping system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration firestopping system manufacturer and approved by qualified testing and inspecting agency for conditions indicated.
 - 1. Permanent forming/damming/backing materials.
 - 2. Substrate primers.

2.3 FILL MATERIALS

- A. Cast-in-Place Firestop Devices: Factory-assembled devices for use in cast-in-place concrete floors and consisting of an outer sleeve lined with an intumescent strip, a flange attached to one end of the sleeve for fastening to concrete formwork, and a neoprene gasket.
- B. Latex Sealants: Single-component latex formulations that do not re-emulsify after cure during exposure to moisture.
- C. Firestop Devices: Factory-assembled collars formed from galvanized steel and lined with intumescent material sized to fit specific diameter of penetrant.
- D. Intumescent Composite Sheets: Rigid panels consisting of aluminum-foil-faced intumescent elastomeric sheet bonded to galvanized-steel sheet.
- E. Intumescent Putties: Nonhardening, water-resistant, intumescent putties containing no solvents or inorganic fibers.
- F. Intumescent Wrap Strips: Single-component intumescent elastomeric sheets with aluminum foil on one side.
- G. Mortars: Prepackaged dry mixes consisting of a blend of inorganic binders, hydraulic cement, fillers and lightweight aggregate formulated for mixing with water at Project site to form a nonshrinking, homogeneous mortar.
- H. Pillows/Bags: Reusable heat-expanding pillows/bags consisting of glass-fiber cloth cases filled with a combination of mineral-fiber, water-insoluble expansion agents, and fire-retardant additives. Where exposed, cover openings with steel-reinforcing wire mesh to protect pillows/bags from being easily removed.
- I. Silicone Foams: Multicomponent, silicone-based liquid elastomers that, when mixed, expand and cure in place to produce a flexible, nonshrinking foam.
- J. Silicone Sealants: Single-component, silicone-based, neutral-curing elastomeric sealants.

2.4 MIXING

- A. Penetration Firestopping Materials: For those products requiring mixing before application, comply with penetration firestopping system manufacturer's written instructions for accurate proportioning of materials, water (if required), type of mixing equipment, selection of mixer speeds, mixing containers, mixing time, and other items or procedures needed to produce products of uniform quality with optimum performance characteristics for application indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for opening configurations, penetrating items, substrates, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning: Before installing penetration firestopping systems, clean out openings immediately to comply with manufacturer's written instructions and with the following requirements:
 - 1. Remove from surfaces of opening substrates and from penetrating items foreign materials that could interfere with adhesion of penetration firestopping materials.
 - 2. Clean opening substrates and penetrating items to produce clean, sound surfaces capable of developing optimum bond with penetration firestopping materials. Remove loose particles remaining from cleaning operation.
 - 3. Remove laitance and form-release agents from concrete.
- B. Prime substrates where recommended in writing by manufacturer using that manufacturer's recommended products and methods. Confine primers to areas of bond; do not allow spillage and migration onto exposed surfaces.

3.3 INSTALLATION

- A. General: Install penetration firestopping systems to comply with manufacturer's written installation instructions and published drawings for products and applications.
- B. Install forming materials and other accessories of types required to support fill materials during their application and in the position needed to produce cross-sectional shapes and depths required to achieve fire ratings.
 - 1. After installing fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not forming permanent components of firestopping.

- C. Install fill materials by proven techniques to produce the following results:
 - 1. Fill voids and cavities formed by openings, forming materials, accessories and penetrating items to achieve required fire-resistance ratings.
 - 2. Apply materials so they contact and adhere to substrates formed by openings and penetrating items.
 - 3. For fill materials that will remain exposed after completing the Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

3.4 FIELD QUALITY CONTROL

- A. Owner will engage a qualified testing agency to perform tests and inspections according to ASTM E2174.
- B. Where deficiencies are found or penetration firestopping system is damaged or removed because of testing, repair or replace penetration firestopping system to comply with requirements.
- C. Proceed with enclosing penetration firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

3.5 CLEANING AND PROTECTION

- A. Clean off excess fill materials adjacent to openings as the Work progresses by methods and with cleaning materials that are approved in writing by penetration firestopping system manufacturers and that do not damage materials in which openings occur.
- B. Provide final protection and maintain conditions during and after installation that ensure that penetration firestopping systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, immediately cut out and remove damaged or deteriorated penetration firestopping material and install new materials to produce systems complying with specified requirements.

END OF SECTION 07 84 13

SECTION 07 92 00 - JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Silicone joint sealants.
 - 2. Nonstaining silicone joint sealants.
 - 3. Urethane joint sealants.
 - 4. Immersible joint sealants.
 - 5. Silyl-terminated polyether joint sealants.
 - 6. Mildew-resistant joint sealants.
 - 7. Polysulfide joint sealants.
 - 8. Butyl joint sealants.
 - 9. Latex joint sealants.

1.3 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product.
- B. Joint-Sealant Schedule: Include the following information:
 - 1. Joint-sealant application, joint location, and designation.
 - 2. Joint-sealant manufacturer and product name.
 - 3. Joint-sealant formulation.
 - 4. Joint-sealant color.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified testing agency.
- B. Product Test Reports: For each kind of joint sealant, for tests performed by manufacturer.
- C. Preconstruction Laboratory Test Schedule: Include the following information for each joint sealant and substrate material to be tested:
 - 1. Joint-sealant location and designation.
 - 2. Manufacturer and product name.

3. Type of substrate material.
4. Proposed test.
5. Number of samples required.

D. Preconstruction Laboratory Test Reports: From sealant manufacturer, indicating the following:

1. Materials forming joint substrates and joint-sealant backings have been tested for compatibility and adhesion with joint sealants.
2. Interpretation of test results and written recommendations for primers and substrate preparation are needed for adhesion.

E. Preconstruction Field-Adhesion-Test Reports: Indicate which sealants and joint preparation methods resulted in optimum adhesion to joint substrates based on testing specified in "Preconstruction Testing" Article.

F. Field-Adhesion-Test Reports: For each sealant application tested.

G. Sample Warranties: For special warranties.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative who is trained and approved by manufacturer.

B. Product Testing: Test joint sealants using a qualified testing agency.

1. Testing Agency Qualifications: Qualified according to ASTM C1021 to conduct the testing indicated.

C. Mockups: Install sealant in mockups of assemblies specified in other Sections that are indicated to receive joint sealants specified in this Section. Use materials and installation methods specified in this Section.

1.6 PRECONSTRUCTION TESTING

A. Preconstruction Laboratory Testing: Submit to joint-sealant manufacturers, for testing indicated below, samples of materials that will contact or affect joint sealants.

1. Adhesion Testing: Use ASTM C794 to determine whether priming and other specific joint preparation techniques are required to obtain rapid, optimum adhesion of joint sealants to joint substrates.
2. Compatibility Testing: Use ASTM C1087 to determine sealant compatibility when in contact with glazing and gasket materials.
3. Stain Testing: Use ASTM C1248 to determine stain potential of sealant when in contact with stone and masonry substrates.
4. Submit manufacturer's recommended number of pieces of each type of material, including joint substrates, joint-sealant backings, and miscellaneous materials.
5. Schedule sufficient time for testing and analyzing results to prevent delaying the Work.

6. For materials failing tests, obtain joint-sealant manufacturer's written instructions for corrective measures, including use of specially formulated primers.
 7. Testing will not be required if joint-sealant manufacturers submit data that are based on previous testing, not older than 24 months, of sealant products for adhesion to, staining of, and compatibility with joint substrates and other materials matching those submitted.
- B. Preconstruction Field-Adhesion Testing: Before installing sealants, field test their adhesion to Project joint substrates as follows:
1. Locate test joints where indicated on Project or, if not indicated, as directed by Architect.
 2. Conduct field tests for each kind of sealant and joint substrate.
 3. Notify Architect seven days in advance of dates and times when test joints will be erected.
 4. Arrange for tests to take place with joint-sealant manufacturer's technical representative present.
 - a. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1.1 in ASTM C1193 or Method A, Tail Procedure, in ASTM C1521.
 - 1) For joints with dissimilar substrates, verify adhesion to each substrate separately; extend cut along one side, verifying adhesion to opposite side. Repeat procedure for opposite side.
 5. Report whether sealant failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. For sealants that fail adhesively, retest until satisfactory adhesion is obtained.
 6. Evaluation of Preconstruction Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing, in absence of other indications of noncompliance with requirements, will be considered satisfactory. Do not use sealants that fail to adhere to joint substrates during testing.

1.7 FIELD CONDITIONS

- A. Do not proceed with installation of joint sealants under the following conditions:
1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer.
 2. When joint substrates are wet.
 3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
 4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.8 WARRANTY

- A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.
- B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
 1. Warranty Period: Five years from date of Substantial Completion.
- C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:
 1. Movement of the structure caused by stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
 2. Disintegration of joint substrates from causes exceeding design specifications.
 3. Mechanical damage caused by individuals, tools, or other outside agents.
 4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. Joint Sealant Products: See Schedule in Part 3.

2.2 JOINT-SEALANT BACKING

- A. Sealant Backing Material, General: Nonstaining; compatible with joint substrates, sealants, primers, and other joint fillers; and approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C1330, Type C (closed-cell material with a surface skin), Type O (open-cell material,) Type B (bicellular material with a surface skin), or any of the preceding types, as approved in writing by joint-sealant manufacturer for joint application indicated, and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.3 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
 - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
 - 2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
 - 3. Remove laitance and form-release agents from concrete.
 - 4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application, and replace them with dry materials.
- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
 - 1. Place sealants so they directly contact and fully wet joint substrates.
 - 2. Completely fill recesses in each joint configuration.
 - 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
 - 1. Remove excess sealant from surfaces adjacent to joints.
 - 2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
 - 3. Provide concave joint profile per Figure 8A in ASTM C1193 unless otherwise indicated.
 - 4. Provide flush joint profile according to Figure 8B in ASTM C1193.
 - 5. Provide recessed joint configuration of recess depth according to Figure 8C in ASTM C1193.
 - a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

3.4 FIELD QUALITY CONTROL

A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:

1. Extent of Testing: Test completed and cured sealant joints as follows:
 - a. Perform 10 tests for the first 1000 feet of joint length for each kind of sealant and joint substrate.
 - b. Perform one test for each 1000 feet of joint length thereafter or one test per each floor per elevation.
2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C1193 or Method A, Tail Procedure, in ASTM C1521.
 - a. For joints with dissimilar substrates, verify adhesion to each substrate separately; extend cut along one side, verifying adhesion to opposite side. Repeat procedure for opposite side.
3. Inspect tested joints and report on the following:
 - a. Whether sealants filled joint cavities and are free of voids.
 - b. Whether sealant dimensions and configurations comply with specified requirements.
 - c. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each kind of product and joint substrate. Compare these results to determine if adhesion complies with sealant manufacturer's field-adhesion hand-pull test criteria.
4. Record test results in a field-adhesion-test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant material, sealant configuration, and sealant dimensions.
5. Repair sealants pulled from test area by applying new sealants following same procedures used originally to seal joints. Ensure that original sealant surfaces are clean and that new sealant contacts original sealant.

B. Evaluation of Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.5 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.6 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out, remove, and repair damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.7 JOINT-SEALANT SCHEDULE

- A. Type 1 - General Purpose Paintable Interior Sealant: Acrylic emulsion latex; ASTM C 834, Type OP, Grade NF, single component, non-staining, non-bleeding, non-sagging, paintable.
 - 1. Applications: Generally Interior Sealant for painted conditions - not associated with Clean Rooms.
 - a. Generally all non-traffic interior locations.
 - b. Interior perimeter of window and door frames.
 - c. Control and construction joints.
 - d. Miscellaneous openings and penetrations.
 - e. Joints between dissimilar materials.
 - f. Interior wall and ceiling control joints.
 - g. Interior joints between door and window frames and wall surfaces.
 - h. Joints on precast beams and planks.
 - i. Perimeter joints between interior wall surfaces and frames of interior doors, windows, storefronts, louvers, elevator entrances and similar openings.
 - j. Other interior joints for which no other type of sealant is indicated.
 - k. Other joints as indicated.
- B. Type 2 - General Purpose Paintable Exterior Sealant: Polyurethane; ASTM C920, Grade NS, Class 50, Uses M, O, and A; single component, paintable.
 - 1. Applications: Generally Exterior Sealant for painted conditions.
 - a. Control, expansion, and soft joints in masonry.
 - b. Joints between concrete and other materials.
 - c. Joints between metal frames and other materials.
 - d. Control and expansion joints in cast-in-place concrete.
 - e. Joints between precast concrete units.
 - f. Control and expansion joints in stone masonry.
 - g. Butt joints between metal panels.
 - h. Joints between different materials listed above.
 - i. Perimeter joints between materials listed above and frames of doors, windows, storefronts, louvers and similar openings.
 - j. Control and expansion joints in soffits and overhead surfaces.
 - k. Other exterior joints in vertical surfaces and non-traffic horizontal surfaces for which no other sealant is specified.

- C. Type 3 - General Purpose Color Matched Exterior Sealant: Silicone; Non-Staining, Neutral Moisture Curing, ASTM C920, Grade NS, Class 50, Uses M, O, and A; single component, custom color matched to adjacent finishes, reduced dirt pick-up.
1. Applications: Generally Exterior Sealant for non-painted conditions.
 - a. Control, expansion, and soft joints in masonry.
 - b. Joints between concrete and other materials.
 - c. Joints between metal frames and other materials.
 - d. Control and expansion joints in cast-in-place concrete.
 - e. Joints between precast concrete units.
 - f. Control and expansion joints in stone masonry.
 - g. Butt joints between metal panels.
 - h. Joints between different materials listed above.
 - i. Perimeter joints between materials listed above and frames of doors, windows, storefronts, louvers and similar openings.
 - j. Control and expansion joints in soffits and overhead surfaces.
 - k. Other exterior joints in vertical surfaces and non-traffic horizontal surfaces for which no other sealant is specified.
 - l. Control, expansion and isolation joints in cast-in-place concrete.
 - m. Joints between architectural precast concrete paving units.
 - n. Tile control and expansion joints.
 - o. Joints between different materials listed above.
 - p. Other interior and exterior traffic bearing joints in horizontal and sloped traffic surfaces.

END OF SECTION 07 92 00

SECTION 08 11 13 - HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes:
 - 1. Interior standard steel doors and frames.
 - 2. Exterior standard steel doors and frames.
- B. Related Requirements:
 - 1. Section 08 71 00 "Door Hardware" for door hardware for hollow-metal doors.

1.3 DEFINITIONS

- A. Minimum Thickness: Minimum thickness of base metal without coatings according to NAAMM-HMMA 803 or ANSI/SDI A250.8.

1.4 COORDINATION

- A. Coordinate anchorage installation for hollow-metal frames. Furnish drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.
- B. Coordinate requirements for installation of door hardware, electrified door hardware, and access control and security systems.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, material descriptions, core descriptions, fire-resistance ratings, temperature-rise ratings, and finishes.

- B. Shop Drawings: Include the following:
 - 1. Elevations of each door type.
 - 2. Details of doors, including vertical- and horizontal-edge details and metal thicknesses.
 - 3. Frame details for each frame type, including dimensioned profiles and metal thicknesses.
 - 4. Locations of reinforcement and preparations for hardware.
 - 5. Details of each different wall opening condition.
 - 6. Details of electrical raceway and preparation for electrified hardware, access control systems, and security systems.
 - 7. Details of anchorages, joints, field splices, and connections.
 - 8. Details of accessories.
 - 9. Details of moldings, removable stops, and glazing.
- C. Product Schedule: For hollow metal doors and frames, prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings. Coordinate with final door hardware schedule.

1.6 INFORMATIONAL SUBMITTALS

- A. Product Test Reports: For each type of fire-rated hollow-metal door and frame assembly fire-rated borrowed-lite assembly and thermally rated door assemblies for tests performed by a qualified testing agency indicating compliance with performance requirements.

1.7 CLOSEOUT SUBMITTALS

- A. Record Documents: For fire-rated doors, list of door numbers and applicable room name and number to which door accesses.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver hollow-metal doors and frames palletized, packaged, or crated to provide protection during transit and Project-site storage. Do not use non-vented plastic.
 - 1. Provide additional protection to prevent damage to factory-finished units.
- B. Deliver welded frames with two removable spreader bars across bottom of frames, tack welded to jambs and mullions.
- C. Store hollow-metal doors and frames vertically under cover at Project site with head up. Place on minimum 4-inch-high wood blocking. Provide minimum 1/4-inch space between each stacked door to permit air circulation.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Door Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction for fire-protection ratings indicated on Drawings, based on testing at positive pressure according to NFPA 252 or UL 10C.
 - 1. Smoke- and Draft-Control Door Assemblies: Listed and labeled for smoke and draft control by a qualified testing agency acceptable to authorities having jurisdiction, based on testing according to UL 1784 and installed in compliance with NFPA 105.
- B. Fire-Rated, Borrowed-Lite Assemblies: Assemblies complying with NFPA 80 and listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated, based on testing according to NFPA 257 or UL 9.
- C. Thermally Rated Door Assemblies: Provide door assemblies with U-factor of not more than 0.50 deg Btu/F x h x sq. ft. when tested according to ASTM C518.

2.2 INTERIOR STANDARD STEEL DOORS AND FRAMES

- A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.
- B. Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 2; ANSI/SDI A250.4, Level B.
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Metallic-coated steel sheet, minimum thickness of 0.042 inch. with minimum A40 coating.
 - d. Edge Construction: Model 2, Seamless.
 - e. Edge Bevel: Provide manufacturer's standard beveled or square edges.
 - f. Core: Manufacturer's standard.
 - g. Fire-Rated Core: Manufacturer's standard core for fire-rated doors.
 - 2. Frames:
 - a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch. with minimum A40 coating.
 - b. Sidelite and Transom Frames: Fabricated from same thickness material as adjacent door frame.
 - c. Construction: Full profile welded.
 - 3. Exposed Finish: Prime.

2.3 EXTERIOR STANDARD STEEL DOORS AND FRAMES

- A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.
- B. Extra-Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 3; ANSI/SDI A250.4, Level A.
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum A60 coating.
 - d. Edge Construction: Model 2, Seamless.
 - e. Edge Bevel: Provide manufacturer's standard beveled or square edges.
 - f. Top Edge Closures: Close top edges of doors with flush closures of same material as face sheets. Seal joints against water penetration.
 - g. Bottom Edges: Close bottom edges of doors with end closures or channels of same material as face sheets. Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape.
 - h. Core: Polystyrene.
 - i. Fire-Rated Core: Manufacturer's standard laminated mineral board core for fire-rated doors.
 - 2. Frames:
 - a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum A60 coating.
 - b. Construction: Full profile welded.
 - 3. Exposed Finish: Prime.

2.4 BORROWED LITES

- A. Fabricate of metallic-coated steel sheet, minimum thickness of 0.042 inch.
- B. Construction: Full profile welded.
- C. Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as metal as frames.
- D. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.

2.5 FRAME ANCHORS

- A. Jamb Anchors:
 - 1. Type: Anchors of minimum size and type required by applicable door and frame standard, and suitable for performance level indicated.
 - 2. Quantity: Minimum of three anchors per jamb, with one additional anchor for frames with no floor anchor. Provide one additional anchor for each 24 inches of frame height above 7 feet.
 - 3. Post-installed Expansion Anchor: Minimum 3/8-inch-diameter bolts with expansion shields or inserts, with manufacturer's standard pipe spacer.
- B. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor.
- C. Floor Anchors for Concrete Slabs with Underlayment: Adjustable-type anchors with extension clips, allowing not less than 2-inch height adjustment. Terminate bottom of frames at top of underlayment.
- D. Material: ASTM A879/A879M, Commercial Steel (CS), 04Z coating designation; mill phosphatized.
 - 1. For anchors built into exterior walls, steel sheet complying with ASTM A1008/A1008M or ASTM A1011/A1011M; hot dip galvanized according to ASTM A153/A153M, Class B.

2.6 MATERIALS

- A. Cold-Rolled Steel Sheet: ASTM A1008/A1008M, Commercial Steel (CS), Type B; suitable for exposed applications.
- B. Hot-Rolled Steel Sheet: ASTM A1011/A1011M, Commercial Steel (CS), Type B; free of scale, pitting, or surface defects; pickled and oiled.
- C. Metallic-Coated Steel Sheet: ASTM A653/A653M, Commercial Steel (CS), Type B.
- D. Inserts, Bolts, and Fasteners: Hot dip galvanized according to ASTM A153/A153M.
- E. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow-metal frames of type indicated.
- F. Mineral-Fiber Insulation: ASTM C665, Type I (blankets without membrane facing); consisting of fibers manufactured from slag or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively; passing ASTM E136 for combustion characteristics.

2.7 FABRICATION

- A. Door Astragals: Provide overlapping astragal on one leaf of pairs of doors where required by NFPA 80 for fire-performance rating or where indicated. Extend minimum 3/4 inch beyond edge of door on which astragal is mounted or as required to comply with published listing of qualified testing agency.
- B. Hollow-Metal Frames: Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as frames.
 - 1. Sidelite and Transom Bar Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by welding.
 - 2. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
 - 3. Door Silencers: Except on weather-stripped frames, drill stops to receive door silencers as follows. Keep holes clear during construction.
 - a. Single-Door Frames: Drill stop in strike jamb to receive three door silencers.
 - b. Double-Door Frames: Drill stop in head jamb to receive two door silencers.
- C. Hardware Preparation: Factory prepare hollow-metal doors and frames to receive templated mortised hardware, and electrical wiring; include cutouts, reinforcement, mortising, drilling, and tapping according to ANSI/SDI A250.6, the Door Hardware Schedule, and templates.
 - 1. Reinforce doors and frames to receive non-templated, mortised, and surface-mounted door hardware.
 - 2. Comply with BHMA A156.115 for preparing hollow-metal doors and frames for hardware.
- D. Glazed Lites: Provide stops and moldings around glazed lites where indicated. Form corners of stops and moldings with mitered hairline joints.
 - 1. Provide stops and moldings flush with face of door, and with square stops unless otherwise indicated.
 - 2. Multiple Glazed Lites: Provide fixed and removable stops and moldings so that each glazed lite is capable of being removed independently.
 - 3. Provide fixed frame moldings on outside of exterior and on secure side of interior doors and frames. Provide loose stops and moldings on inside of hollow-metal doors and frames.
 - 4. Coordinate rabbet width between fixed and removable stops with glazing and installation types indicated.
 - 5. Provide stops for installation with counter-sunk flat-head or oval-head machine screws spaced uniformly not more than 9 inches O.C. and not more than 2 inches O.C. from each corner.

2.8 STEEL FINISHES

- A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.
 - 1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with ANSI/SDI A250.10; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces. Touch up factory-applied finishes where spreaders are removed.
- B. Drill and tap doors and frames to receive non-templated, mortised, and surface-mounted door hardware.
 - 1. Refer to 08 71 00 – Door Hardware for coordination with all hardware components to be factory prepped and integrated into door frames, including but not limited to:
 - a. Door contacts.
 - b. Electric transfer hinges.
 - c. Lockset as specified.

3.2 INSTALLATION

- A. Install hollow-metal doors and frames plumb, rigid, properly aligned, and securely fastened in place. Comply with approved Shop Drawings and with manufacturer's written instructions.
- B. Hollow-Metal Frames: Comply with ANSI/SDI A250.11.
 - 1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces without damage to completed Work.
 - a. Where frames are fabricated in sections, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces. Touch-up finishes.
 - b. Install frames with removable stops located on secure side of opening.
 - 2. Fire-Rated Openings: Install frames according to NFPA 80.
 - 3. Floor Anchors: Secure with post-installed expansion anchors.
 - a. Floor anchors may be set with power-actuated fasteners instead of post-installed expansion anchors if so indicated and approved on Shop Drawings.

4. Solidly pack mineral-fiber insulation inside frames.
 5. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout or mortar.
 6. In-Place Concrete or Masonry Construction: Secure frames in place with post-installed expansion anchors. Countersink anchors, and fill and make smooth, flush, and invisible on exposed faces.
 7. Installation Tolerances: Adjust hollow-metal frames to the following tolerances:
 - a. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
 - b. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.
 - c. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
 - d. Plumbness: Plus or minus 1/16 inch, measured at jambs at floor.
- C. Hollow-Metal Doors: Fit and adjust hollow-metal doors accurately in frames, within clearances specified below.
1. Non-Fire-Rated Steel Doors: Comply with ANSI/SDI A250.8.
 2. Fire-Rated Doors: Install doors with clearances according to NFPA 80.
 3. Smoke-Control Doors: Install doors according to NFPA 105.

3.3 REPAIR

- A. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.
- B. Metallic-Coated Surface Touchup: Clean abraded areas and repair with galvanizing repair paint according to manufacturer's written instructions.
- C. Factory-Finish Touchup: Clean abraded areas and repair with same material used for factory finish according to manufacturer's written instructions.
- D. Touchup Painting: Cleaning and touchup painting of abraded areas of paint are specified in painting Sections.

END OF SECTION 08 11 13

SECTION 08 14 16 - FLUSH WOOD DOORS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Solid-core five-ply flush wood veneer-faced doors and transom panels for transparent finish.
2. Solid-core five-ply flush wood doors and transom panels for opaque finish.
3. Fire-rated wood door frames.
4. Light frames and louvers.

B. Related Requirements:

1. Section 06 40 23 "Interior Architectural Woodwork" for wood door frames including 20-minute fire-rated wood door frames.
2. Section 088000 "Glazing" for glass view panels in flush wood doors.
3. Section 09 91 13 "Exterior Painting", Section 09 91 23 "Interior Painting" and Section 09 93 00 "Staining and Transparent Finishing" for field finishing doors.

1.2 PREINSTALLATION MEETINGS

- ##### A. Preinstallation Conference: Conduct conference at Project site.

1.3 ACTION SUBMITTALS

A. Product Data:

1. Solid-core five-ply flush wood veneer-faced doors and transom panels for transparent finish.
2. Solid-core five-ply flush wood doors and transom panels for opaque finish.
3. Solid-core seven-ply flush wood veneer-faced doors and transom panels for transparent finish.
4. Solid-core seven-ply flush wood doors and transom panels for opaque finish.
5. Solid-core flush wood doors and transom panels with plastic-laminate-faces.
6. Hollow-core flush wood veneer-faced doors for transparent finish.
7. Hollow-core flush wood doors for opaque finish.
8. Hollow-core flush wood doors with plastic-laminate faces.
9. Fire-rated wood door frames.
10. Light frames and louvers.

B. Product Data Submittals: For each product, including the following:

1. Door core materials and construction.
2. Door edge construction

3. Door face type and characteristics.
4. Door louvers.
5. Door trim for openings.
6. Door frame construction.
7. Factory-machining criteria.
8. Factory-finishing specifications.

C. Sustainable Design Submittals:

1. Environmental Product Declaration: For each product.
2. Third-Party Certifications: For each product.
3. Third-Party Certified Life Cycle Assessment: For each product.
4. Chain-of-Custody Certificates: For certified wood products. Include statement of costs.
5. Product Data: For adhesives, indicating that product contains no urea formaldehyde.
6. Product Data: For composite wood products, indicating that product contains no urea formaldehyde.

D. Shop Drawings: Indicate location, size, and hand of each door; elevation of each type of door; construction details not covered in Product Data; and the following:

1. Door schedule indicating door and frame location, type, size, fire protection rating, and swing.
2. Door elevations, dimension and locations of hardware, lite and louver cutouts, and glazing thicknesses.
3. Details of frame for each frame type, including dimensions and profile.
4. Details of electrical raceway and preparation for electrified hardware, access control systems, and security systems.
5. Dimensions and locations of blocking for hardware attachment.
6. Dimensions and locations of mortises and holes for hardware.
7. Clearances and undercuts.
8. Requirements for veneer matching.
9. Doors to be factory finished]and application requirements.
10. Apply AWI Quality Certification Program label to Shop Drawings.

E. Samples for Initial Selection: For factory-finished doors.

F. Samples for Verification:

1. Factory finishes applied to actual door face materials, approximately 8 by 10 inches, for each material and finish. For each wood species and transparent finish, provide set of three Samples showing typical range of color and grain to be expected in finished Work.
2. Corner sections of doors, approximately 8 by 10 inches, with door faces and edges representing actual materials to be used.
3. Louver blade and frame sections, 6 inches long, for each material and finish specified.
4. Frames for light openings, 6 inches long, for each material, type, and finish required.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For door inspector.
 - 1. Fire-Rated Door Inspector: Submit documentation of compliance with NFPA 80, Section 5.2.3.1.
 - 2. Egress Door Inspector: Submit documentation of compliance with NFPA 101, Section 7.2.1.15.4.
 - 3. Submit copy of DHI's Fire and Egress Door Assembly Inspector (FDAI) certificate.
- B. Field quality-control reports.
- C. Sample Warranty: For special warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Special warranties.
- B. Quality Standard Compliance Certificates: AWI Quality Certification Program certificates.
- C. Record Documents: For fire-rated doors, list of door numbers and applicable room name and number to which door accesses.

1.6 QUALITY ASSURANCE

- A. Manufacturer's Certification: Licensed participant in AWI's Quality Certification Program.
- B. Fire-Rated Door Inspector Qualifications: Inspector for field quality-control inspections of fire-rated door assemblies complies with qualifications set forth in NFPA 80, Section 5.2.3.1 and the following:
 - 1. DHI's Fire and Egress Door Assembly Inspector (FDAI) certification.
- C. Egress Door Inspector Qualifications: Inspector for field quality-control inspections of egress door assemblies complies with qualifications set forth in NFPA 101, Section 7.2.1.15.4 and the following:
 - 1. DHI's Fire and Egress Door Assembly Inspector (FDAI) certification.

1.7 FIELD CONDITIONS

- A. Environmental Limitations:
 - 1. Do not deliver or install doors until spaces are enclosed and weathertight, wet-work in spaces is complete and dry, and HVAC system is operating and maintaining temperature and relative humidity at levels designed for building occupants for the remainder of construction period.

2. Do not deliver or install doors until building is enclosed and weathertight, wet work is complete, and HVAC system is operating and maintaining temperature between 60 and 90 deg F and relative humidity between 43 and 70 percent during remainder of construction period.

1.8 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace doors and frames that fail in materials or workmanship within specified warranty period.
 1. Failures include, but are not limited to, the following:
 - a. Delamination of veneer.
 - b. Warping (bow, cup, or twist) more than 1/4 inch in a 42-by-84-inch section.
 - c. Telegraphing of core construction in face veneers exceeding 0.01 inch in a 3-inch span.
 2. Warranty also includes installation and finishing that may be required due to repair or replacement of defective doors and frames.
 3. Warranty Period for Solid-Core Interior Doors: Life of installation.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Wood Door and Frame Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated on Drawings, based on testing at positive pressure in accordance with UL 10C or NFPA 252.
- B. Smoke- and Draft-Control Door Assemblies: Listed and labeled for smoke and draft control by a qualified testing agency acceptable to authorities having jurisdiction, based on testing in accordance with UL 1784 and installed in compliance with NFPA 105.

2.2 FLUSH WOOD DOORS AND FRAMES, GENERAL

- A. Quality Standard: In addition to requirements specified, comply with AWI/AWMAC/WI's "Architectural Woodwork Standards".
 1. Provide labels from AWI certification program indicating that doors and frames comply with requirements of grades specified.
 - a. This project has been registered with AWI as AWI Quality Certification Program Number.
 - b. Contractor registers the Work under this Section with the AWI Quality Certification Program at www.awiqcp.org or by calling 855-345-0991.
 2. The Contract Documents contain requirements that are more stringent than the referenced quality standard. Comply with the Contract Documents in addition to

those of the referenced quality standard.

- B. Adhesives: Do not use adhesives that contain urea formaldehyde.
 - 1. Hardwood Plywood: 0.05 ppm.
 - 2. Particleboard: 0.09 ppm.
 - 3. MDF More Than 5/16 Inch Thick: 0.11 ppm.
 - 4. MDF 5/16 Inch or Less in Thickness: 0.13 ppm.
- C. Composite Wood Products: Products shall be made without urea formaldehyde.

2.3 SOLID-CORE FIVE-PLY FLUSH WOOD VENEER-FACED DOORS FOR TRANSPARENT FINISH

- A. Interior Doors, Solid-Core Five-Ply Veneer-Faced:
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Lambton Doors
 - b. Lynden Door, Inc.
 - c. Masonite Architectural
 - d. Oshkosh Door Company
 - e. VT Industries, Inc.
 - f. Or approved equal.
 - 2. Performance Grade: ANSI/WDMA I.S. 1A Standard Duty.
 - 3. Performance Grade by Location:
 - 4. ANSI/WDMA I.S. 1A Quality Grade: Premium.
 - 5. Architectural Woodwork Standards Quality Grade: Premium.
 - 6. Faces: Single-ply wood veneer not less than 1/50 inch thick.
 - a. Species: Select white ash.
 - 1) Field verify new doors to match existing doors to remain.
 - b. Cut: Plain sliced (flat sliced).
 - c. Match between Veneer Leaves: Book Slip match.
 - d. Assembly of Veneer Leaves on Door Faces: Balance match.
 - e. Room Match:
 - 1) Match door faces within each separate room or area of building. Corridor-door faces do not need to match where they are separated by 20 feet or more.
 - 2) Provide door faces of compatible color and grain within each separate room or area of building.
 - 7. Exposed Vertical and Top Edges: Same species as faces or a compatible species - Architectural Woodwork Standards edge Type A.

- a. Fire-Rated Single Doors: Provide edge construction with intumescent seals concealed by outer stile. Comply with specified requirements for exposed vertical edges.
 - b. Mineral-Core Doors: At hinge stiles, provide laminated-edge construction with improved screw-holding capability and split resistance. Comply with specified requirements for exposed edges.
 - 1) Screw-Holding Capability: 400 lbf in accordance with WDMA T.M. 10.
- 8. Core for Non-Fire-Rated Doors:
 - a. ANSI A208.1, Grade LD-2 particleboard.
 - 1) Blocking: Provide wood blocking in particleboard-core doors as follows:
 - a) 5-inch top-rail blocking, in doors indicated to have closers.
 - b) 5-inch bottom-rail blocking, in doors indicated to have kick, mop, or armor plates.
 - c) 5-inch midrail blocking, in doors indicated to have exit devices.
 - 2) Provide doors with glued-wood-stave cores instead of particleboard cores for doors scheduled to receive exit devices in Section 087100 "Door Hardware."
 - b. Glued wood stave.
 - c. WDMA I.S. 10 structural composite lumber.
 - 1) Screw Withdrawal, Door Face: 400 lbf.
 - 2) Screw Withdrawal, Vertical Door Edge: 475 lbf].
 - d. Either glued wood stave or WDMA I.S. 10 structural composite lumber.
- 9. Core for Fire-Rated Doors: As required to achieve fire-protection rating indicated on Drawings.
 - a. Blocking for Mineral-Core Doors: Provide composite blocking with improved screw-holding capability approved for use in doors of fire-protection ratings indicated on Drawings as follows:
 - 1) 5-inch top-rail blocking.
 - 2) 5-inch bottom-rail blocking, in doors indicated to have protection plates.
 - 3) 5-inch midrail blocking, in doors indicated to have armor plates.
 - 4) 4-1/2-by-10-inch lock blocks, in doors indicated to have exit devices.
- 10. Construction: Five plies, hot-pressed bonded (vertical and horizontal edging is bonded to core), with entire unit abrasive planed before veneering.

2.4 SOLID-CORE FIVE-PLY FLUSH WOOD DOORS AND FOR OPAQUE FINISH

A. Interior Doors, Solid-Core Five-Ply for Opaque Finish:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Lambton Doors
 - b. Lynden Door, Inc.
 - c. Masonite Architectural
 - d. Oshkosh Door Company
 - e. VT Industries, Inc.
 - f. Or approved equal.
2. Performance Grade: ANSI/WDMA I.S. 1A Standard Duty.
3. Performance Grade by Location:
4. ANSI/WDMA I.S. 1A Quality Grade: Premium.
5. Architectural Woodwork Standards Quality Grade: Premium.
6. Faces: Any closed-grain hardwood of mill option.
 - a. Hardboard Faces: ANSI A135.4, Class 1 (tempered) or Class 2 (standard).
 - b. MDF Faces: ANSI A208.2, Grade 150 or Grade 160.
7. Exposed Vertical and Top Edges: Any closed-grain hardwood.
 - a. Fire-Rated Single Doors: Provide edge construction with intumescent seals concealed by outer stile. Comply with specified requirements for exposed vertical edges.
 - b. Fire-Rated Pairs of Doors:
 - 1) Provide fire-retardant stiles that are listed and labeled for applications indicated without formed-steel edges and astragals. Provide stiles with concealed intumescent seals. Comply with specified requirements for exposed edges.
 - 2) Provide formed-steel edges and astragals with intumescent seals.
 - a) Finish steel edges and astragals with baked enamel same color as doors.
 - b) Finish steel edges and astragals to match door hardware (locksets or exit devices).
 - c. Mineral-Core Doors: At hinge stiles, provide laminated-edge construction with improved screw-holding capability and split resistance. Comply with specified requirements for exposed edges.
 - 1) Screw-Holding Capability: 400 lbf in accordance with WDMA T.M. 10.
8. Core for Non-Fire-Rated Doors:
 - a. ANSI A208.1, Grade LD-2 particleboard.

- 1) Blocking: Provide wood blocking in particleboard-core doors as follows:
 - a) 5-inch top-rail blocking, in doors indicated to have closers.
 - b) 5-inch bottom-rail blocking, in doors indicated to have kick, mop, or armor plates.
 - c) 5-inch midrail blocking, in doors indicated to have exit devices.
- 2) Provide doors with glued-wood-stave or WDMA I.S. 10 structural-composite-lumber cores instead of particleboard cores for doors scheduled to receive exit devices in Section 087100 "Door Hardware."
 - b. Glued wood stave.
 - c. WDMA I.S. 10 structural composite lumber.
 - 1) Screw Withdrawal, Door Face: 400 lbf.
 - 2) Screw Withdrawal, Vertical Door Edge: 475 lbf.
 - d. Either glued wood stave or WDMA I.S. 10 structural composite lumber.
9. Core for Fire-Rated Doors: As required to achieve fire-protection rating indicated on Drawings.
 - a. Blocking for Mineral-Core Doors: Provide composite blocking with improved screw-holding capability approved for use in doors of fire-protection ratings indicated on Drawings as follows:
 - 1) 5-inch top-rail blocking.
 - 2) 5-inch bottom-rail blocking, in doors indicated to have protection plates.
 - 3) 5-inch midrail blocking, in doors indicated to have armor plates.
 - 4) 4-1/2-by-10-inch lock blocks in doors indicated to have exit devices.
10. Construction: Five plies, hot-pressed bonded (vertical and horizontal edging is bonded to core), with entire unit abrasive planed before veneering.

2.5 FIRE-RATED WOOD DOOR FRAMES

A. Interior Fire-Rated Door Frames:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Lambton Doors
 - b. Masonite Architectural
 - c. Oshkosh Door Company
 - d. Or approved equal.

2. ANSI/WDMA I.S. 1A Quality Grade: Premium.
3. Architectural Woodwork Standards Quality Grade: Premium.
4. Wood Species and Cut: Match species and cut indicated for wood doors unless otherwise indicated.
5. Species: Select white ash.
 - a. Field verify match with existing doors to remain.
6. Cut: Plain sliced/plain sawn].
7. Wood Moisture Content: 8 to 13 percent.
8. Profile: Single rabbet.
9. Construction: Solid lumber, fire-retardant particleboard, or fire-retardant medium density fiberboard (MDF) with veneered exposed surfaces and listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction, for fire ratings indicated on Drawings.

2.6 LIGHT FRAMES AND LOUVERS

- A. Wood Beads for Light Openings in Wood Doors: Provide manufacturer's standard wood beads unless otherwise indicated.
 1. Wood Species: Same species as door faces.
 2. Profile: Manufacturer's standard shape.
 3. At wood-core doors with 20-minute fire-protection ratings, provide wood beads and metal glazing clips approved for such use.
- B. Wood-Veneered Beads for Light Openings in Fire-Rated Doors: Manufacturer's standard wood-veneered noncombustible beads matching veneer species of door faces and approved for use in doors of fire-protection rating indicated on Drawings. Include concealed metal glazing clips where required for opening size and fire-protection rating indicated.
- C. Metal Frames for Light Openings in Fire-Rated Doors: Manufacturer's standard frame formed of 0.048-inch- thick, cold-rolled steel sheet; with baked-enamel- or powder-coated finish; and approved for use in doors of fire-protection rating indicated on Drawings.
- D. Wood Louvers: Door manufacturer's standard solid-wood louvers unless otherwise indicated.
 1. Wood Species: Same species as door faces.
 2. Profile: Flat.
- E. Metal Louvers:
 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Allegion plc

- b. Anemostat Air Distribution; Anemostat, Inc.; Mestek, Inc.
 - c. ASSA ABLOY
 - d. JL Industries; Activar Construction Products Group, Inc.
 - e. L & L Louvers, Inc.
 - f. McGill Architectural Products
- 2. Blade Type: Vision-proof.
 - 3. Metal and Finish:
 - a. Hot-dip galvanized steel, 0.040 inch thick, with baked-enamel- or powder-coated finish.
 - b. Extruded aluminum with Class II, clear anodic finish, AA-M12C22A31.

2.7 FABRICATION

- A. Factory fit doors to suit frame-opening sizes indicated.
 - 1. Comply with clearance requirements of referenced quality standard for fitting unless otherwise indicated.
 - 2. Comply with NFPA 80 requirements for fire-rated doors.
- B. Factory machine doors for hardware that is not surface applied.
 - 1. Locate hardware to comply with DHI-WDHS-3.
 - 2. Comply with final hardware schedules, door frame Shop Drawings, ANSI/BHMA-156.115-W, and hardware templates.
 - 3. Coordinate with hardware mortises in metal frames, to verify dimensions and alignment before factory machining.
 - 4. For doors scheduled to receive electrified locksets, provide factory-installed raceway and wiring to accommodate specified hardware.
 - 5. Metal Astragals: Factory machine astragals and formed-steel edges for hardware for pairs of fire-rated doors.
- C. Openings: Factory cut and trim openings through doors.
 - 1. Light Openings: Trim openings with moldings of material and profile indicated.
 - 2. Glazing: Factory install glazing in doors indicated to be factory finished. Comply with applicable requirements in Section 088000 "Glazing."
 - 3. Louvers: Factory install louvers in prepared openings.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Hardware: For installation, see Section 087100 "Door Hardware."
- B. Install doors and frames to comply with manufacturer's written instructions and referenced quality standard, and as indicated.
- C. Install frames level, plumb, true, and straight.

1. Shim as required with concealed shims. Install level and plumb to a tolerance of 1/8 inch in 96 inches.
2. Anchor frames to anchors or blocking built in or directly attached to substrates.
 - a. Secure with countersunk, concealed fasteners and blind nailing.
 - b. Use fine finishing nails for exposed fastening, countersunk and filled flush with woodwork.
 - 1) For factory-finished items, use filler matching finish of items being installed.
3. Install fire-rated doors and frames in accordance with NFPA 80.
4. Install smoke- and draft-control doors in accordance with NFPA 105.

D. Job-Fitted Doors:

1. Align and fit doors in frames with uniform clearances and bevels as indicated below.
 - a. Do not trim stiles and rails in excess of limits set by manufacturer or permitted for fire-rated doors.
2. Machine doors for hardware.
3. Seal edges of doors, edges of cutouts, and mortises after fitting and machining.
4. Clearances:
 - a. Provide 1/8 inch at heads, jambs, and between pairs of doors.
 - b. Provide 1/8 inch from bottom of door to top of decorative floor finish or covering unless otherwise indicated on Drawings.
 - c. Where threshold is shown or scheduled, provide 1/4 inch from bottom of door to top of threshold unless otherwise indicated.
 - d. Comply with NFPA 80 for fire-rated doors.
5. Bevel non-fire-rated doors 1/8 inch in 2 inches at lock and hinge edges.
6. Bevel fire-rated doors 1/8 inch in 2 inches at lock edge; trim stiles and rails only to extent permitted by labeling agency.

E. Factory-Fitted Doors: Align in frames for uniform clearance at each edge.

F. Factory-Finished Doors: Restore finish before installation if fitting or machining is required at Project site.

3.2 FIELD QUALITY CONTROL

A. Inspections:

1. Provide inspection of installed Work through AWI's Quality Certification Program, certifying that wood doors and frames, including installation, comply with requirements of AWI/AWMCA/WI's "Architectural Woodwork Standards" for the specified grade.

2. Fire-Rated Door Inspections: Inspect each fire-rated door in accordance with NFPA 80, Section 5.2.
 3. Egress Door Inspections: Inspect each door equipped with panic hardware, each door equipped with fire exit hardware, each door located in an exit enclosure, each electrically controlled egress door, and each door equipped with special locking arrangements in accordance with NFPA 101, Section 7.2.1.15.
- B. Repair or remove and replace installations where inspections indicate that they do not comply with specified requirements.
 - C. Reinspect repaired or replaced installations to determine if replaced or repaired door assembly installations comply with specified requirements.
 - D. Prepare and submit separate inspection report for each fire-rated door assembly indicating compliance with each item listed in NFPA 80.

END OF SECTION 081416

SECTION 08 42 13 - ALUMINUM-FRAMED ENTRANCES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Aluminum-framed entrance door systems.

1.2 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.

1.3 ACTION SUBMITTALS

- A. Product Data:
 - 1. Aluminum-framed entrance door systems.
- B. Product Data Submittals: For each product.
 - 1. Construction details, material descriptions, dimensions of individual components and profiles, and finishes.
 - 2. Operating characteristics, electrical characteristics, and furnished accessories.
- C. Shop Drawings:
 - 1. Plans, elevations, sections, full-size details, and attachments to other work.
 - 2. Details of provisions for assembly expansion and contraction and for draining moisture occurring within the assembly to the exterior.
 - 3. Full-size isometric details of each type of vertical-to-horizontal intersection of aluminum-framed entrance door systems, showing the following:
 - a. Joinery, including concealed welds.
 - b. Anchorage.
 - c. Expansion provisions.
 - d. Glazing.
 - e. Flashing and drainage.
 - 4. Connection to and continuity with adjacent thermal, weather, air, and vapor barriers.
 - 5. Point-to-point wiring diagrams showing the following:
 - a. Power requirements for each electrically operated door hardware.
 - b. Location and types of switches, signal device, conduit sizes, and number and size of wires.
 - 6. Signed and sealed by the qualified professional engineer responsible for their preparation.

- D. Samples for Initial Selection: Manufacturer's standard color sheets, showing full range of available colors for each type of exposed finish.
- E. Samples for Verification: Actual sample of finished products for each type of exposed finish.
 - 1. Size: Manufacturers' standard size.
- F. Entrance Door Hardware Schedule: Prepared by or under supervision of supplier, detailing fabrication and assembly of entrance door hardware, as well as procedures and diagrams. Coordinate final entrance door hardware schedule with doors, frames, and related work to ensure proper size, thickness, hand, function, and finish of entrance door hardware.
- G. Delegated Design Submittals: For aluminum-framed entrances and storefront systems, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1.4 INFORMATIONAL SUBMITTALS

- A. Energy Performance Certificates: For aluminum-framed entrance door systems, accessories, and components, from manufacturer.
 - 1. Basis for Certification: NFRC-certified energy performance values for each aluminum-framed entrance.
- B. Product Test Reports: For aluminum-framed entrance door systems, for tests performed by a qualified testing agency.
- C. Field Quality-Control Reports: For aluminum-framed entrance door systems.
- D. Qualification Statements:
 - 1. For Installer.
- E. Delegated Design Engineer Qualifications: For aluminum-framed entrance and storefront systems.
- F. Sample Warranties: For aluminum-framed entrance door systems.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For aluminum-framed entrance door systems.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications:
 - 1. Fabricator of products.
 - 2. Entity that employs installers and supervisors who are trained and approved by manufacturer.
 - 3. Authorized representative who is trained and approved by manufacturer.

4. Entity that is certified under the North American Contractor Certification Program (NACC) and that employs installers and supervisors who are trained and approved by manufacturer.
- B. Delegated Design Engineer Qualifications: A professional engineer who is legally qualified to practice in the local jurisdiction where Project is located and who is experienced in providing engineering services of the type indicated.
- C. Testing Agency Qualifications: Qualified in accordance with ASTM E699 for testing indicated and acceptable to Owner and Architect.
- D. Egress Door Inspector Qualifications:
 1. Inspector for field quality-control inspections of egress door assemblies to comply with qualifications set forth in NFPA 101, Ch. 7 "Means of Egress," Section "Means of Egress Components," Article "Inspection of Door Openings."
 2. Inspector for field quality-control inspections of egress door assemblies to be certified under DHI's certification program as a Fire and Egress Door Assembly Inspector (FDAI) or a Certified Fire and Egress Door Assembly Inspector (CFDAI).
- E. Product Options: Information on Drawings and in Specifications establishes requirements for aesthetic effects and performance characteristics of assemblies. Aesthetic effects are indicated by dimensions, arrangements, alignment, and profiles of components and assemblies as they relate to sightlines, to one another, and to adjoining construction.
 1. Do not change intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If changes are proposed, submit comprehensive explanatory data to Architect for review.

1.7 WARRANTY

- A. Special Warranty: Manufacturer and Installer agree to repair or replace components of aluminum-framed entrance door systems that fail in materials or workmanship within specified warranty period.
 1. Failures include, but are not limited to, the following:
 - a. Structural failures.
 - b. Faulty operation of operable components.
 - c. Deterioration of metals, metal finishes, and other materials beyond normal weathering or use].
 2. Warranty Period: Five years from date of Substantial Completion.
- B. Special Finish Warranty, Factory-Applied Finishes: Standard form in which manufacturer agrees to repair finishes or replace aluminum that shows evidence of deterioration of factory-applied finishes within specified warranty period.
 1. Deterioration includes, but is not limited to, the following:
 - a. Color fading more than 5 Delta E units when tested in accordance with ASTM D2244.

- b. Chalking in excess of a No. 8 rating when tested in accordance with ASTM D4214.
 - c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
 - 2. Warranty Period: 10 years from date of Substantial Completion.
- C. Special Finish Warranty, Anodized Finishes: Standard form in which manufacturer agrees to repair finishes or replace aluminum that shows evidence of deterioration of anodized finishes within specified warranty period.
- 1. Deterioration includes, but is not limited to, the following:
 - a. Color fading more than 5 Delta E units when tested in accordance with ASTM D 2244.
 - b. Chalking in excess of a No. 8 rating when tested in accordance with ASTM D 4214.
 - c. Cracking, peeling, or chipping.
 - 2. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design aluminum-framed entrance door systems.
- B. General Performance: Comply with performance requirements specified, as determined by testing of aluminum-framed entrance door systems representing those indicated for this Project without failure due to defective manufacture, fabrication, installation, or other defects in construction.
- C. Structural: Test in accordance with ASTM E330/E330M as follows:
 - 1. When tested at 150 percent of positive and negative wind-load design pressures, entrance doors, including anchorage, do not evidence material failures, structural distress, or permanent deformation of main framing members exceeding 0.2 percent of span.
 - 2. Test Durations: As required by design wind velocity, but not less than 10 seconds.
- D. Water Penetration under Static Pressure: Test in accordance with ASTM E331 as follows:
 - 1. No evidence of water penetration through fixed glazing and framing areas of entrance doors when tested according to a minimum static-air-pressure differential of 20 percent of positive wind-load design pressure, but not less than 10 lbf/sq. ft..
- E. Energy Performance: Certified and labeled by manufacturer for energy performance as follows:
 - 1. Thermal Transmittance (U-factor):
 - a. Fixed Glazing and Framing Areas: U-factor for the system of not more than 0.57 Btu/sq. ft. x h x deg Fas determined in accordance with NFRC 100.
 - b. Entrance Doors: U-factor of not more than 0.68 Btu/sq. ft. x h x deg Fas determined in accordance with NFRC 100.

2. Solar Heat-Gain Coefficient (SHGC):
 - a. Fixed Glazing and Framing Areas: SHGC for the system of not more than 0.35 as determined in accordance with NFRC 200.
 - b. Entrance Doors: SHGC of not more than 0.25 as determined in accordance with NFRC 200.
 3. Air Leakage:
 - a. Fixed Glazing and Framing Areas: Air leakage for the system of not more than 0.06 cfm/sq. ft. at a static-air-pressure differential of 1.57 lbf/sq. ft. when tested in accordance with ASTM E283.
 - b. Entrance Doors: Air leakage of not more than 1.0 cfm/sq. ft. at a static-air-pressure differential of 1.57 lbf/sq. ft..
 4. Condensation Resistance Factor (CRF):
 - a. Fixed Glazing and Framing Areas: CRF for the system of not less than 55 as determined in accordance with AAMA 1503.
 - b. Entrance Doors: CRF of not less than 63 as determined in accordance with AAMA 1503.
- F. Windborne-Debris Impact Resistance: Passes ASTM E1886 missile-impact and cyclic-pressure tests in accordance with ASTM E1996 for Wind Zone 1 for basic protection.
1. Large-Missile Test: For glazing located within 30 feet of grade.
 2. Small-Missile Test: For glazing located between 30 feet and 60 feet above grade.
- G. Thermal Movements: Allow for thermal movements resulting from ambient and surface temperature changes.
1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

2.2 ALUMINUM-FRAMED ENTRANCE DOOR SYSTEMS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
1. Andersen Windows, Inc.; Andersen Corporation
 2. CMI Architectural Products, Inc.
 3. EFCO Corporation
 4. Kawneer Company, Inc.; Arconic Corporation
 5. Manko Window Systems, Inc.
 6. OldCastle BuildingEnvelope (OBE)
 7. Pittco Architectural Metals, Inc.
 8. Trulite Glass & Aluminum Solutions, LLC.
 9. Tubelite Inc.
 10. U.S. Aluminum; C.R. Laurence Co., Inc.; CRH Americas, Inc.
 11. YKK AP America Inc.
- B. Entrance Doors: Manufacturer's standard glazed entrance doors for manual-swing or automatic operation.

1. Door Construction: 1-3/4-inch overall thickness, with minimum 0.125-inch-][2-inch overall thickness, with minimum 0.188-inch thick, extruded-aluminum tubular rail and stile members. Mechanically fasten corners with reinforcing brackets that are deeply penetrated and fillet welded or that incorporate concealed tie rods.
 - a. Thermal Construction: High-performance plastic connectors separate aluminum members exposed to the exterior from members exposed to the interior.
2. Door Design: As indicated.
3. Glazing Stops and Gaskets: Square, snap-on, extruded-aluminum stops and preformed gaskets.
 - a. Provide nonremovable glazing stops on outside of door.
4. Door Finish: Color anodic finish.
 - a. Color to match nearby doors of similar design.
- C. Framing Members: Manufacturer's standard extruded aluminum, minimum 0.125 inch thick and reinforced as required to support imposed loads.
 1. Nominal Size: 1-3/4 by 4-1/2 inches.
 2. Exterior Framing Construction: Thermally broken.
 3. Interior Vestibule Framing Construction: Nonthermal.
 4. Finish: Match door finish.
- D. Backer Plates: Manufacturer's standard, continuous backer plates for framing members, if not integral, where framing abuts adjacent construction.
- E. Brackets and Reinforcements: Manufacturer's standard high-strength aluminum with nonstaining, nonferrous shims for aligning system components.
- F. Materials:
 1. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated.
 - a. Sheet and Plate: ASTM B209.
 - b. Extruded Bars, Rods, Profiles, and Tubes: ASTM B221.
 - c. Structural Profiles: ASTM B308/B308M.
 2. Steel Reinforcement:
 - a. Structural Shapes, Plates, and Bars: ASTM A36/A36M.
 - b. Cold-Rolled Sheet and Strip: ASTM A1008/A1008M.
 - c. Hot-Rolled Sheet and Strip: ASTM A1011/A1011M.
 3. Steel Reinforcement Primer: Manufacturer's standard zinc-rich, corrosion-resistant primer complying with SSPC-PS Guide No. 12.00; applied immediately after surface preparation and pretreatment. Select surface preparation methods in accordance with recommendations in SSPC-SP COM, and prepare surfaces in accordance with applicable SSPC standard.

- G. Recycled Content of Steel Products: Postconsumer recycled content plus one-half of preconsumer recycled content not less than 25 percent.

2.3 ACCESSORIES

- A. Anchors: Three-way adjustable anchors with minimum adjustment of 1 inch that accommodate fabrication and installation tolerances in material and finish compatible with adjoining materials and recommended by manufacturer.
 - 1. Concrete and Masonry Inserts: Hot-dip galvanized cast-iron, malleable-iron, or steel inserts complying with ASTM A123/A123M or ASTM A153/A153M requirements.
- B. Concealed Flashing: Manufacturer's standard corrosion-resistant, nonstaining, nonbleeding flashing compatible with adjacent materials.
- C. Rigid PVC filler.

2.4 FABRICATION

- A. Form or extrude aluminum shapes before finishing.
- B. Weld in concealed locations to greatest extent possible to minimize distortion or discoloration of finish. Remove weld spatter and welding oxides from exposed surfaces by descaling or grinding.
- C. Fabricate components that, when assembled, have the following characteristics:
 - 1. Profiles that are sharp, straight, and free of defects or deformations.
 - 2. Accurately fitted joints with ends coped or mitered.
 - 3. Physical and thermal isolation of glazing from framing members.
 - 4. Accommodations for thermal and mechanical movements of glazing and framing to maintain required glazing edge clearances.
 - 5. Fasteners, anchors, and connection devices that are concealed from view to greatest extent possible.
- D. Entrance Door Frames: Reinforce as required to support loads imposed by door operation and for installing entrance door hardware.
 - 1. At interior and exterior doors, provide compression weather stripping at fixed stops.
- E. Entrance Doors: Reinforce doors as required for installing entrance door hardware.
 - 1. At pairs of exterior doors, provide sliding-type weather stripping retained in adjustable strip and mortised into door edge.
 - 2. At exterior doors, provide weather sweeps applied to door bottoms.
- F. Entrance Door Hardware Installation: Factory install entrance door hardware to the greatest extent possible. Cut, drill, and tap for factory-installed entrance door hardware before applying finishes.
- G. After fabrication, clearly mark components to identify their locations in Project in accordance with Shop Drawings.

2.5 ALUMINUM FINISHES

- A. Color Anodic Finish: AAMA 611, AA-M12C22A42/A44, Class I, 0.018 mm or thicker.
 - 1. Color: As selected by Architect from full range of industry colors and color densities.

PART 3 - EXECUTION

3.1 INSTALLATION OF ALUMINUM-FRAMED ENTRANCE DOOR SYSTEMS

- A. Comply with manufacturer's written instructions.
- B. Do not install damaged components.
- C. Fit joints to produce hairline joints free of burrs and distortion.
- D. Rigidly secure nonmovement joints.
- E. Install anchors with separators and isolators to prevent metal corrosion and electrolytic deterioration and to prevent impeding movement of moving joints.
- F. Seal perimeter and other joints watertight unless otherwise indicated.
- G. Metal Protection:
 - 1. Where aluminum is in contact with dissimilar metals, protect against galvanic action by painting contact surfaces with materials recommended by manufacturer for this purpose or installing nonconductive spacers.
 - 2. Where aluminum is in contact with concrete or masonry, protect against corrosion by painting contact surfaces with bituminous paint.
- H. Set continuous sill members and flashing in full sealant bed, as specified in Section 079200 "Joint Sealants," to produce weathertight installation.
- I. Install joint filler behind sealant as recommended by sealant manufacturer.
- J. Install components plumb and true in alignment with established lines and grades.
- K. Install entrance doors to produce smooth operation and tight fit at contact points.
 - 1. Exterior Doors: Install to produce weathertight enclosure and tight fit at weather stripping.
 - 2. Field-Installed Entrance Door Hardware: Install surface-mounted entrance door hardware according to entrance door hardware manufacturers' written instructions using concealed fasteners to greatest extent possible.
- L. Install glazing as specified in Section 088000 "Glazing."

3.2 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests.

- B. Tests: Perform the following tests on aluminum-framed entrance door systems.
 - 1. Water-Spray Test: Before installation of interior finishes has begun, areas designated by Architect to be tested in accordance with AAMA 501.2 and to not evidence water penetration.
 - 2. Air Leakage: ASTM E783 at 1.5 times the rate specified for laboratory testing in "Performance Requirements" Article but not more than 0.09 cfm/sq. ft. at a static-air-pressure differential of 1.57 lbf/sq. ft..
 - 3. Water Penetration: ASTM E1105 at a minimum uniform and cyclic static-air-pressure differential of 0.67 times the static-air-pressure differential specified for laboratory testing in "Performance Requirements" Article, but not less than 6.24 lbf/sq. ft., and to not evidence water penetration.
- C. Inspection Agency: Engage a qualified inspector to perform inspections.
- D. Inspections:
 - 1. Egress Door Inspections: Inspect each aluminum-framed entrance door equipped with panic hardware, located in an exit enclosure, electrically controlled, and equipped with special locking arrangements, in accordance with NFPA 101, Ch. 7 "Means of Egress," Section "Means of Egress Components," Article "Inspection of Door Openings."
- E. Aluminum-framed entrance door systems will be considered defective if they do not pass tests and inspections.
- F. Prepare test and inspection reports.

3.3 MAINTENANCE SERVICE

- A. Entrance Door Hardware Maintenance:
 - 1. Maintenance Tools and Instructions: Furnish a complete set of specialized tools and maintenance instructions as needed for Owner's continued adjustment, maintenance, and removal and replacement of entrance door hardware.
 - 2. Initial Maintenance Service: Beginning at Substantial Completion, provide six months' full maintenance by skilled employees of entrance door hardware Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper entrance door hardware operation at rated speed and capacity. Use parts and supplies that are the same as those used in the manufacture and installation of original equipment.

END OF SECTION 08 42 13

1. Sequence and Format for the Hardware Schedule
2. Recommended Locations for Builders Hardware
3. Keying Systems and Nomenclature
4. Installation Guide for Doors and Hardware

C. NFPA – National Fire Protection Association

1. NFPA 70 – National Electric Code
2. NFPA 80 – 2016 Edition – Standard for Fire Doors and Other Opening Protectives
3. NFPA 101 – Life Safety Code
4. NFPA 105 – Smoke and Draft Control Door Assemblies
5. NFPA 252 – Fire Tests of Door Assemblies

D. ANSI - American National Standards Institute

1. ANSI A117.1 – 2017 Edition – Accessible and Usable Buildings and Facilities
2. ANSI/BHMA A156.1 - A156.29, and ANSI/BHMA A156.31 - Standards for Hardware and Specialties
3. ANSI/BHMA A156.28 - Recommended Practices for Keying Systems
4. ANSI/WDMA I.S. 1A - Interior Architectural Wood Flush Doors
5. ANSI/SDI A250.8 - Standard Steel Doors and Frames

1.03 SUBMITTALS

A. General:

1. Submit in accordance with Conditions of Contract and Division 01 Submittal Procedures.
2. Prior to forwarding submittal:
 - a. Review drawings and Sections from related trades to verify compatibility with specified hardware.
 - b. Highlight, encircle, or otherwise specifically identify on submittals: deviations from Contract Documents, issues of incompatibility or other issues which may detrimentally affect the Work.

B. Action Submittals:

1. Product Data: Submit technical product data for each item of door hardware, installation instructions, maintenance of operating parts and finish, and other information necessary to show compliance with requirements.
2. Riser and Wiring Diagrams: After final approval of hardware schedule, submit details of electrified door hardware, indicating:
 - a. Wiring Diagrams: For power, signal, and control wiring and including:
 - 1) Details of interface of electrified door hardware and building safety and security systems.
 - 2) Schematic diagram of systems that interface with electrified door hardware.
 - 3) Point-to-point wiring.
 - 4) Risers.
3. Samples for Verification: If requested by Architect, submit production sample of requested door hardware unit in finish indicated and tagged with full description for coordination with schedule.

- a. Samples will be returned to supplier. Units that are acceptable to Architect may, after final check of operations, be incorporated into Work, within limitations of key coordination requirements.
- 4. Door Hardware Schedule:
 - a. Submit concurrent with submissions of Product Data, Samples, and Shop Drawings. Coordinate submission of door hardware schedule with scheduling requirements of other work to facilitate fabrication of other work critical in Project construction schedule.
 - b. Submit under direct supervision of a Door Hardware Institute (DHI) certified Architectural Hardware Consultant (AHC) or Door Hardware Consultant (DHC) with hardware sets in vertical format as illustrated by Sequence of Format for the Hardware Schedule published by DHI.
 - c. Indicate complete designations of each item required for each opening, include:
 - 1) Door Index: door number, heading number, and Architect's hardware set number.
 - 2) Quantity, type, style, function, size, and finish of each hardware item.
 - 3) Name and manufacturer of each item.
 - 4) Fastenings and other pertinent information.
 - 5) Location of each hardware set cross-referenced to indications on Drawings.
 - 6) Explanation of all abbreviations, symbols, and codes contained in schedule.
 - 7) Mounting locations for hardware.
 - 8) Door and frame sizes and materials.
 - 9) Degree of door swing and handing.
 - 10) Operational Description of openings with electrified hardware covering egress, ingress (access), and fire/smoke alarm connections.
- 5. Key Schedule:
 - a. After Keying Conference, provide keying schedule that includes levels of keying, explanations of key system's function, key symbols used, and door numbers controlled.
 - b. Use ANSI/BHMA A156.28 "Recommended Practices for Keying Systems" as guideline for nomenclature, definitions, and approach for selecting optimal keying system.
 - c. Provide 3 copies of keying schedule for review prepared and detailed in accordance with referenced DHI publication. Include schematic keying diagram and index each key to unique door designations.
 - d. Index keying schedule by door number, keyset, hardware heading number, cross keying instructions, and special key stamping instructions.
 - e. Provide one complete bitting list of key cuts and one key system schematic illustrating system usage and expansion. Forward bitting list, key cuts and key system schematic directly to Owner, by means as directed by Owner.
 - f. Prepare key schedule by or under supervision of supplier, detailing Owner's final keying instructions for locks.
- C. Informational Submittals:
 - 1. Provide Qualification Data for Supplier, Installer and Architectural Hardware Consultant.
 - 2. Provide Product Data:
 - a. Certify that door hardware approved for use on types and sizes of labeled fire-rated doors complies with listed fire-rated door assemblies.
 - b. Include warranties for specified door hardware.
- D. Closeout Submittals:

1. Operations and Maintenance Data: Provide in accordance with Division 01 and include:
 - a. Complete information on care, maintenance, and adjustment; data on repair and replacement parts, and information on preservation of finishes.
 - b. Catalog pages for each product.
 - c. Final approved hardware schedule edited to reflect conditions as installed.
 - d. Final keying schedule
 - e. Copy of warranties including appropriate reference numbers for manufacturers to identify project.
 - f. As-installed wiring diagrams for each opening connected to power, both low voltage and 110 volts.

E. Inspection and Testing:

1. Submit written reports to the Owner and Authority Having Jurisdiction (AHJ) of the results of functional testing and inspection for:
 - a. Fire door assemblies, in compliance with NFPA 80.
 - b. Required egress door assemblies, in compliance with NFPA 101.

1.04 QUALITY ASSURANCE

A. Qualifications and Responsibilities:

1. Supplier: Recognized architectural hardware supplier with a minimum of 5 years documented experience supplying both mechanical and electromechanical door hardware similar in quantity, type, and quality to that indicated for this Project. Supplier to be recognized as a factory direct distributor by the manufacturer of the primary materials with a warehousing facility in the Project's vicinity. Supplier to have on staff, a certified Architectural Hardware Consultant (AHC) or Door Hardware Consultant (DHC) available to Owner, Architect, and Contractor, at reasonable times during the Work for consultation.
2. Installer: Qualified tradesperson skilled in the application of commercial grade hardware with experience installing door hardware similar in quantity, type, and quality as indicated for this Project.
3. Architectural Hardware Consultant: Person who is experienced in providing consulting services for door hardware installations that are comparable in material, design, and extent to that indicated for this Project and meets these requirements:
 - a. For door hardware: DHI certified AHC or DHC.
 - b. Can provide installation and technical data to Architect and other related subcontractors.
 - c. Can inspect and verify components are in working order upon completion of installation.
 - d. Capable of producing wiring diagram and coordinating installation of electrified hardware with Architect and electrical engineers.
4. Single Source Responsibility: Obtain each type of door hardware from single manufacturer.

B. Certifications:

1. Fire-Rated Door Openings:
 - a. Provide door hardware for fire-rated openings that complies with NFPA 80 and requirements of authorities having jurisdiction.

- b. Provide only items of door hardware that are listed products tested by UL LLC, Intertek Testing Services, or other testing and inspecting organizations acceptable to authorities having jurisdiction for use on types and sizes of doors indicated, based on testing at positive pressure and according to NFPA 252 or UL 10C and in compliance with requirements of fire-rated door and door frame labels.
- 2. Smoke and Draft Control Door Assemblies:
 - a. Provide door hardware that meets requirements of assemblies tested according to UL 1784 and installed in compliance with NFPA 105
 - b. Comply with the maximum air leakage of 0.3 cfm/sq. ft. (3 cu. m per minute/sq. m) at tested pressure differential of 0.3-inch wg (75 Pa) of water.
- 3. Electrified Door Hardware
 - a. Listed and labeled as defined in NFPA 70, Article 100, by testing agency acceptable to authorities having jurisdiction.
- 4. Accessibility Requirements:
 - a. Comply with governing accessibility regulations cited in "REFERENCES" article 087100, 1.02.D3 herein for door hardware on doors in an accessible route. This project must comply with all Federal Americans with Disability Act regulations and all Local Accessibility Regulations.

C. Pre-Installation Meetings

- 1. Keying Conference
 - a. Incorporate keying conference decisions into final keying schedule after reviewing door hardware keying system including:
 - 1) Function of building, flow of traffic, purpose of each area, degree of security required, and plans for future expansion.
 - 2) Preliminary key system schematic diagram.
 - 3) Requirements for key control system.
 - 4) Requirements for access control.
 - 5) Address for delivery of keys.
- 2. Pre-installation Conference
 - a. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - b. Inspect and discuss preparatory work performed by other trades.
 - c. Inspect and discuss electrical roughing-in for electrified door hardware.
 - d. Review sequence of operation for each type of electrified door hardware.
 - e. Review required testing, inspecting, and certifying procedures.
 - f. Review questions or concerns related to proper installation and adjustment of door hardware.
- 3. Electrified Hardware Coordination Conference:
 - a. Prior to ordering electrified hardware, schedule and hold meeting to coordinate door hardware with security, electrical, doors and frames, and other related suppliers.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Inventory door hardware on receipt and provide secure lock-up for hardware delivered to Project site. Promptly replace products damaged during shipping

- B. Tag each item or package separately with identification coordinated with final door hardware schedule, and include installation instructions, templates, and necessary fasteners with each item or package. Deliver each article of hardware in manufacturer's original packaging.
- C. Maintain manufacturer-recommended environmental conditions throughout storage and installation periods.
- D. Provide secure lock-up for door hardware delivered to Project. Control handling and installation of hardware items so that completion of Work will not be delayed by hardware losses both before and after installation.
- E. Handle hardware in manner to avoid damage, marring, or scratching. Correct, replace or repair products damaged during Work. Protect products against malfunction due to paint, solvent, cleanser, or any chemical agent.
- F. Deliver keys to manufacturer of key control system for subsequent delivery to Owner.

1.06 COORDINATION

- A. Coordinate layout and installation of floor-recessed door hardware with floor construction. Cast anchoring inserts into concrete.
- B. Installation Templates: Distribute for doors, frames, and other work specified to be factory or shop prepared. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing door hardware to comply with indicated requirements.
- C. Security: Coordinate installation of door hardware, keying, and access control with Owner's security consultant.
- D. Electrical System Roughing-In: Coordinate layout and installation of electrified door hardware with connections to power supplies and building safety and security systems.

1.07 WARRANTY

- A. Manufacturer's standard form in which manufacturer agrees to repair or replace components of door hardware that fail in materials or workmanship within published warranty period.
 - 1. Warranty does not cover damage or faulty operation due to improper installation, improper use or abuse.
 - 2. Warranty Period: Beginning from date of Substantial Completion, for durations indicated in manufacturer's published listings.
 - a. Mechanical Warranty
 - 1) Locks
 - a) 10 years
 - 2) Exit Devices
 - a) 10 years
 - 3) Closers
 - a) 25 years
 - b. Electrical Warranty
 - 1) Locks
 - a) 3 years

- 2) Exit Devices
 - a) 3 years

1.08 MAINTENANCE

- A. Furnish complete set of special tools required for maintenance and adjustment of hardware, including changing of cylinders.
- B. Turn over unused materials to Owner for maintenance purposes.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

- A. The Owner requires use of certain products for their unique characteristics and project suitability to ensure continuity of existing and future performance and maintenance standards. After investigating available product offerings, the Awarding Authority has elected to prepare proprietary specifications. These products are specified with the notation: "No Substitute."
 - 1. Where "No Substitute" is noted, submittals and substitution requests for other products will not be considered.
- B. Approval of alternate manufacturers and/or products other than those listed as "Scheduled Manufacturer" or "Acceptable Manufacturers" in the individual article for the product category are only to be considered by official substitution request in accordance with section 01 25 00.
- C. Approval of products from manufacturers indicated in "Acceptable Manufacturers" is contingent upon those products providing all functions and features and meeting all requirements of scheduled manufacturer's product.
- D. Where specified hardware is not adaptable to finished shape or size of members requiring hardware, furnish suitable types having same operation and quality as type specified, subject to Architect's approval.

2.02 MATERIALS

- A. Fabrication
 - 1. Provide door hardware manufactured to comply with published templates generally prepared for machine, wood, and sheet metal screws. provide screws according to manufacturer's recognized installation standards for application intended.
 - 2. Finish exposed screws to match hardware finish, or, if exposed in surfaces of other work, to match finish of this other work including prepared for paint surfaces to receive painted finish.
 - 3. Provide concealed fasteners wherever possible for hardware units exposed when door is closed. Coordinate with "Metal Doors and Frames", "Flush Wood Doors", "Stile and Rail Wood Doors" to ensure proper reinforcements. Advise the Architect where visible fasteners, such as thru bolts, are required.

- B. Provide screws, bolts, expansion shields, drop plates and other devices necessary for hardware installation.
 - 1. Where fasteners are exposed to view: Finish to match adjacent door hardware material.
- C. Cable and Connectors:
 - 1. Where scheduled in the hardware sets, provide each item of electrified hardware and wire harnesses with number and gage of wires enough to accommodate electric function of specified hardware.
 - 2. Provide Molex connectors that plug directly into connectors from harnesses, electric locking and power transfer devices.
 - 3. Provide through-door wire harness for each electrified locking device installed in a door and wire harness for each electrified hinge, electrified continuous hinge, electrified pivot, and electric power transfer for connection to power supplies.

2.03 HINGES

- A. Manufacturers and Products:
 - 1. Scheduled Manufacturer and Product:
 - a. Ives 5BB series
 - 2. Acceptable Manufacturers and Products:
 - a. Hager BB1191/1279 series
 - b. McKinney TB series
- B. Requirements:
 - 1. Provide hinges conforming to ANSI/BHMA A156.1.
 - 2. Provide five knuckle, ball bearing hinges.
 - 3. 1-3/4 inch (44 mm) thick doors, up to and including 36 inches (914 mm) wide:
 - a. Exterior: Standard weight, bronze or stainless steel, 4-1/2 inches (114 mm) high
 - b. Interior: Standard weight, steel, 4-1/2 inches (114 mm) high
 - 4. 1-3/4 inch (44 mm) thick doors over 36 inches (914 mm) wide:
 - a. Exterior: Heavy weight, bronze/stainless steel, 5 inches (127 mm) high
 - b. Interior: Heavy weight, steel, 5 inches (127 mm) high
 - 5. 2 inches or thicker doors:
 - a. Exterior: Heavy weight, bronze or stainless steel, 5 inches (127 mm) high
 - b. Interior: Heavy weight, steel, 5 inches (127 mm) high
 - 6. Adjust hinge width for door, frame, and wall conditions to allow proper degree of opening.
 - 7. Provide three hinges per door leaf for doors 90 inches (2286 mm) or less in height, and one additional hinge for each 30 inches (762 mm) of additional door height.
 - 8. Hinge Pins: Except as otherwise indicated, provide hinge pins as follows:
 - a. Steel Hinges: Steel pins
 - b. Non-Ferrous Hinges: Stainless steel pins
 - c. Out-Swinging Exterior Doors: Non-removable pins
 - d. Out-Swinging Interior Lockable Doors: Non-removable pins
 - e. Interior Non-lockable Doors: Non-rising pins

9. Provide hinges with electrified options as scheduled in the hardware sets. Provide with number and gage of wires enough to accommodate electric function of specified hardware. Locate electric hinge at second hinge from bottom or nearest to electrified locking component. Provide mortar guard for each electrified hinge specified.

2.04 ELECTRIC POWER TRANSFER

A. Manufacturers:

1. Scheduled Manufacturer and Product:
 - a. Von Duprin EPT-10
2. Acceptable Manufacturers and Products:
 - a. Securitron CEPT-10
 - b. Security Door Controls PTM

B. Requirements:

1. Provide power transfer with electrified options as scheduled in the hardware sets. Provide with number and gage of wires enough to accommodate electric function of specified hardware.
2. Locate electric power transfer per manufacturer's template and UL requirements, unless interference with operation of door or other hardware items.

2.05 CYLINDRICAL LOCKS – GRADE 1

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. Schlage ND series
2. Acceptable Manufacturers and Products:
 - a. Sargent 11-Line
 - b. Corbin-Russwin CL3100 series

B. Requirements:

1. Provide cylindrical locks conforming to ANSI/BHMA A156.2 Series 4000, Grade 1, and UL Listed for 3-hour fire doors.
2. Indicators: Where specified, provide escutcheon with lock status indicator window on top of lockset rose:
 - a. Escutcheon height (including rose) 6.05 inches high by 3.68 inches wide.
 - b. Indicator window measuring a minimum 3.52-inch by .60 inch with 1.92 square-inches of front facing viewing area and 180-degree visibility with a total of .236 square-inches of total viewable area.
 - c. Provide snap-in serviceable window to prevent tampering. Lock must function if indicator is compromised.
 - d. Provide messages color-coded with full text and symbol, as scheduled, for easy visibility.
 - e. Unlocked and Unoccupied message will display on white background, and Locked and Occupied message will display on red background.

3. Cylinders: Refer to "KEYING" article, herein.
4. Provide locks with standard 2-3/4 inches (70 mm) backset, unless noted otherwise, with 1/2-inch latch throw. Provide proper latch throw for UL listing at pairs.
5. Provide locksets with separate anti-rotation thru-bolts, and no exposed screws.
6. Provide independently operating levers with two external return spring cassettes mounted under roses to prevent lever sag.
7. Provide standard ASA strikes unless extended lip strikes are necessary to protect trim.
8. Provide electrified options as scheduled in the hardware sets.
9. Lever Trim: Solid cast levers without plastic inserts and wrought roses on both sides.
 - a. Lever Design: RHO

2.06 EXIT DEVICES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. Von Duprin 99/33A series
2. Acceptable Manufacturers and Products:
 - a. Detex Advantex series
 - b. Precision APEX 2000 series

B. Requirements:

1. Provide exit devices tested to ANSI/BHMA A156.3 Grade 1 and UL listed for Panic Exit or Fire Exit Hardware.
2. Cylinders: Refer to "KEYING" article, herein.
3. Provide grooved touchpad type exit devices, fabricated of brass, bronze, stainless steel, or aluminum, plated to standard architectural finishes to match balance of door hardware.
4. Touchpad must extend a minimum of one half of door width. No plastic inserts are allowed in touchpads.
5. Provide exit devices with deadlatching feature for security and for future addition of alarm kits and/or other electrified requirements.
6. Provide exit devices with weather resistant components that can withstand harsh conditions of various climates and corrosive cleaners used in outdoor pool environments.
7. Provide flush end caps for exit devices.
8. Provide exit devices with manufacturer's approved strikes.
9. Provide exit devices cut to door width and height. Install exit devices at height recommended by exit device manufacturer, allowable by governing building codes, and approved by Architect.
10. Mount mechanism case flush on face of doors or provide spacers to fill gaps behind devices. Where glass trim or molding projects off face of door, provide glass bead kits.
11. Provide cylinder or hex-key dogging as specified at non fire-rated openings.
12. Removable Mullions: 2 inches (51 mm) x 3 inches (76 mm) steel tube. Where scheduled as keyed removable mullion, provide type that can be removed by use of a keyed cylinder, which is self-locking when re-installed.
13. Provide factory drilled weep holes for exit devices used in full exterior application, highly corrosive areas, and where noted in hardware sets.
14. Provide electrified options as scheduled.
15. Top latch mounting: double- or single-tab mount for steel doors, face mount for aluminum doors eliminating requirement of tabs, and double tab mount for wood doors.
16. Provide exit devices with optional trim designs to match other lever and pull designs used on the project.

17. Special Options:

a. CX

- 1) Provide delayed egress devices, where scheduled, that are UL 294 listed, meet National Fire Protection Association (NFPA) and International Building Code (IBC) governing delayed egress, and/or other local and national fire codes acceptable to authority having jurisdiction as required.
 - a) Provide non-handed and field sizable device with 3/4 (19mm) throw deadlocking latch bolt. Device incorporates an internal RX switch that detects attempt to exit from applying less than 15lbs to the push pad, which causes this switch to start an irreversible alarm cycle. Key switch in device is capable of arming, disarming, or resetting the device; and indicator lamp determines status of the device
 - b) Provide devices capable of standard 15 second release delay and indefinite release delay as required by code, when tied into fire alarm system will release immediately when an alarm condition exists.
 - c) Provide devices with all control inputs – door position input, external inhibit input, fire alarm input; auxiliary locking; nuisance alarm and internal horn; and, remote signaling output self-contained in the device assembly.

2.07 EXIT DEVICES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. Von Duprin 78/75A series
2. Acceptable Manufacturers and Products:
 - a. Precision 2100 Series
 - b. Falcon 25/24 Series

B. Requirements

1. Provide exit devices tested to ANSI/BHMA A156.3 Grade 1 and UL listed for Panic Exit or Fire Exit Hardware with manufacturer's approved strikes.
2. Cylinders: Refer to "KEYING" article, herein.
3. Provide exit devices with deadlatching feature for security and for future addition of alarm kits and/or other electrified requirements. No plastic inserts are allowed in touchpads.
4. Provide exit devices cut to door width and height. Install exit devices at height recommended by exit device manufacturer, allowable by governing building codes, and approved by Architect. Touchpad must extend a minimum of one half of door width.
5. Mount mechanism case flush on face of doors or provide spacers to fill gaps behind devices. Where glass trim or molding projects off face of door, provide glass bead kits.
6. Removable Mullions: 2 inches (51 mm) x 3 inches (76 mm) steel tube. Where scheduled as keyed removable mullion, provide type that can be removed by use of a keyed cylinder, which is self-locking when re-installed.
7. Provide factory drilled weep holes for exit devices used in full exterior application, highly corrosive areas, and where noted in hardware sets.
8. Provide electrified options as scheduled.
9. Top latch mounting: double- or single-tab mount for steel doors, face mount for aluminum doors eliminating requirement of tabs, and double tab mount for wood doors.
10. Provide exit devices with optional trim designs to match other lever and pull designs used on the project.

2.08 POWER SUPPLIES

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. Schlage/Von Duprin PS900 Series
2. Acceptable Manufacturers and Products:
 - a. Precision ELR series
 - b. Sargent 3500 series
 - c. Security Door Controls 600 series

B. Requirements:

1. Provide power supplies approved by manufacturer of supplied electrified hardware.
2. Provide appropriate quantity of power supplies necessary for proper operation of electrified locking components as recommended by manufacturer of electrified locking components with consideration for each electrified component using power supply, location of power supply, and approved wiring diagrams. Locate power supplies as directed by Architect.
3. Provide regulated and filtered 24 VDC power supply, and UL class 2 listed.
4. Provide power supplies with the following features:
 - a. 12/24 VDC Output, field selectable.
 - b. Class 2 Rated power limited output.
 - c. Universal 120-240 VAC input.
 - d. Low voltage DC, regulated and filtered.
 - e. Polarized connector for distribution boards.
 - f. Fused primary input.
 - g. AC input and DC output monitoring circuit w/LED indicators.
 - h. Cover mounted AC Input indication.
 - i. Tested and certified to meet UL294.
 - j. NEMA 1 enclosure.
 - k. Hinged cover w/lock down screws.
 - l. High voltage protective cover.

2.09 CYLINDERS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. Schlage Everest 29 T
2. Acceptable Manufacturers and Products:
 - a. No Substitute

B. Requirements:

1. Provide cylinders/cores compliant with ANSI/BHMA A156.5; latest revision; cylinder face finished to match lockset; manufacturer's series as indicated. Refer to "KEYING" article, herein.
2. Provide cylinders in the below-listed configuration(s), distributed throughout the Project as indicated.

- a. Patented Restricted: cylinder with interchangeable core with patented, restricted keyway.
- 3. Patent Protection: Cylinders/cores requiring use of restricted, patented keys, patent protected.
- 4. Nickel silver bottom pins.

2.10 KEYING

A. Scheduled System:

- 1. Existing non-factory registered system:
 - a. Provide cylinders/cores keyed into Owner's existing keying system managed by Owner's locksmith, complying with guidelines in ANSI/BHMA A156.28, incorporating decisions made at keying conference.

B. Requirements:

- 1. Construction Keying:
 - a. Replaceable Construction Cores.
 - 1) Provide temporary construction cores replaceable by permanent cores, furnished in accordance with the following requirements.
 - a) 3 construction control keys
 - b) 12 construction change (day) keys.
 - 2) Owner or Owner's Representative will replace temporary construction cores with permanent cores.
- 2. Permanent Keying:
 - a. Provide permanent cylinders/cores keyed by the manufacturer according to the following key system.
 - 1) Master Keying system as directed by the Owner.
 - b. Forward biting list and keys separately from cylinders, by means as directed by Owner. Failure to comply with forwarding requirements will be cause for replacement of cylinders/cores involved at no additional cost to Owner.
 - c. Provide keys with the following features:
 - 1) Material: Nickel silver; minimum thickness of .107-inch (2.3mm)
 - 2) Patent Protection: Keys and blanks protected by one or more utility patent(s).
 - d. Identification:
 - 1) Mark permanent cylinders/cores and keys with applicable blind code for identification. Do not provide blind code marks with actual key cuts.
 - 2) Identification stamping provisions must be approved by the Architect and Owner.
 - 3) Stamp cylinders/cores and keys with Owner's unique key system facility code as established by the manufacturer; key symbol and embossed or stamped with "DO NOT DUPLICATE" along with the "PATENTED" or patent number to enforce the patent protection.
 - 4) Failure to comply with stamping requirements will be cause for replacement of keys involved at no additional cost to Owner.
 - 5) Forward permanent cylinders/cores to Owner, separately from keys, by means as directed by Owner.
 - e. Quantity: Furnish in the following quantities.
 - 1) Permanent Control Keys: 3.
 - 2) Master Keys: 6.
 - 3) Change (Day) Keys: 3 per cylinder/core that is keyed differently

- 4) Key Blanks: Quantity as determined in the keying meeting.

2.11 DOOR CLOSERS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. LCN 4050A series
2. Acceptable Manufacturers and Products:
 - a. Falcon SC70A series
 - b. Norton 7500 series

B. Requirements:

1. Provide door closers conforming to ANSI/BHMA A156.4 Grade 1 requirements by BHMA certified independent testing laboratory. ISO 9000 certify closers. Stamp units with date of manufacture code.
2. Provide door closers with fully hydraulic, full rack and pinion action with cast aluminum cylinder.
3. Closer Body: 1-1/2-inch (38 mm) diameter with 11/16-inch (17 mm) diameter heat-treated pinion journal and full complement bearings.
4. Hydraulic Fluid: Fireproof, passing requirements of UL10C, and all weather requiring no seasonal closer adjustment for temperatures ranging from 120 degrees F to -30 degrees F.
5. Spring Power: Continuously adjustable over full range of closer sizes, and providing reduced opening force as required by accessibility codes and standards.
6. Hydraulic Regulation: By tamper-proof, non-critical valves, with separate adjustment for latch speed, general speed, and back check.
7. Pressure Relief Valve (PRV) Technology: Not permitted.
8. Provide stick on templates, special templates, drop plates, mounting brackets, or adapters for arms as required for details, overhead stops, and other door hardware items interfering with closer mounting.

2.12 ELECTROMECHANICAL AUTOMATIC OPERATORS

A. Manufacturers and Products:

1. Scheduled Manufacturer and Product:
 - a. LCN Senior Swing
2. Acceptable Manufacturers and Products:
 - a. Besam Swingmaster MP
 - b. Stanley Access Technologies M-Force

B. Requirements:

1. Provide low energy automatic operator units that are electromechanical design complying with ANSI/BHMA A156.19.
 - a. Opening: Powered by DC motor working through reduction gears.
 - b. Closing: Spring force.
 - c. Manual, hydraulic, or chain drive closers: Not permitted.

- d. Operation: Motor is off when door is in closing mode. Door can be manually operated with power on or off without damage to operator. Provide variable adjustments, including opening and closing speed adjustment.
 - e. Cover: Aluminum.
- 2. Provide automatic operator units complying with 2022 California Building Code Section 11B-404.2.9, Exception 2.
- 3. Provide units with manual off/auto/hold-open switch, push and go function to activate power operator, vestibule interface delay, electric lock delay, hold-open delay adjustable from 1 to 32 seconds, and logic terminal to interface with accessories, mats, and sensors.
- 4. Provide drop plates, brackets, and adapters for arms as required to suit details.
- 5. Provide motion sensors and/or actuator switches, and receivers for operation as specified. Provide weather-resistant actuators at exterior applications.
- 6. Provide key switches, with LED's, recommended and approved by manufacturer of automatic operator as required for function as described in operation description of hardware sets. Cylinders: Refer to "KEYING" article, herein.
- 7. Provide complete assemblies of controls, switches, power supplies, relays, and parts/material recommended and approved by manufacturer of automatic operator for each individual leaf. Actuators control both doors simultaneously at pairs. Sequence operation of exterior and vestibule doors with automatic operators to allow ingress or egress through both sets of openings as directed by Architect. Locate actuators, key switches, and other controls as directed by Architect.

2.13 DOOR TRIM

A. Manufacturers:

- 1. Scheduled Manufacturer:
 - a. Ives
- 2. Acceptable Manufacturers:
 - a. Burns
 - b. Trimco

B. Requirements:

- 1. Provide push plates, push bars, pull plates, pulls, and hands-free reversible door pulls with diameter and length as scheduled.

2.14 PROTECTION PLATES

A. Manufacturers:

- 1. Scheduled Manufacturer:
 - a. Ives
- 2. Acceptable Manufacturers:
 - a. Burns
 - b. Trimco

B. Requirements:

1. Provide protection plates with a minimum of 0.050 inch (1 mm) thick, beveled four edges as scheduled. Furnish with sheet metal or wood screws, finished to match plates.
2. Sizes plates 2 inches (51 mm) less width of door on single doors, pairs of doors with a mullion, and doors with edge guards. Size plates 1 inch (25 mm) less width of door on pairs without a mullion or edge guards.
3. At fire rated doors, provide protection plates over 16 inches high with UL label.

2.15 OVERHEAD STOPS AND OVERHEAD STOP/HOLDERS

A. Manufacturers:

1. Scheduled Manufacturers:
 - a. Glynn-Johnson
2. Acceptable Manufacturers:
 - a. Rixson
 - b. Sargent

B. Requirements:

1. Provide overhead stop at any door where conditions do not allow for a wall stop or floor stop presents tripping hazard.

2.16 DOOR STOPS AND HOLDERS

A. Manufacturers:

1. Scheduled Manufacturer:
 - a. Ives
2. Acceptable Manufacturers:
 - a. Burns
 - b. Trimco

B. Provide door stops at each door leaf:

1. Provide wall stops wherever possible. Provide concave type where lockset has a push button or thumbturn.
2. Where a wall stop cannot be used, provide universal floor stops.
3. Where wall or floor stop cannot be used, provide overhead stop.
4. Provide roller bumper where doors open into each other and overhead stop cannot be used.

2.17 SILENCERS

A. Manufacturers:

1. Scheduled Manufacturer:
 - a. Ives
2. Acceptable Manufacturers:

- a. Burns
- b. Trimco

B. Requirements:

- 1. Provide "push-in" type silencers for hollow metal or wood frames.
- 2. Provide one silencer per 30 inches (762 mm) of height on each single frame, and two for each pair frame.
- 3. Omit where gasketing is specified.

2.18 THRESHOLDS, SEALS, DOOR SWEEPS, AUTOMATIC DOOR BOTTOMS, AND GASKETING

A. Manufacturers:

B. Scheduled Manufacturer:

- 1. Zero International

C. Acceptable Manufacturers:

- 1. National Guard
- 2. Reese

D. Seals and Gasketing: Provide continuous gasketing on exterior openings, to the head and jambs, forming a continuous seal between the door and the frame. Provide smoke, light, or sound gasketing on interior doors where indicated.

- 1. Provide self-tapping fasteners for aluminum extruded gasketing being applied to hollow metal frames.
 - a. Provide non-corrosive fasteners for all exterior applications.
 - b. Provide security fasteners where indicated.
- 2. Provide neoprene, EPDM, silicone, or nylon brush inserts as specified in hardware sets. Provide non brush inserts of solid or sponge cell, as specified in hardware sets. Vinyl inserts are not allowed except where specified in hardware sets.

E. Smoke Labeled Gasketing: At all smoke labeled openings, provide smoke listed perimeter gasketing assemblies complying with NFPA 105 listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction for smoke control ratings indicated based on testing according to UL 1784.

F. Fire Listed Gasketing: Assemblies complying with NFPA 80 that are listed by a testing and inspecting agency acceptable to authorities having jurisdiction for fire ratings indicated based on testing according to UL-10C.

- 1. Where frame-applied intumescent seals are required by the manufacturer, provide gaskets that comply with UL10C Standard for Positive Pressure Fire Tests of Door Assemblies and UBC 7-2, Fire Tests of Door Assemblies.

G. Sound-Rated Gasketing: Provide acoustic gasketing to meet Sound Transmission Class (STC) rating required.

- H. Meeting-Stile Gasketing: Provide meeting-stile gasketing that fastens to the meeting stiles forming a continuous seal when doors are closed.
- I. Door Sweeps or Shoes: Apply to the bottom of the door to close the gap between the door bottom and finished floor or saddle threshold.
 - 1. Provide solid neoprene, EPDM, silicone, or nylon brush type of seal as specified in hardware sets. Vinyl inserts are not allowed except where specified in hardware sets.
- J. Automatic Door Bottoms:
 - 1. Provide closed cell sponge, bulb neoprene, or EPDM type of seal as specified in hardware sets.
 - 2. Door bottom to be mortised, semi mortised, or surface mount as with a minimum thickness as specified in hardware sets.
- K. Rain Drips:
 - 1. Provide overhead rain drips for out-swinging hollow metal doors that are not covered against 45 degree blowing rain. Aluminum extrusion to be a minimum of .088 inches thick and extend 2.50 inches from the face of the frame, in anodized finish to match door.
 - 2. Door sweeps or shoes with integral rain drip must meet ADA requirements
- L. Thresholds: Provide threshold units not less than 4 inches wide, formed to accommodate change in floor elevation where indicated, and fabricated to accommodate door hardware and fit door frames.
 - 1. Threshold extrusion to be a minimum thickness as specified in hardware sets.

2.19 DOOR POSITION SWITCHES

- A. Manufacturers:
 - 1. Scheduled Manufacturer:
 - a. Schlage
 - 2. Acceptable Manufacturers:
 - a. GE-Interlogix
 - b. Sargent
- B. Requirements:
 - 1. Provide recessed or surface mounted type door position switches as specified.
 - 2. Coordinate door and frame preparations with door and frame suppliers. If switches are being used with magnetic locking device, provide minimum of 4 inches (102 mm) between switch and magnetic locking device.

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Prior to installation of hardware, examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, labeled fire-rated door assembly construction, wall and floor construction, and other conditions affecting performance. Verify doors, frames, and walls have been properly reinforced for hardware installation.
- B. Examine roughing-in for electrical power systems to verify actual locations of wiring connections before electrified door hardware installation.
- C. Submit a list of deficiencies in writing and proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

- A. Mount door hardware units at heights to comply with the following, unless otherwise indicated or required to comply with governing regulations.
 - 1. Standard Steel Doors and Frames: ANSI/SDI A250.8.
 - 2. Custom Steel Doors and Frames: HMMA 831.
 - 3. Interior Architectural Wood Flush Doors: ANSI/WDMA I.S. 1A
 - 4. Installation Guide for Doors and Hardware: DHI TDH-007-20
- B. Install door hardware in accordance with NFPA 80, NFPA 101 and provide post-install inspection, testing as specified in section 1.03.E unless otherwise required to comply with governing regulations.
- C. Install each hardware item in compliance with manufacturer's instructions and recommendations, using only fasteners provided by manufacturer.
- D. Do not install surface mounted items until finishes have been completed on substrate. Protect all installed hardware during painting.
- E. Set units level, plumb and true to line and location. Adjust and reinforce attachment substrate as necessary for proper installation and operation.
- F. Drill and countersink units that are not factory prepared for anchorage fasteners. Space fasteners and anchors according to industry standards.
- G. Install operating parts so they move freely and smoothly without binding, sticking, or excessive clearance.
- H. Hinges: Install types and in quantities indicated in door hardware schedule but not fewer than quantity recommended by manufacturer for application indicated.
- I. Lock Cylinders:
 - 1. Install construction cores to secure building and areas during construction period.
 - 2. Replace construction cores with permanent cores as indicated in keying section.
 - 3. Furnish permanent cores to Owner for installation.
- J. Wiring: Coordinate with Division 26, ELECTRICAL and Division 28 ELECTRONIC SAFETY AND SECURITY sections for:
 - 1. Conduit, junction boxes and wire pulls.

2. Connections to and from power supplies to electrified hardware.
 3. Connections to fire/smoke alarm system and smoke evacuation system.
 4. Connection of wire to door position switches and wire runs to central room or area, as directed by Architect.
 5. Connections to panel interface modules, controllers, and gateways.
 6. Testing and labeling wires with Architect's opening number.
- K. Continuous Hinges: Re-locate the door and frame fire rating labels where they will remain visible so that the hinge does not cover the label once installed.
- L. Door Closers & Auto Operators: Mount closers/operators on room side of corridor doors, inside of exterior doors, and stair side of stairway doors from corridors. Mount closers/operators so they are not visible in corridors, lobbies and other public spaces unless approved by Architect.
- M. Overhead Stops/Holders: Mount overhead stops/holders on room side of corridor doors, inside of exterior doors, and stair side of stairway doors.
- N. Power Supplies: Locate power supplies as indicated or, if not indicated, above accessible ceilings or in equipment room, or alternate location as directed by Architect.
- O. Thresholds:
1. Set thresholds in full bed of sealant complying with requirements specified in Division 07 Section "Joint Sealants."
 2. Aluminum thresholds to be cut-in, and scribed around mullions, frame members, and stops. Do not butt to thresholds. Provide a continuous surface across full width of opening from jamb to jamb.
 3. Where aluminum panic-type (rabbeted) thresholds with neoprene inserts are specified, undercut doors as required to properly mate with seal in threshold.
- P. Stops: Provide floor stops for doors unless wall or other type stops are indicated in door hardware schedule. Do not mount floor stops where they may impede traffic or present tripping hazard.
- Q. Perimeter Gasketing:
1. Apply to head and jamb, forming seal between door and frame.
 2. Install gasketing in a manner eliminating need to cut any seal to install surface mounted hardware. Install compatible mounting bracket for surface mounted hardware unless minimum 1/4 inch thick solid aluminum seals are provided for mounting of surface applied hardware.
- R. Meeting Stile Gasketing: Fasten to meeting stiles, forming seal when doors are closed.
- S. Door Bottoms and Sweeps: Apply to bottom of door, forming seal with threshold when door is closed.

3.03 ADJUSTING

- A. Initial Adjustment: Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.
 - 1. Spring Hinges: Adjust to achieve positive latching when door can close freely from an open position of 30 degrees.
 - 2. Electric Strikes: Adjust horizontal and vertical alignment of keeper to properly engage lock bolt.
 - 3. Door Closers: Adjust sweep period to comply with accessibility requirements and requirements of authorities having jurisdiction.
- B. Occupancy Adjustment: Approximately three to six months after date of Substantial Completion, examine and readjust each item of door hardware, including adjusting operating forces, as necessary to ensure function of doors and door hardware.

3.04 CLEANING AND PROTECTION

- A. Clean adjacent surfaces soiled by door hardware installation.
- B. Clean operating items per manufacturer's instructions to restore proper function and finish.
- C. Provide final protection and maintain conditions that ensure door hardware is without damage or deterioration at time of Substantial Completion.

3.05 DOOR HARDWARE SCHEDULE

- A. The intent of the hardware specification is to specify the hardware for interior and exterior doors, and to establish a type, continuity, and standard of quality. However, it is the door hardware supplier's responsibility to thoroughly review existing conditions, schedules, specifications, drawings, and other Contract Documents to verify the suitability of the hardware specified.
- B. Discrepancies, conflicting hardware, and missing items are to be brought to the attention of the architect with corrections made prior to the bidding process. Omitted items not included in a hardware set should be scheduled with the appropriate additional hardware required for proper application.
- C. Hardware items are referenced in the following hardware schedule. Refer to the above specifications for special features, options, cylinders/keying, and other requirements.
- D. Hardware Sets:

140586 OPT0455786

V1 vs. V2

Hardware Group No. 01

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 120/240 VAC	LGR	SCE

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY UNLOCKS OUTSIDE LEVER ALLOWING ENTRY. FREE EGRESS AT ALL TIMES.

Hardware Group No. 02

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	652	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	EU STOREROOM LOCK	ND80TDEU RHO RX CON 12V/24V DC	626	SCH
1	EA	FSIC CORE	23-030 EV29 T *MATCH OWNERS EXISTING KEY SYSTEM	626	SCH
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	MOUNTING PLATE	4050A-18 ST-5203	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
3	EA	SILENCER	SR64	GRY	IVE
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 120/240 VAC	LGR	SCE

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY UNLOCKS OUTSIDE LEVER ALLOWING ENTRY. FREE EGRESS AT ALL TIMES.

Hardware Group No. 03

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	PANIC HARDWARE	LD-78-EO	626	VON
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA	AA	ZER
1	SET	GASKETING	429AA-S	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA	VIEWER	U698	626	IVE
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

Hardware Group No. 04

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
6	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	MULLION	FIXED CENTER MULLION BY FRAME CONTRACTOR.		
2	EA	PANIC HARDWARE	LD-78-EO	626	VON
2	EA	OH STOP	100S	630	GLY
2	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
2	EA	PA MOUNTING PLATE	4050A-18PA	689	LCN
2	EA	BLADE STOP SPACER	4050A-61	689	LCN
1	EA	RAIN DRIP	142AA	AA	ZER
1	EA	MULLION SEAL	8780NBK PSA	BK	ZER
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
2	EA	DOOR CONTACT	679 SERIES	BLK	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

PERIMETER WEATHER SEALS PROVIDED BY ALUMINUM SECTION.

Hardware Group No. 05

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	652	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	ELEC FIRE EXIT HARDWARE	RX-78-L-F-E780-06-FSE 24 VDC	626	VON
1	EA	MORTISE CYLINDER	20-061 ICX (BLOCKING RING AS REQ'D)	626	SCH
1	EA	FSIC CORE	23-030 EV29 T *MATCH OWNERS EXISTING KEY SYSTEM	626	SCH
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	GASKETING	488SBK PSA	BK	ZER
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY UNLOCKS OUTSIDE LEVER ALLOWING ENTRY. FREE EGRESS AT ALL TIMES.

Hardware Group No. 06

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	652	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-L-NL-06 24 VDC	626	VON
1	EA	MORTISE CYLINDER	20-061 ICX (BLOCKING RING AS REQ'D)	626	SCH
1	EA	FSIC CORE	23-030 EV29 T *MATCH OWNERS EXISTING KEY SYSTEM	626	SCH
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	WALL STOP	WS406/407CCV	630	IVE
3	EA	SILENCER	SR64	GRY	IVE
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. FREE EGRESS AT ALL TIMES.

Hardware Group No. 07

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	PANIC HARDWARE	LD-78-NL	626	VON
1	EA	RIM CYLINDER	20-057 ICX	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA	AA	ZER
1	SET	GASKETING	429AA-S	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

Hardware Group No. 08

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-NL 24 VDC	626	VON
1	EA	RIM CYLINDER	20-057 ICX	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA	AA	ZER
1	SET	GASKETING	429AA-S	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. FREE EGRESS AT ALL TIMES.

Hardware Group No. 09

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-NL 24 VDC	626	VON
1	EA	RIM CYLINDER	20-057 ICX	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PAAS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA	AA	ZER
1	SET	GASKETING	429AA-S	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA		CREDENTIAL READER W/ KEYPAD - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL OR PIN TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. FREE EGRESS AT ALL TIMES.

Hardware Group No. 10

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-NL 24 VDC	626	VON
1	EA	RIM CYLINDER	20-057 ICX	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
1	EA	OH STOP	100S	630	GLY
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	RAIN DRIP	142AA	AA	ZER
1	SET	GASKETING	429AA-S	AA	ZER
1	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA	VIEWER	U698	626	IVE
1	EA		CREDENTIAL READER W/ KEYPAD - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL OR PIN TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. FREE EGRESS AT ALL TIMES.

Hardware Group No. 11

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
6	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	630	IVE
2	EA	POWER TRANSFER	EPT10	689	VON
1	EA	MULLION	FIXED CENTER MULLION BY FRAME CONTRACTOR.		
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-EO- 24 VDC	626	VON
1	EA	ELEC PANIC HARDWARE	RX-QEL-78-NL-OP-110MD 24 VDC	626	VON
1	EA	RIM CYLINDER	20-057 ICX	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
2	EA	90 DEG OFFSET PULL	8190EZHD 12" O	630-316	IVE
2	EA	OH STOP	100S	630	GLY
2	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
2	EA	PA MOUNTING PLATE	4050A-18PA	689	LCN
2	EA	BLADE STOP SPACER	4050A-61	689	LCN
1	EA	MULLION SEAL	8780NBK PSA	BK	ZER
2	EA	DOOR SWEEP	8198AA	AA	ZER
1	EA	THRESHOLD	65A	A	ZER
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
2	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. PANIC DEVICE LATCHES ALSO CAPABLE OF BEING ELECTRONICALLY DOGGED DOWN (I.E. PUSH/PULL MODE) AS DESIGNATED BY ACCESS CONTROL SYSTEM SCHEDULE. FREE EGRESS AT ALL TIMES.

Hardware Group No. 12

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
3	EA	HINGE	5BB1HW 5 X 4.5	652	IVE
1	EA	POWER TRANSFER	EPT10	689	VON
1	EA	DELAYED PANIC HARDWARE	CX9975-L-BE-RX996-06 24 VDC	626	VON
1	EA	MORTISE CYLINDER	20-061 ICX (BLOCKING RING AS REQ'D)	626	SCH
1	EA	FSIC CORE	23-030 EV29 T *MATCH OWNERS EXISTING KEY SYSTEM	626	SCH
1	EA	SURFACE CLOSER	4050A REG OR PA AS REQ	689	LCN
1	EA	KICK PLATE	8400 8" X 2" LDW B-CS	630	IVE
1	EA	WALL STOP	WS406/407CCV	630	IVE
3	EA	SILENCER	SR64	GRY	IVE
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 120/240 VAC	LGR	SCE

TIE DELAYED EGRESS SYSTEM TO FIRE ALARM

DELAYED EGRESS OPERATION: WHEN ARMED, PRESSING PUSH BAR WILL ACTIVATE DELAYED EGRESS SYSTEM AND ALLOW FREE EGRESS IN 15 SECONDS. DELAYED EGRESS EXIT DEVICE MUST BE WIRED DIRECTLY TO FIRE ALARM SYSTEM. IF FIRE ALARM IS ACTIVATED OR POWER IS LOST TO DEVICE, DELAYED EGRESS EXIT DEVICE WILL BE DISABLED, ALLOWING FREE EGRESS. SIGNAGE REQUIRED FOR DELAYED EGRESS IS TO BE PROVIDED WITH THE DEVICE. PRESENTING VALID CREDENTIAL TO READER ON PUSH SIDE OF DOOR WITH DELAYED EGRESS DEVICE, DISABLES DELAYED EGRESS AND MOMENTARILY RELEASES LATCHES TO ALLOW ENTRY.

Hardware Group No. 13

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	STOREROOM LOCK	ND80TD RHO	626	SCH
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		

RE-USE BALANCE OF DOOR, FRAME & HARDWARE

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER OR SIGNAL FROM REMOTE RELEASE MOMENTARILY UNLOCKS OUTSIDE LEVER ALLOWING ENTRY. FREE EGRESS AT ALL TIMES.

VERIFY/COORDINATE PREPS ON EXISTING DOORS AND FRAMES. PROVIDE FIELD MODIFICATIONS AND/OR FILLERS TO EXISTING DOORS AND FRAMES AS NECESSARY TO ACCEPT NEW SPECIFIED HARDWARE. SUBMIT FOR APPROVAL, A DETAILED LIST OF REQUIRED MODIFICATIONS PRIOR TO PERFORMING.

Hardware Group No.14

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	SURF. AUTO OPERATOR	9540IQ SERIES, NO SWITCH	628	LCN
1	EA	ACTUATOR, TOUCH	8310-853T	630	LCN

REMOVE EXISTING MANUAL DOOR CLOSER AND INSTALL NEW OPERATOR. RE-USE BALANCE OF DOOR, FRAME & HARDWARE.

VESTIBULE ACTUATOR TO BE SCHEDULED ON HW SET #15.

OPERATION: PRESSING EITHER ACTUATOR SIGNALS AUTOMATIC OPERATOR TO OPEN DOOR. FREE EGRESS AT ALL TIMES.

VERIFY/COORDINATE PREPS ON EXISTING DOORS AND FRAMES. PROVIDE FIELD MODIFICATIONS AND/OR FILLERS TO EXISTING DOORS AND FRAMES AS NECESSARY TO ACCEPT NEW SPECIFIED HARDWARE. SUBMIT FOR APPROVAL, A DETAILED LIST OF REQUIRED MODIFICATIONS PRIOR TO PERFORMING.

Hardware Group No.15

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	SURF. AUTO OPERATOR	9540IQ SERIES	628	LCN
1	EA	SWITCH	8310-806R		LCN
1	EA	ACTUATOR, TOUCH	8310-853T	630	LCN
1	EA	ACTUATOR, TOUCH	8310-855		LCN
1	EA	BOLLARD	8310-866		LCN
1	EA	ROCKER SWITCH CABLE	9540IQ-520		LCN

REMOVE EXISTING MANUAL DOOR CLOSER AND INSTALL NEW OPERATOR. RE-USE BALANCE OF DOOR, FRAME & HARDWARE.

VESTIBULE ACTUATOR TO BE SHARED WITH HW SET #14.

OPERATION: DURING BUSINESS HOURS, LOCKSET TO BE UNLOCKED AND OPERATOR TO BE TURNED ON WITH ROCKER SWITCH. PRESSING EITHER ACTUATOR SIGNALS AUTOMATIC OPERATOR TO OPEN DOOR. AT END OF BUSINESS HOURS, OPERATOR TO BE TURNED OFF WITH ROCKER SWITCH AND LOCKSET TO BE LOCKED. COORIDNATION LOCATION OF ROCKER SWITCH INSTALL WITH OWNER.

VERIFY/COORDINATE PREPS ON EXISTING DOORS AND FRAMES. PROVIDE FIELD MODIFICATIONS AND/OR FILLERS TO EXISTING DOORS AND FRAMES AS NECESSARY TO ACCEPT NEW SPECIFIED HARDWARE. SUBMIT FOR APPROVAL, A DETAILED LIST OF REQUIRED MODIFICATIONS PRIOR TO PERFORMING.

Hardware Group No. 16

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	FSIC CORE	23-030 EV29 T	626	SCH
			*MATCH OWNERS EXISTING KEY SYSTEM		
1	EA		CREDENTIAL READER - WORK OF DIVISION 28		
1	EA	DOOR CONTACT	679 SERIES	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-2RS 120/240 VAC	LGR	SCE

DOORS REQUIRE SPECIAL 3/8 INCH UNDERCUT FOR ADA TYPE THRESHOLD.

OPERATION: DOOR NORMALLY CLOSED AND LOCKED. PRESENTING VALID CREDENTIAL TO READER MOMENTARILY RETRACTS PANIC DEVICE LATCH. FREE EGRESS AT ALL TIMES.

140586 OPT0455786

V1 9/30/2025 vs. V2 1/29/2026

Door#	HwSet#
101	11
102	05
103	06
104	10
105	03
106	07
200	13
201	02
202	06
203	10
204	03
205A	09
301	06
302	06
303	12
304	10
305	04
306	10
307	01
308	03
309	16
310	06
311	14
312	15
400	08
401	03

END OF SECTION

SECTION 08 80 00 - GLAZING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Glass products.
 - 2. Glazing sealants.
 - 3. Glazing tapes.
 - 4. Miscellaneous glazing materials.

1.3 DEFINITIONS

- A. Glass Manufacturers: Firms that produce primary glass, fabricated glass, or both, as defined in referenced glazing publications.
- B. Glass Thicknesses: Indicated by thickness designations in millimeters in accordance with ASTM C1036.
- C. IBC: International Building Code.
- D. Interspace: Space between lites of an insulating-glass unit.

1.4 COORDINATION

- A. Coordinate glazing channel dimensions to provide necessary bite on glass, minimum edge and face clearances, and adequate sealant thicknesses, with reasonable tolerances to achieve proper safety margins for glazing retention under each design load case, load case combination, and service condition.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Glazing Schedule: List glass types and thicknesses for each size opening and location. Use same designations indicated on Drawings.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer.
- B. Product Certificates: For glass.

1.7 QUALITY ASSURANCE

- A. Installer Qualifications: A qualified glazing contractor for this Project who is certified under the North American Contractor Certification Program (NACC) for Architectural Glass & Metal (AG&M) contractors.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Protect glazing materials in accordance with manufacturer's written instructions. Prevent damage to glass and glazing materials from condensation, temperature changes, direct exposure to sun, or other causes.

1.9 FIELD CONDITIONS

- A. Environmental Limitations: Do not proceed with glazing when ambient and substrate temperature conditions are outside limits permitted by glazing material manufacturers and when glazing channel substrates are wet from rain, frost, condensation, or other causes.
 - 1. Do not install glazing sealants when ambient and substrate temperature conditions are outside limits permitted by sealant manufacturer or are below 40 deg F.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations for Glass: Obtain glass from single source from single manufacturer.
- B. Source Limitations for Glazing Accessories: For each product and installation method, obtain from single source from single manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. General: Installed glazing systems shall withstand normal thermal movement and wind and impact loads (where applicable) without failure, including loss or glass breakage attributable to defective manufacture, fabrication, or installation; failure of sealants or gaskets to remain watertight and airtight; deterioration of glazing materials; or other defects in construction.
- B. Safety Glazing: Where safety glazing is indicated, provide glazing that complies with 16 CFR 1201, Category II.

2.3 GLASS PRODUCTS, GENERAL

- A. Glazing Publications: Comply with published recommendations of glass product manufacturers and organizations below unless more stringent requirements are indicated. See these publications for glazing terms not otherwise defined in this Section or in referenced standards.
 - 1. NGA Publications: "Glazing Manual."
- B. Safety Glazing Labeling: Where safety glazing is indicated, permanently mark glazing with certification label of the SGCC the SGCC or another certification agency acceptable to authorities having jurisdiction or manufacturer. Label shall indicate manufacturer's name, type of glass, thickness, and safety glazing standard with which glass complies.
- C. Thickness: Where glass thickness is indicated, it is a minimum. Provide glass that complies with performance requirements and is not less than thickness indicated.

2.4 GLASS PRODUCTS

- A. Fully Tempered Float Glass: ASTM C1048, Kind FT (fully tempered), Condition A (uncoated) unless otherwise indicated, Type I, Class 1 (clear) or Class 2 (tinted) as indicated, Quality-Q3.
 - 1. Fabrication Process: By horizontal (roller-hearth) process with roll-wave distortion parallel to bottom edge of glass as installed unless otherwise indicated.

2.5 GLAZING SEALANTS

- A. General:
 - 1. Compatibility: Compatible with one another and with other materials they contact, including glass products, seals of insulating-glass units, and glazing channel substrates, under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
 - 2. Suitability: Comply with sealant and glass manufacturers' written instructions for selecting glazing sealants suitable for applications indicated and for conditions existing at time of installation.
 - 3. Colors of Exposed Glazing Sealants: As selected by Architect from manufacturer's full range of industry colors.
- B. Neutral-Curing Silicone Glazing Sealant, Class 25: Complying with ASTM C920, Type S, Grade NS, Use NT.

2.6 GLAZING TAPES

- A. Back-Bedding Mastic Glazing Tapes: Preformed, butyl-based, 100 percent solids elastomeric tape; nonstaining and nonmigrating in contact with nonporous surfaces; with or without spacer rod as recommended in writing by tape and glass manufacturers for application indicated; and complying with ASTM C1281 and AAMA 800 for products indicated below:
 - 1. AAMA 807.3 tape, for glazing applications in which tape is not subject to continuous pressure.

- B. Expanded Cellular Glazing Tapes: Closed-cell, PVC foam tapes; factory coated with adhesive on both surfaces; and complying with AAMA 800 for the following types:
 - 1. AAMA 810.1, Type 1, for glazing applications in which tape acts as primary sealant.
 - 2. AAMA 810.1, Type 2, for glazing applications in which tape is used in combination with a full bead of liquid sealant.

2.7 MISCELLANEOUS GLAZING MATERIALS

- A. General: Provide products of material, size, and shape complying with referenced glazing standard, recommended in writing by manufacturers of glass and other glazing materials for application indicated, and with a proven record of compatibility with surfaces contacted in installation.
- B. Cleaners, Primers, and Sealers: Types recommended by sealant or gasket manufacturer.
- C. Setting Blocks:
 - 1. Type recommended in writing by sealant or glass manufacturer.
- D. Spacers:
 - 1. Type recommended in writing by sealant or glass manufacturer.
- E. Edge Blocks:
 - 1. Type recommended in writing by sealant or glass manufacturer.
- F. Cylindrical Glazing Sealant Backing: ASTM C1330, Type O (open-cell material), of size and density to control glazing sealant depth and otherwise produce optimum glazing sealant performance.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine framing, glazing channels, and stops, with Installer present, for compliance with the following:
 - 1. Manufacturing and installation tolerances, including those for size, squareness, and offsets at corners.
 - 2. Presence and functioning of weep systems.
 - 3. Minimum required face and edge clearances.
 - 4. Effective sealing between joints of glass-framing members.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Clean glazing channels and other framing members receiving glass immediately before glazing. Remove coatings not firmly bonded to substrates.

- B. Examine glazing units to locate exterior and interior surfaces. Label or mark units as needed so that exterior and interior surfaces are readily identifiable. Do not use materials that leave visible marks in the completed Work.

3.3 GLAZING, GENERAL

- A. Comply with combined written instructions of manufacturers of glass, sealants, gaskets, and other glazing materials, unless more stringent requirements are indicated, including those in referenced glazing publications.
- B. Protect glass edges from damage during handling and installation. Remove damaged glass from Project site and legally dispose of off Project site. Damaged glass includes glass with edge damage or other imperfections that, when installed, could weaken glass, impair performance, or impair appearance.
- C. Apply primers to joint surfaces where required for adhesion of sealants, as determined by preconstruction testing.
- D. Install setting blocks in sill rabbets, sized and located to comply with referenced glazing publications, unless otherwise required by glass manufacturer. Set blocks in thin course of compatible sealant suitable for heel bead.
- E. Do not exceed edge pressures stipulated by glass manufacturers for installing glass lites.
- F. Provide spacers for glass lites where length plus width is larger than 50 inches.
 - 1. Locate spacers directly opposite each other on both inside and outside faces of glass. Install correct size and spacing to preserve required face clearances, unless gaskets and glazing tapes are used that have demonstrated ability to maintain required face clearances and to comply with system performance requirements.
 - 2. Provide 1/8-inch-minimum bite of spacers on glass and use thickness equal to sealant width. With glazing tape, use thickness slightly less than final compressed thickness of tape.
- G. Provide edge blocking where indicated or needed to prevent glass lites from moving sideways in glazing channel, as recommended in writing by glass manufacturer and in accordance with requirements in referenced glazing publications.
- H. Set glass lites in each series with uniform pattern, draw, bow, and similar characteristics.
- I. Set glass lites with proper orientation so that coatings face exterior or interior as specified.
- J. Where wedge-shaped gaskets are driven into one side of channel to pressurize sealant or gasket on opposite side, provide adequate anchorage so gasket cannot walk out when installation is subjected to movement.
- K. Square cut wedge-shaped gaskets at corners and install gaskets in a manner recommended by gasket manufacturer to prevent corners from pulling away; seal corner joints and butt joints with sealant recommended in writing by gasket manufacturer.

3.4 TAPE GLAZING

- A. Position tapes on fixed stops so that, when compressed by glass, their exposed edges are flush with or protrude slightly above sightline of stops.
- B. Install tapes continuously, but not necessarily in one continuous length. Do not stretch tapes to make them fit opening.
- C. Cover vertical framing joints by applying tapes to heads and sills first, then to jambs. Cover horizontal framing joints by applying tapes to jambs, then to heads and sills.
- D. Place joints in tapes at corners of opening with adjoining lengths butted together, not lapped. Seal joints in tapes with compatible sealant approved by tape manufacturer.
- E. Do not remove release paper from tape until right before each glazing unit is installed.
- F. Apply heel bead of elastomeric sealant.
- G. Center glass lites in openings on setting blocks, and press firmly against tape by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings.
- H. Apply cap bead of elastomeric sealant over exposed edge of tape.

3.5 GASKET GLAZING (DRY)

- A. Cut compression gaskets to lengths recommended by gasket manufacturer to fit openings exactly, with allowance for stretch during installation.
- B. Insert soft compression gasket between glass and frame or fixed stop so it is securely in place with joints miter cut and bonded together at corners.
- C. Installation with Drive-in Wedge Gaskets: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.
- D. Installation with Pressure-Glazing Stops: Center glass lites in openings on setting blocks, and press firmly against soft compression gasket. Install dense compression gaskets and pressure-glazing stops, applying pressure uniformly to compression gaskets. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended in writing by gasket manufacturer.
- E. Install gaskets so they protrude past face of glazing stops.

3.6 SEALANT GLAZING (WET)

- A. Install continuous spacers, or spacers combined with cylindrical sealant backing, between glass lites and glazing stops to maintain glass face clearances and to prevent sealant from extruding into glass channel and blocking weep systems until sealants cure. Secure spacers or spacers and backings in place and in position to control depth of installed sealant relative to edge clearance for optimum sealant performance.
- B. Force sealants into glazing channels to eliminate voids and to ensure complete wetting or bond of sealant to glass and channel surfaces.
- C. Tool exposed surfaces of sealants to provide a substantial wash away from glass.

3.7 CLEANING AND PROTECTION

- A. Immediately after installation, remove nonpermanent labels and clean surfaces.
- B. Protect glass from contact with contaminating substances resulting from construction operations. Examine glass surfaces adjacent to or below exterior concrete and other masonry surfaces at frequent intervals during construction, but not less than once a month, for buildup of dirt, scum, alkaline deposits, or stains.
 - 1. If, despite such protection, contaminating substances do contact with glass, remove substances immediately as recommended in writing by glass manufacturer. Remove and replace glass that cannot be cleaned without damage to coatings.
- C. Remove and replace glass that is damaged during construction period.
- D. Wash glass on both exposed surfaces not more than four days before date scheduled for inspections that establish date of Substantial Completion. Wash glass as recommended in writing by glass manufacturer.

3.8 MONOLITHIC GLASS SCHEDULE

- A. Clear Glass Type: Fully tempered float glass.
 - 1. Minimum Thickness: 6 mm.
 - 2. Safety glazing required.

END OF SECTION 08 80 00

SECTION 09 91 13 - EXTERIOR PAINTING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes: Surface preparation of exterior substrates and application of the following:
 - 1. Primers.
 - 2. Water-based finish coatings.
- B. Related Requirements:
 - 1. Section 09 91 23 "Interior Painting."

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include preparation requirements and application instructions.
 - 2. Indicate VOC content.
- B. Samples: For each type of topcoat product.
- C. Samples for Initial Selection: For each type of topcoat product.
- D. Samples for Verification: For each type of paint system and each color and gloss of topcoat. Submit actual paint drawdowns as specified below for verification of Samples.
 - 1. Submit Samples on rigid backing, 8 inches square.
 - 2. Apply coats on Samples in steps to show each coat required for system.
 - 3. Label each coat of each Sample.
 - 4. Label each Sample for location and application area.
- E. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in applicable exterior painting schedule articles to cross-reference paint systems specified in this Section. Include color designations.
- F. Sustainable Design Submittals:

1.3 MOCKUPS

- A. Apply mockups of each paint system indicated and each color and finish selected to verify selections made under Sample submittals, demonstrate aesthetic effects, and set quality standards for materials and execution.

1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
 - a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft..
 - b. Other Items: Architect will designate items or areas required.
2. Final approval of color selections will be based on mockups.
 - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Owner specifically approves such deviations by Change Order.
4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.4 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.
- B. Do not apply paints in snow, rain, fog, or mist; when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 EXTERIOR PAINTS, GENERAL

- A. Exterior Paints: Subject to compliance with requirements, available products that may be incorporated into the Work include but are not limited to products listed in product types below and applicable exterior painting schedule articles for the paint category indicated.
- B. Material Compatibility:
 1. Materials for use within each paint system must be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer based on testing and field experience.
 2. For each coat in a paint system, provide products recommended in writing by topcoat manufacturer for use in paint system and on substrate indicated.
 3. Flat Paints and Coatings: 50 g/L.
 4. Nonflat Paints and Coatings: 50 g/L.
 5. Primers, Sealers, and Undercoaters: 100 g/L.
 6. Rust-Preventive Coatings: 100 g/L.
 7. Pretreatment Wash Primers: 420 g/L.
- C. Colors: As selected by Architect from manufacturer's full range that match existing building color(s).

2.2 PRIMERS

- A. Alkali-Resistant, Water-Based Primer: Water-based primer formulated for use on alkaline substrates.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.
- B. Latex Block Filler: Water-based, pigmented, high-solids, emulsion coating formulated to bridge and fill porous surfaces of CMU substrates in preparation for specified subsequent coatings.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.
- C. Water-Based, Rust-Inhibitive Primer: Corrosion-resistant, water-based-emulsion primer; formulated for resistance to flash rusting when applied to cleaned, ferrous metal substrates subject to mildly corrosive environments.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.

2.3 WATER-BASED FINISH COATINGS

- A. Exterior Latex Paint: Water-based, pigmented coating; formulated for alkali, mold, microbial, and water resistance and for use on exterior substrates.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.

2. Gloss and Sheen: Manufacturer's standard to match paint on existing building.
 3. Gloss and Sheen Level: Manufacturer's standard.
- B. Textured Latex Coating: Water-based, pigmented, self-priming coating that contains sand or other hard aggregate for selected texture and is formulated for use on concrete (stucco) substrates.
1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.
 2. Gloss and Sheen Level: Manufacturer's standard to match paint on existing building.
 3. Texture: Manufacturer's standard.

PART 3 - EXECUTION

3.1 APPLICATION OF EXTERIOR PAINT PRODUCTS

- A. Apply paints in accordance with manufacturer's written instructions.
1. Use applicators and techniques suited for paint and substrate indicated.
 2. Paint surfaces behind movable items same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed items with prime coat only.
 3. Paint both sides and edges of exterior doors and entire exposed surface of exterior door frames.
 4. Paint entire exposed surface of window frames and sashes.
 5. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 6. Primers specified in applicable exterior painting schedule articles may be omitted on items that are factory primed or factory finished if compatible with intermediate and topcoat coatings and acceptable to intermediate and topcoat paint manufacturers.
- B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Tint undercoats to match color of topcoat but provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- E. Painting, Fire-Suppression, Plumbing, HVAC, Electrical, Communication, and

Electronic Safety and Security Work:

1. Paint the following work where exposed to view:
 - a. Uninsulated metal piping.
 - b. Uninsulated plastic piping.
 - c. Pipe hangers and supports.
 - d. Metal conduit.
 - e. Plastic conduit.
 - f. Tanks that do not have factory-applied final finishes.

3.2 FIELD QUALITY CONTROL

- A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
 1. Touch up and restore painted surfaces damaged by testing.
 2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written instructions, apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written instructions.
 3. Cost of retesting is Contractor's responsibility.

3.3 EXTERIOR PAINTING SCHEDULE, CONCRETE SUBSTRATES

- A. Vertical Surfaces:
 1. Latex System:
 - a. Prime Coat: Alkali-resistant, water-based primer, matching topcoat.
 - b. Intermediate Coat: Matching topcoat.
 - c. Topcoat: Exterior latex paint, low sheen to match paint on existing building.
 2. Latex over Latex Aggregate System:
 - a. Prime Coat: Textured latex coating, flat.
 - b. Intermediate Coat: Matching topcoat.
 - c. Topcoat: Exterior latex paint, low sheen to match paint on existing building.

3.4 EXTERIOR PAINTING SCHEDULE, MASONRY SUBSTRATES

- A. CMU Substrates:
 1. Latex System:
 - a. Prime Coat: Latex block filler.
 - b. Intermediate Coat: Matching topcoat.
 - c. Topcoat: Exterior latex paint, low sheen.
 2. Water-Based Alkyd System:

- a. Prime Coat: Alkali-resistant, water-based primer.
- b. Intermediate Coat: Matching topcoat.
- c. Topcoat: Exterior water-based alkyd paint, low sheen to match paint on existing building.

3.5 EXTERIOR PAINTING SCHEDULE, METAL SUBSTRATES

A. Steel and Iron Substrates:

1. Water-Based Alkyd System:

- a. Prime Coat: Quick-dry, alkyd metal primer.
- b. Intermediate Coat: Matching topcoat.
- c. Topcoat: Exterior water-based alkyd paint, low sheen.

B. Galvanized Metal Substrates:

1. Latex System:

- a. Prime Coat: Water-based, galvanized-metal primer.
- b. Intermediate Coat: Matching topcoat.
- c. Topcoat: Exterior latex paint, low sheen.

END OF SECTION 09 91 13

SECTION 09 91 23 - INTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Primers.
 - 2. Water-based finish coatings.
 - 3. Solvent-based finish coatings.
 - 4. Floor sealers and paints.
 - 5. Dry fall coatings.

1.3 ACTION SUBMITTALS

- A. Only required if not being provide per contract documents and not installed by manufacturer's installation instructions.
- B. Product Data: For each type of product. Include preparation requirements and application instructions.
 - 1. Include preparation requirements and application instructions.
 - 2. Indicate VOC content.
- C. Product Schedule: Use same designations indicated on Drawings and in the Interior Painting Schedule to cross-reference paint systems specified in this Section. Include color designations.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Paint Products: 5 percent, but not less than 1 gal. of each material and color applied.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.
 - 1. Maintain containers in clean condition, free of foreign materials and residue.
 - 2. Remove rags and waste from storage areas daily.

1.6 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.
- B. Do not apply paints when relative humidity exceeds 85 percent; at temperatures of less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. Sherwin-Williams Company (The)
 - b. Behr Paint Company (Behr Process LLC)
 - c. Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.
- B. Source Limitations: Obtain each paint product from single source from single manufacturer as scheduled.

2.2 PAINT PRODUCTS, GENERAL

- A. Material Compatibility:
 - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
 - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- B. VOC Content: For field applications that are inside the weatherproofing system, verify paints and coatings comply with VOC content limits of authorities having jurisdiction and the following VOC content limits:
 - 1. Flat Paints and Coatings: 50 g/L.
 - 2. Non-flat Paints and Coatings: 50 g/L.
 - 3. Dry-Fog Coatings: 150 g/L.
 - 4. Primers, Sealers, and Undercoaters: 100 g/L.
 - 5. Rust-Preventive Coatings: 100 g/L.
 - 6. Zinc-Rich Industrial Maintenance Primers: 100 g/L.
 - 7. Pretreatment Wash Primers: 420 g/L.
 - 8. Shellacs, Clear: 730 g/L.
 - 9. Shellacs, Pigmented: 550 g/L.
- C. Colors: As selected by Architect from manufacturer's full range.
- D. Paint Products: See Schedule in Part 3 for Interior Paint Schedule.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 - 1. Concrete: 12 percent.
 - 2. Fiber-Cement Board: 12 percent.
 - 3. Masonry (Clay and CMUs): 12 percent.
 - 4. Wood: 15 percent.
 - 5. Gypsum Board: 12 percent.
 - 6. Plaster: 12 percent.
- C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.
- D. Plaster Substrates: Verify that plaster is fully cured.
- E. Spray-Textured Ceiling Substrates: Verify that surfaces are dry.
- F. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- G. Proceed with coating application only after unsatisfactory conditions have been corrected.
 - 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
 - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.

- E. Masonry Substrates: Remove efflorescence and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces or mortar joints exceeds that permitted in manufacturer's written instructions.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer.
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.
- I. Aluminum Substrates: Remove loose surface oxidation.
- J. Wood Substrates:
 - 1. Scrape and clean knots, and apply coat of knot sealer before applying primer.
 - 2. Sand surfaces that will be exposed to view, and dust off.
 - 3. Prime edges, ends, faces, undersides, and backsides of wood.
 - 4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

3.3 INSTALLATION

- A. Apply paints according to manufacturer's written instructions.
 - 1. Use applicators and techniques suited for paint and substrate indicated.
 - 2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
 - 3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
 - 4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 - 5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- C. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- D. Painting Fire-Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
 - 1. Paint the following work where exposed to view in occupied spaces:
 - a. Uninsulated metal piping.
 - b. Uninsulated plastic piping.
 - c. Pipe hangers and supports.

- d. Metal conduit.
 - e. Plastic conduit.
 - f. Other items as directed by Architect.
- 2. Paint portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets that are visible from occupied spaces.

3.4 FIELD QUALITY CONTROL

- A. Dry-Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry-film thickness.
 - 1. Contractor shall touch up and restore painted surfaces damaged by testing.
 - 2. If test results show that dry-film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry-film thickness that complies with paint manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
 - 1. Do not clean equipment with free-draining water and prevent solvents, thinners, cleaners, and other contaminants from entering into waterways, sanitary and storm drain systems, and ground.
 - 2. Dispose of contaminants in accordance with requirements of authorities having jurisdiction.
 - 3. Allow empty paint cans to dry before disposal.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 INTERIOR PAINTING SCHEDULE

- A. Gypsum Board - Standard Wall Application
 - 1. Primer: ProMar 200 Zero VOC Latex Primer
 - 2. First Coat: Promar 200 HP Zero VOC Acrylic
 - 3. Second Coat: Promar 200 HP Zero VOC Acrylic
 - 4. Sheen: Egg-Shell
- B. Gypsum Board - Standard Ceiling Application
 - 1. Primer: ProMar 200 Zero VOC Latex Primer

2. First Coat: Promar 200 HP Zero VOC Acrylic
3. Second Coat: Promar 200 HP Zero VOC Acrylic
4. Sheen: Egg-Shell

C. Metal Doors and Frames - Standard Application - Epoxy Paint System

1. Primer: Pro Industrial Pro-Cryl Universal Primer
2. First Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
3. Second Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
4. Sheen: Semi-Gloss

D. Concrete Substrates, Vertical Surfaces - Epoxy Paint System

1. Primer: Loxon Concrete & Masonry Primer Sealer
2. First Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
3. Second Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
4. Sheen: Semi-Gloss

E. CMU substrates - Epoxy Paint System

1. Block Filler: Pro Industrial Heavy Duty Block Filler
2. First Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
3. Second Coat: Pro Industrial Pre-Catalyzed Waterbased Epoxy
4. Sheen: Semi-Gloss

END OF SECTION 09 91 23

SECTION 09 93 00 - STAINING AND TRANSPARENT FINISHING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Primers
2. Wood stains.
3. Transparent finishes.

B. Related Requirements:

1. Section 099123 "Interior Painting" for stains and transparent finishes on concrete floors.

1.2 ACTION SUBMITTALS

A. Product Data:

1. For each type of product.
2. Include preparation requirements and application instructions.
3. Indicate VOC content.

B. Samples for Initial Selection: Manufacturer's standard color sheets, showing full range of available colors for each type of exposed finish.

C. Samples for Verification: Sample for each type of finish system and in each color and gloss of finish required on representative samples of actual wood substrates.

1. Size: 8 inches square.
2. Apply coats on Samples in steps to show each coat required for system.
3. Label each coat of each Sample.
4. Label each Sample for location and application area.

D. Product List: Cross-reference to finish system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.3 MOCKUPS

A. Apply mockups of each finish system indicated and each color selected to verify preliminary selections made under Sample submittals and to set quality standards for materials and execution.

1. Architect will select one surface to represent surfaces and conditions for application of each type of finish system and substrate.
 - a. Vertical and Horizontal Surfaces: Provide samples of at least 4 sq. ft..
 - b. Other Items: Architect will designate items or areas required.

2. Final approval of stain color selections will be based on mockups.
 - a. If preliminary stain color selections are not approved, apply additional mockups of additional stain colors selected by Architect at no added cost to Owner.
3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.4 FIELD CONDITIONS

- A. Apply finishes only when temperature of surfaces to be finished and ambient air temperatures are between 50 and 95 deg F.
- B. Do not apply finishes when relative humidity exceeds 85 percent, at temperatures of less than 5 deg F above the dew point, or to damp or wet surfaces.
- C. Do not apply exterior finishes in snow, rain, fog, or mist.

PART 2 - PRODUCTS

2.1 STAINING AND TRANSPARENT FINISHING

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 1. Behr Paint Company (Behr Process LLC)
 2. Benjamin Moore & Co.]
 3. Coronado Paint; Benjamin Moore & Co.
 4. PPG Paints; PPG Industries, Inc.
 5. Pratt & Lambert; a subsidiary of The Sherwin-Williams Company
 6. Rust-Oleum Corporation; a subsidiary of RPM International, Inc.
 7. Sherwin-Williams Company (The)
- B. Material Compatibility:
 1. Provide materials for use within each coating system that are compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
- C. VOC Content, LEED 2009: For field applications that are inside the weatherproofing system, paints and coatings shall comply with VOC content limits of authorities having jurisdiction and the following VOC content limits:
 1. Clear Wood Finishes, Varnishes: 350 g/L.
 2. Clear Wood Finishes, Lacquers: 550 g/L.
 3. Shellacs, Clear: 730 g/L.
 4. Stains: 250 g/L.
- D. Material Emissions and Pollutant Control: Not less than 85 percent of field-applied paints and coatings that are inside the weatherproofing system shall comply with the following:
 1. Low-Emitting Materials: VOC emissions shall comply with the requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation

of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers." Formaldehyde emissions shall not exceed 9 mcg/cu. m or 7 ppb, whichever is less.

- E. Emissions Requirements: Field-applied paints and coatings that are inside the weatherproofing system shall comply with either of the following:
 - 1. Low-Emitting Materials: VOC emissions shall comply with the requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
 - 2. VOC content shall not exceed limits of authorities having jurisdiction and the following:
 - a. Shellacs, Clear: 730 g/L.
 - b. Stains: 250 g/L.
 - c. Clear Wood Finishes (Varnishes, Sanding Sealers, and Lacquers): 275 g/L.
- F. VOC Emissions: For field applications inside the building, wall paints shall contain no more than half of the chronic REL of VOCs when tested according to the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers." The building concentration of formaldehyde shall not exceed half of the indoor recommended exposure limit or 33 mcg/cu. m and that of acetaldehyde shall not exceed 9 mcg/cu. m.
- G. Stain Colors: As selected by Architect from manufacturer's full range.

2.2 PRIMERS

- A. Alkyd Sanding Sealer, Interior, Solvent Based, Clear: Solvent-based, quick-drying, clear, sandable alkyd sealer used on new interior wood surfaces that are to be top-coated with an alkyd varnish.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. PPG Paints; PPG Industries, Inc.
 - b. Pratt & Lambert; a subsidiary of The Sherwin-Williams Company
 - c. Sherwin-Williams Company (The)

2.3 WOOD STAINS

- A. Stain, Exterior, Solvent Based, Semitransparent: Solvent-based, oil or oil/alkyd, semitransparent, pigmented stain for new wood surfaces.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Behr Paint Company (Behr Process LLC)

- b. Benjamin Moore & Co.
 - c. Diamond Vogel Paint Company
 - d. PPG Paints; PPG Industries, Inc.
 - e. Sherwin-Williams Company (The)

- B. Stain, Exterior, Water Based, Semitransparent: Water-based, semitransparent, pigmented stain for new wood surfaces.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Behr Paint Company (Behr Process LLC)
 - b. Benjamin Moore & Co.
 - c. Coronado Paint; Benjamin Moore & Co.
 - d. PPG Paints; PPG Industries, Inc.
 - e. Sherwin-Williams Company (The)

- C. Stain, Interior, Semitransparent, for Interior Wood: Solvent-based, oil or oil/alkyd, semitransparent, pigmented stain for new interior wood surfaces that are to be finished with a clear varnish.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Behr Paint Company (Behr Process LLC)
 - b. PPG Paints; PPG Industries, Inc.
 - c. Pratt & Lambert; a subsidiary of The Sherwin-Williams Company
 - d. Rust-Oleum Corporation; a subsidiary of RPM International, Inc.
 - e. Sherwin-Williams Company (The)

2.4 TRANSPARENT FINISHES

- A. Varnish, Exterior, Water Based, Satin: Water-based clear varnish for exterior wood surfaces.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. PPG Paints; PPG Industries, Inc.
 - b. Sherwin-Williams Company (The)
 - c. Or approved equal.
 - 2. Gloss and Sheen Level: Manufacturer's standard low-sheen finish.

- B. Varnish, Interior, Water Based, Clear, Satin: Water-based clear satin coating for interior wood trim, frames, doors, paneling and cabinetry.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to,

the following:

- a. Behr Paint Company (Behr Process LLC)
- b. Benjamin Moore & Co.
- c. Lenmar Lacquers; Benjamin Moore & Co.
- d. PPG Paints; PPG Industries, Inc.
- e. Sherwin-Williams Company (The)

2. Gloss and Sheen Level: Manufacturer's standard low-sheen finish.

PART 3 - EXECUTION

3.1 APPLICATION

- A. Apply finishes according to manufacturer's written instructions.
 1. Use applicators and techniques suited for finish and substrate indicated.
 2. Finish surfaces behind movable equipment and furniture same as similar exposed surfaces.
 3. Do not apply finishes over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
- B. Apply finishes to produce surface films without cloudiness, holidays, lap marks, brush marks, runs, ropiness, or other surface imperfections.

3.2 EXTERIOR WOOD-FINISH-SYSTEM SCHEDULE

- A. Wood Substrates, Architectural woodwork, and Doors:
 1. Solid-Color, Water-Based Stain System :
 - a. Prime Coat: Primer, alkyd for exterior wood.
 - b. Intermediate Coat: Stain, exterior, water based, solid hide, matching topcoat.
 - c. Topcoat: Stain, exterior, water based, solid hide.
 2. Solid-Color, Solvent-Based Stain System :
 - a. Prime Coat: Primer, alkyd for exterior wood.
 - b. Intermediate Coat: Stain, exterior, solvent based, solid hide, matching topcoat.
 - c. Topcoat: Stain, exterior, solvent based, solid hide.
 3. Water-Based Semitransparent Stain System :
 - a. Prime Coat: Stain, exterior, water based, semitransparent, matching topcoat.
 - b. Intermediate Coat: Stain, exterior, water based, semitransparent, matching topcoat.
 - c. Topcoat: Stain, exterior, water based, semitransparent.
 4. Semitransparent Stain System :
 - a. Prime Coat: Stain, exterior, solvent based, semitransparent, matching topcoat.
 - b. Topcoat: Stain, exterior, solvent based, semitransparent.

5. Varnish over Stain System :
 - a. Stain Coat: Stain, exterior, solvent-based, semitransparent.
 - b. First Intermediate Coat: Varnish matching topcoat.
 - c. Second Intermediate Coat: Varnish matching topcoat.
 - d. Topcoat: Varnish, with UV inhibitor, exterior, semigloss.
6. Water-Based Varnish System :
 - a. Prime Coat: Water-based varnish matching topcoat.
 - b. Intermediate Coat: Water-based varnish matching topcoat.
 - c. Topcoat: Water-based varnish, satin.
7. Varnish System :
 - a. Prime Coat: Varnish matching topcoat.
 - b. First Intermediate Coat: Varnish matching topcoat.
 - c. Second Intermediate Coat: Varnish matching topcoat.
 - d. Topcoat: Varnish, with UV inhibitor, exterior, **[semigloss][gloss][high gloss]**.
8. Clear, Two-Component Polyurethane Varnish System :
 - a. Prime Coat: Varnish, aliphatic polyurethane, two component, matching topcoat.
 - b. Topcoat: Varnish, aliphatic polyurethane, two component gloss.

3.3 INTERIOR WOOD-FINISH-SYSTEM SCHEDULE

A. Wood Substrates, Architectural Woodwork and Doors:

1. Semitransparent Stain System :
 - a. Prime Coat: Stain, exterior, solvent based, semitransparent, matching topcoat.
 - b. Topcoat: Stain, exterior, solvent based, semitransparent.
2. Water-Based Varnish over Stain System :
 - a. Stain Coat: Stain, semitransparent, for interior wood.
 - b. First Intermediate Coat: Water-based varnish matching topcoat.
 - c. Second Intermediate Coat: Water-based varnish matching topcoat.
 - d. Topcoat: Varnish, water based, clear, **satin**.
3. Water-Based Varnish System :
 - a. Prime Coat: Water-based varnish matching topcoat.
 - b. Intermediate Coat: Water-based varnish matching topcoat.
 - c. Topcoat: Varnish, water based, clear, **satin**.
4. Polyurethane Varnish over Stain System :
 - a. Stain Coat: Stain, semitransparent, for interior wood.
 - b. First Intermediate Coat: Polyurethane varnish matching topcoat.
 - c. Second Intermediate Coat: Polyurethane varnish matching topcoat.

- d. Topcoat: Varnish, interior, polyurethane, oil modified, satin.
- 5. Polyurethane Varnish System :
 - a. Prime Coat: Polyurethane varnish matching topcoat.
 - b. Intermediate Coat: Polyurethane varnish matching topcoat.
 - c. Topcoat: Varnish, interior, polyurethane, oil modified, satin.
- 6. Moisture-Cured Clear Polyurethane over Stain System :
 - a. Stain Coat: Stain, semitransparent, for interior wood.
 - b. First Intermediate Coat: Moisture-cured polyurethane matching topcoat.
 - c. Second Intermediate Coat: Moisture-cured polyurethane matching topcoat.
 - d. Topcoat: Varnish, polyurethane, moisture cured, gloss.
- 7. Moisture-Cured Clear Polyurethane System :
 - a. Prime Coat: Moisture-cured polyurethane matching topcoat.
 - b. Intermediate Coat: Moisture-cured polyurethane matching topcoat.
 - c. Topcoat: Varnish, polyurethane, moisture cured, gloss.
- 8. Clear, Two-Component Polyurethane System :
 - a. Prime Coat: Two-component polyurethane matching topcoat.
 - b. Intermediate Coat: Two-component polyurethane matching topcoat.
 - c. Topcoat: Varnish, aliphatic polyurethane, two component, gloss.
- 9. Danish Oil System :
 - a. Prime Coat: Danish oil matching topcoat.
 - b. Topcoat: Danish oil.

END OF SECTION 09 93 00

SECTION 26 00 10 - SUPPLEMENTAL REQUIREMENTS FOR ELECTRICAL

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Requirements generally applicable to all electrical Work on the Project, including but not limited to Work specified in Divisions 26, 27, and 28.

1.2 PREINSTALLATION MEETINGS

A. Electrical Preconstruction Conference: Schedule conference with Architect and Owner, not later than 10 days after Notice to Proceed. Agenda topics include, but are not limited to, the following:

1. Electrical installation schedule.
2. Status of power system studies.
3. Value analysis proposals and requests for substitution of electrical equipment.
4. Utility work coordination and class of service requests.

B. Electronic Access Control Preconstruction Conference: Schedule conference with Architect and Owner not later than 10 days after Notice to Proceed. Agenda topics include, but are not limited to, the following:

1. Coordination schedule for existing security, fire-alarm, and other life-safety systems.
2. Value analysis proposals and requests for substitution of electronic safety and security equipment.
3. Monitoring services work coordination and monitoring service requests.

1.3 ACTION SUBMITTALS

A. Coordination Drawings for Floor Plan and Ceiling Areas: Where indicated on drawings, provide reflected ceiling plan(s), supplemented by sections and other details, drawn to scale, in accordance with Section 01 31 00 "Project Management and Coordination," on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Size and location of access panels on ceilings.
2. Elevation, size, and route of cable tray.
3. Elevation, size, and route of conduit.
4. Elevation and size of wall-mounted and ceiling-mounted equipment.
5. Access Control devices.
6. Security devices.
7. Fire-alarm devices.
8. Indicate clear dimensions for maintenance access in front of equipment.

9. Indicate dimensions of fully open access doors.

B. Coordination Drawings for Cable Tray Routing: Reflected ceiling plan(s), supplemented by sections and other details, drawn to scale, in accordance with Section 013100 "Project Management and Coordination," on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Elevation, size, and route of cable trays.
2. Relationships between components and adjacent structural, electrical, and mechanical elements.
3. Vertical and horizontal offsets and transitions.
4. Elevation and size of sleeves for wall, ceiling, and floor cable penetrations.
5. Elevation of ceilings and size of ceiling tiles.
6. Locations of access panels on ceilings.
7. Locations where cable tray crosses or parallels sprinkler piping.
8. Locations where cable tray crosses plumbing piping.
9. Locations where cable tray crosses or parallels ductwork.
10. Locations of access panels on ductwork.
11. Locations where cable tray crosses conduit.
12. Items blocking access around cable trays, including the following:

- a. Light fixtures.
- b. Speakers.
- c. Fire-alarm devices.
- d. Power outlets.
- e. Wall-mounted equipment.
- f. Equipment racks.
- g. Furniture.
- h. Door swings.
- i. Building features.

13. Indicate clear dimension between cable tray and walls or obstructions that are closer than 10 ft.
14. Highlight locations where cable tray is greater than 3 ft above ceilings. Explain how personnel access will be accommodated for cable tray maintenance.

C. Coordination Drawings for Conduit Routing: Conduit routing plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of items involved:

1. Structural members in paths of conduit groups with common supports.
2. HVAC and plumbing items and architectural features in paths of conduit groups with common supports.

1.4 INFORMATIONAL SUBMITTALS

A. Electrical Installation Schedule: At preconstruction meeting, and periodically thereafter as dates change, provide schedule for electrical installation Work to Owner and Architect including, but not limited to, milestone dates for the following activities:

1. Submission of power system studies.
2. Submission of specified coordination drawings.
3. Submission of action submittals specified in Division 26.
4. Closing of walls and ceilings containing electrical Work.
5. System startup, testing, and commissioning activities.
6. Requests for inspections by authorities having jurisdiction.

B. Installation Schedule for Access Control, Security, Fire-Alarm, and Other Life-Safety Systems: At preconstruction meeting, and periodically thereafter as dates change, provide schedule for installation of security, fire-alarm, and the other life-safety Work to Owner and Architect including, but not limited to, milestone dates for the following activities:

1. Submission of specified coordination drawings.
2. Submission of action submittals specified in Division 28.
3. Preinstallation meetings specified in Division 28.
4. Security and fire-alarm system outages.
5. Security and fire-alarm system inspection and activation.
6. Closing of walls and ceilings containing the security and fire-alarm Work.
7. System startup, testing, and commissioning activities for access control, security and fire-alarm equipment.
8. System startup, testing, and commissioning activities for fire-alarm interfaces with the Work specified in other divisions.
9. Requests for inspections by authorities having jurisdiction.

C. Qualification Statements:

1. For qualified regional manufacturer.
2. For electrical professional engineer.
3. For communications design professional.
4. For access control cable Installer.
5. For access control testing agency and on-site communications testing supervisor.
6. For security design professional.
7. For fire-alarm cable Installer.
8. For security testing agency and on-site security testing supervisor.
9. For fire-alarm testing agency and on-site fire-alarm testing supervisor.

1.5 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data:

1. Provide emergency operation, normal operation, and preventive maintenance manuals for each system, equipment, and device listed below:
2. Include the following information:
 - a. Manufacturer's operating specifications.
 - b. User's guides for software and hardware.
 - c. Schedule of maintenance material items recommended to be stored at the

- Project site.
 - d. Detailed instructions covering operation under both normal and abnormal conditions.
 - e. Manufacturer's instructions for testing, adjusting, and reprogramming microprocessor controls.
- B. Software and Firmware Operational Documentation: Provide software and firmware operational documentation in Facility EPM Binders, including the following:
 - 1. Software operating and upgrade manuals.
 - 2. Names, versions, and website addresses for locations of installed software.
 - 3. Device address list.
 - 4. Printout of software application and graphic screens.
 - 5. Testing and adjusting of panic and emergency power features.
- C. Software:
 - 1. Program Software Backup: Provide USB media that is clearly and permanently labeled with attached placard on lanyard to prevent misplacement.
 - 2. Provide to Owner upgrades and unrestricted licenses for Government use for installed and backup software, including operating systems and programming tools required for operation and maintenance.

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 DEVELOPMENT OF FACILITY ELECTRICAL MAINTENANCE PROGRAM (EMP)

- A. Facility EMP must be developed by qualified EMP specialist.
- B. Conduct Facility EMP analysis in accordance with NFPA 70B requirements.
 - 1. Renovation Projects:
 - a. Facility diagrams must include connected existing equipment for entire facility where known. Areas of uncertainty should be clearly indicated.
 - b. Obtain copies of existing operation and maintenance data and existing Facility EMP information from Owner.
 - c. Facility EMP analysis should identify existing equipment that does not have available operation and maintenance data, and should explain Owner's risks because this equipment is not included in Facility EMP.
 - d. Data for existing equipment outside scope of the Project may be inserted in Facility EMP Binders without analysis.
 - e. Data for existing equipment impacted by scope of the Project should be analyzed and documented similar to the Project's new equipment data as much as possible.
- C. Compile operation and maintenance data from Facility EMP analysis and submit updated Facility EMP Binders.

3.2 INSTALLATION OF ELECTRICAL WORK

- A. Unless more stringent requirements are specified in the Contract Documents or manufacturers' written instructions, comply with NFPA 70 and NECA NEIS 1 for installation of electrical Work on the Project. Consult Architect for resolution of conflicting requirements.

END OF SECTION 26 00 10

SECTION 28 10 00 - ACCESS CONTROL

PART 1 - GENERAL

1.1 SUMMARY

A. The Work of this Section Includes:

1. Access control system.

B. Related Requirements:

1. Section 08 71 00 "Door Hardware" specifies the following:
 - a. Electric strike(s).
 - b. Electromagnetic lock(s).
 - c. Delayed-egress electromagnetic lock(s).
 - d. Electromechanical lock(s).
 - e. Self-contained electronic lock(s).
 - f. Exit lock(s) and alarm(s).
 - g. Auxiliary electrified door hardware.
2. Section 26 00 10 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.
3. Section 28 13 00 "Access Control Software and Database Management" specifies the following:
 - a. Access control system unit operating system software.
 - b. Access control system unit antivirus and security protection software.
 - c. Visitor management database software.
 - d. Mobile credential validation database software.
 - e. Access control system supplementary computer equipment operating system software.
 - f. Access control system supplementary computer equipment antivirus and security protection software.
 - g. Credential card personalization software.
 - h. Credential card printer and encoder software.
4. Section 28 14 00 "Access Control System Hardware" specifies the following:
 - a. Access control system server(s).
 - b. Access control system DGP(s).
 - c. Access control system door controller(s).
 - d. Access control system input/output interface(s).
 - e. Access control system power supply and battery charger(s).

- f. Access control system workstation.
 - g. Access control system printer(s) and encoder(s).
- 5. Section 28 15 13 "Access Control Credentials" specifies the following:
 - a. Wireless key fobs.
- 6. Section 28 15 15 "Electrified Locking Devices and Accessories" specifies the following:
 - a. Electrically controlled single-point latch(es).
 - b. REX motion sensor(s).
 - c. REX push-button(s).
- 7. Section 28 15 19 "Access Control Remote Devices" specifies the following:
 - a. NFC access control device(s).

1.2 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.
- B. Preinstallation Coordination Meeting(s): For access control. Conduct meeting(s) video conference and/or at Project site before commencing installation of Access Control system(s).
 - 1. Attendees: Installers, fabricators, representatives of manufacturers, and administrators for field tests and inspections. Notify Architect, and Owner's Commissioning Authority of scheduled meeting dates.

1.3 ACTION SUBMITTALS

- A. Shop Drawings:
 - 1. Project general notes.
 - 2. Head-end hardware, equipment, and device locations.
 - 3. Block diagram and cable/conduit routing illustrating end-to-end system wiring.
 - 4. End-to-end system communications details.
 - 5. Secondary power calculations
- B. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

- A. Sample warranties.

1.5 CLOSEOUT SUBMITTALS

- A. Manufacturers' Published Instructions: Record copy of official installation and testing instructions issued to Installer by manufacturer for the following:
1. Installation and programming instructions for operating system software, including all applicable software add-ons.
 2. Installation and programming instructions for antivirus and security protection software.
 3. Manufacturer's recommended setup and testing procedure for operating system software and applicable software add-ons.
 4. Troubleshooting instructions for operating system software and applicable software add-ons.
 5. Manufacturer's recommended setup and testing procedure for antivirus and security protection software.
 6. Troubleshooting instructions for antivirus and security protection software.
 7. Installation instructions for access control system servers.
 8. Installation instructions for access control system DGPs.
 9. Installation instructions for access control system input/output interface.
 10. Installation instructions for access control system door controllers.
 11. Installation instructions for access control system workstation.
 12. Installation instructions for access control system power supplies and battery chargers.
 13. Installation instructions for access control system printers.
 14. Manufacturer's recommended testing and inspection procedure for operation of access control system servers, panels, input/output interfaces, door controllers, and workstations.
 15. Manufacturer's recommended testing and inspection procedure for operation of access control system power supplies and battery chargers.
 16. Manufacturer's recommended testing and inspection procedure for operation of access control system printers.
 17. Installation instructions for integrated credential readers and entry management devices.
- B. Warranty documentation.

1.6 WARRANTY FOR ACCESS CONTROL SYSTEM

- A. Special Installer Extended Warranty: Installer warrants that fabricated and installed access control system performs in accordance with specified requirements and agrees to repair or replace components that fail to perform as specified within extended-warranty period.
1. Extended-Warranty Period: Two years from date of Substantial Completion; full coverage for labor, materials, and equipment.
- B. Special Manufacturer Extended Warranty: Manufacturer warrants that components of access control system perform in accordance with specified requirements and agrees to provide repair or replacement of components that fail to perform as specified within extended-warranty period.

1. Initial Extended-Warranty Period: Three years from date of Substantial Completion; full coverage for labor, materials, and equipment.
2. Follow-On Extended-Warranty Period: Five years from date of Substantial Completion; prorated coverage for components that failed because of transient voltage surges only, free on-board destination, freight prepaid.

1.7 WARRANTY FOR BATTERIES

- A. Special Manufacturer Extended Warranty for Batteries: Manufacturer warrants that batteries perform in accordance with specified requirements and agrees to provide repair or replacement of batteries that fail to perform as specified within warranted cycle life.
1. Initial Extended-Warranty Period for Li-ion Batteries: Three years from date of Substantial Completion; full coverage for materials only, free on board destination, freight prepaid.
 2. Follow-On Extended-Warranty Period for Li-ion Batteries: Ten years from date of Substantial Completion; prorated coverage for materials only, free on-board destination, freight prepaid.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 INSTALLATION OF ACCESS CONTROL SYSTEM

- A. Description: Access control system provides a means of regulating or controlling physical entry into an area, or access to or use of a device by electrical, electronic, and/or mechanical means. Typical access control system includes a card reader at a controlled door, which reads a user credential and sends the collected data to a centrally located DGP over the cabling infrastructure. DGP may hold a user database onboard or may communicate with a user database over the network. If user is authorized for access at a controlled door, DGP signals the electronic lock at the door to unlock. If user credential is not authorized according to user database, the door remains locked and access is denied. In addition to card readers and electronic locks, access control systems may include various other connected devices programmed for a desired function.
- B. Performance Criteria:
1. Regulatory Requirements:
 - a. Components listed and labeled in accordance with NFPA 70 and NFPA 72, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
 - b. Comply with NFPA 1, NFPA 730, NFPA 731, and ICC IBC.
 - c. Certification: Provide certificate, authorized under UL Certification Service, that access control system installation complies with installation

requirements of UL CCN ALOV.

2. Listing Criteria: UL CCN ALOV and UL CCN ALVY; including UL 294.
3. Consult Architect for resolution of conflicting requirements.

C. Selection of Access Control System Components:

1. Source Limitations: Obtain components for access control system from sources approved by Installer warranting performance of entire system.
2. Provide the following specified products with the access control system:
 - a. Access Control Software and Database Management:
 - 1) Access control system unit operating system software.
 - 2) Access control system unit antivirus and security protection software.
 - 3) Visitor management database software.
 - 4) Mobile credential validation database software.
 - 5) Access control system supplementary computer equipment operating system software.
 - 6) Access control system supplementary computer equipment antivirus and security protection software.
 - 7) Credential card personalization software.
 - 8) Credential card printer and encoder software.
 - b. Access Control Credentials:
 - 1) Quantity as indicated of 50 wireless key fobs.
 - c. Electrified Locking Devices and Accessories:
 - 1) Quantity as indicated on Drawings of electrically controlled two-point latch(es).
 - d. Egress Management Devices:
 - 1) Refer to Door Hardware Schedule.
 - e. Access Control Remote Devices:
 - 1) Quantity as indicated on Drawings of NFC access control device(s).
3. Operation:

Exchange database information directly with DGPs.

D. Special Techniques:

1. Comply with manufacturer's published instructions.
2. Mounting Heights: Mount field devices in accessible locations in accordance with United States Access Board ADA-ABA Accessibility Guidelines standards.
3. Wiring Methods:

- a. Backbone Cable Type: copper.
- b. Cable Type: Unshielded.
- c. Analog Maximum Cable Length: 1,000 ft.

E. Interfaces with Other Work:

- 1. Coordinate with applicable Division 08 Sections for interfacing access control system devices with door hardware.

3.2 FIELD QUALITY CONTROL OF ACCESS CONTROL SYSTEM COMPONENTS

A. Administrant for Security Tests and Inspections:

- 1. Engage factory-authorized service representatives to administer and perform tests and inspections on components, assemblies, and equipment installations, including connections.

B. Field tests and inspections must be witnessed by Owner's representative(s).

C. Tests and Inspections:

- 1. Perform manufacturer's recommended tests and inspections for access control system components.
- 2. Perform industry standard tests and inspections for power supplies, batteries, and other standby power provisions.
- 3. Engage factory-authorized service representative to test end-to-end system connection and functionality.
- 4. Verify monitoring of access control system status and diagnostics information.

D. Nonconforming Work:

- 1. Access control equipment will be considered defective if it does not pass tests and inspections.
- 2. Remove and replace defective units and retest.

E. Collect, assemble, and submit test and inspection reports.

F. Manufacturer Services:

- 1. Engage factory-authorized service representative to supervise field tests and inspections.

3.3 SYSTEM STARTUP

A. Perform startup service.

- 1. Complete installation and startup checks in accordance with manufacturer's published instructions.

3.4 MAINTENANCE

- A. Control Sensor Readjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in readjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

END OF SECTION 28 10 00

SECTION 28 13 00 - ACCESS CONTROL SOFTWARE AND DATABASE MANAGEMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Software for access control system units.
2. Software for access control system supplementary computer equipment.

B. Related Requirements:

1. Section 260010 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.
2. Section 281400 "Access Control System Hardware" for hardware required to run software specified in this Section.

1.2 ACTION SUBMITTALS

A. Product Data:

1. For each type of product.

B. Field Quality-Control Submittals:

1. Field quality-control reports.

1.3 INFORMATIONAL SUBMITTALS

A. Manufacturers' Published Instructions: Record copy of official installation, testing and troubleshooting instructions issued to Installer by manufacturer for the following:

1. Installation and programming instructions for operating system software, including all applicable software add-ons.
2. Manufacturer's recommended setup and testing procedure for operating system software and applicable software add-ons.
3. Troubleshooting instructions for operating system software and applicable software add-ons.
4. Installation and programming instructions for antivirus and security protection software.
5. Manufacturer's recommended setup and testing procedure for antivirus and security protection software.
6. Troubleshooting instructions for antivirus and security protection software.

1.4 CLOSEOUT SUBMITTALS

A. Maintenance Contracts:

1. Software and firmware service agreement.

PART 2 - PRODUCTS

2.1 SOFTWARE FOR ACCESS CONTROL SYSTEM UNITS

A. Description: This category covers software products intended for installation on access control system units.

B. Performance Criteria:

1. Regulatory Requirements:

- a. Listed and labeled in accordance with NFPA 70 and NFPA 72, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
- b. Comply with NFPA 1, NFPA 730, NFPA 731, and ICC IBC.

2. Listing Criteria:

- a. Cybersecurity: UL CCN CYBR; including UL 2900-1 and UL 2900-2-3.
- b. Access Control System Functionality: UL CCN ALVY; including UL 294.
- c. Hardware that Interfaces with Fire Alarm or Mass Notification: UL CCN UOJK; including UL 864.

C. Access Control System Unit Operating System Software:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

- a. Cansec Systems Ltd.
- b. HID Global; ASSA ABLOY
- c. Honeywell Commercial Security; Honeywell International, Inc.
- d. LenelS2; Carrier Global Corporation
- e. Tyco Software House; Tyco International, Ltd.
- f. Or approved equal.

2. Additional Characteristics:

- a. Provides event logging, notification, and escalation.
- b. Provides threat-level management and response actions.
- c. Provides dashboard view of system health and status.
- d. Maintains credential-driven user records and access history.
- e. Supports network-connected credential readers and controlled doors.
- f. Supports add-on software.

- g. Supports video-surveillance system integration.
- h. Provides email and text message alerts.

3. Options:

- a. Operating System: Windows 11.
- b. User Interface: Web browser and mobile app.
- c. Web Browser: Microsoft Edge (Chromium) or Google Chrome.
- d. Drive Space: 32 GB.
- e. Memory: 8 GB RAM.
- f. Screen Resolution: 1920×1080.
- g. Number of Supported Readers: Up to 100.
- h. Number of Inputs: 128.
- i. Number of Outputs: 128.
- j. Simultaneous Users: 5.

D. Access Control System Unit Antivirus and Security Protection Software:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Avast Software s.r.o.
 - b. McAfee, LLC
 - c. Microsoft Corporation
 - d. S.C. Bitdefender S.R.L.
 - e. Sophos Ltd.; Sophos Group plc
 - f. Or approved equal.
2. Additional Characteristics:
 - a. Endpoint detection and response.
 - b. Anti-ransomware.
 - c. Managed threat response.
 - d. Exploit prevention.
 - e. Active adversary mitigations.
 - f. Email alerts.
3. Additional Characteristics:
 - a. Visitor registration.
 - b. Visitor audit trails and reporting.
 - c. Badge printing.
 - d. Unassisted visitor registration and badging.
 - e. Preconfigured security levels of users.
 - f. Filters out unsolicited visitors.
 - g. Supports integrated credential readers.

E. Mobile Credential Validation Database Software:

1. Manufacturers: Subject to compliance with requirements, available

manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

- a. HID Global; ASSA ABLOY
 - b. Or approved equal.
2. Additional Characteristics:
- a. Mobile Validator and Mobile Registration engines.
 - b. Network-based functionality and database synchronization.
 - c. Credential audit trail exporting.
 - d. Contact or contactless verification.
 - e. Integrated card reader.
 - f. Biometric finger scanner.

PART 3 - EXECUTION

3.1 INSTALLATION OF ACCESS CONTROL SOFTWARE

- A. Comply with manufacturer's published instructions.
- B. Reference Standards:
 - 1. Installation of Access Control Software: Unless more stringent requirements are specified in Contract Documents or manufacturers' published instructions, comply with requirements in guide information for UL CCN ALVY, UL CCN CYBR, and UL CCN UOJK.
 - 2. Consult Architect for resolution of conflicting requirements.
- C. Interfaces with Other Work:
 - 1. Coordinate installation of new access control software with existing equipment and network conditions.
 - 2. Coordinate with Section 281000 "Access Control" for physical and functional interfaces with access control system and for compliance with system-wide performance requirements.
 - 3. Coordinate with Section 281400 "Access Control System Hardware" for products that require access control software specified in this Section for operation and compliance with system-wide performance requirements.
 - 4. Coordinate with Section 284600 "Fire Detection and Alarm" for interfacing access control system inputs/outputs with fire-alarm system inputs/outputs.

3.2 FIELD QUALITY CONTROL OF ACCESS CONTROL SOFTWARE

- A. Adminstrant for Security Tests and Inspections:
 - 1. Owner will engage qualified security testing and inspecting agency to administer and perform tests and inspections.

2. Engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 3. Engage factory-authorized service representative to administer and perform tests and inspections on components, assemblies, and equipment installations, including connections.
 4. Administer and perform tests and inspections with assistance of factory-authorized service representative.
- B. Field tests and inspections must be witnessed by Owner.
- C. Tests and Inspections:
1. Perform manufacturer's recommended tests and inspections.
- D. Nonconforming Work:
1. Software will be considered defective if it does not pass tests and inspections.
 2. Remove and replace defective software and retest.
- E. Collect, assemble, and submit test and inspection reports.
- F. Manufacturer Services:
1. Engage factory-authorized service representative to support field tests and inspections.

3.3 SYSTEM STARTUP

- A. Engage a factory-authorized service representative to perform startup service.
1. Complete software installation and startup checks in accordance with manufacturer's published instructions.

3.4 MAINTENANCE

- A. Software and Firmware Service Agreement:
1. Technical Support: Beginning at Substantial Completion, verify that software and firmware service agreement includes software and firmware support for two years.
 2. Upgrade Service: At Substantial Completion, update software and firmware to latest version. Install and program software and firmware upgrades that become available within two years from date of Substantial Completion. Verify that upgrading software includes operating system and new or revised licenses for using software.
 - a. Upgrade Notice: No fewer than 30 days to allow Owner to schedule and access the system.

3. Upgrade Reports: Prepare report after each update, documenting upgrades installed.

END OF SECTION 28 13 00

SECTION 28 14 00 - ACCESS CONTROL SYSTEM HARDWARE

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Access control system units.
2. Access control system power supplies and battery chargers.
3. Access control system supplementary computer equipment.

B. Related Requirements:

1. Section 018116 "Facility Environmental Requirements" specifies basis-of-design environmental conditions and performance criteria that are applicable to product selection and installation of the Work on the Project.
2. Section 018123 "Facility Seismic and Wind Criteria" specifies basis-of-design seismic and wind criteria for nonstructural components on the Project.
3. Section 260010 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.
4. Section 281300 "Access Control Software and Database Requirements" for software required to run hardware specified in this Section.
5. Section 281500 "Integrated Access Control Hardware Devices" for access control field devices controlled by hardware specified in this Section.

1.2 PREINSTALLATION MEETINGS

A. Preinstallation Coordination Meeting(s): For access control system hardware. Conduct meeting(s) at Project site before installation.

1. Attendees: Installers, fabricators, representatives of manufacturers, representatives from telecommunications, Owner's representatives and administrators for field tests and inspections. Notify Architect of scheduled meeting dates.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings:

1. Project general notes.
2. Hardware and equipment locations.
3. Block diagram and cable/conduit routing.
4. System communications details.

5. Hardware and equipment installation details.
6. Secondary power calculations.

C. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

A. Manufacturers' Published Instructions: Record copy of official installation and testing instructions issued to Installer by manufacturer for the following:

1. Installation instructions for access control system servers.
2. Installation instructions for access control system DGPs.
3. Installation instructions for access control system input/output interface.
4. Installation instructions for access control system door controllers.
5. Installation instructions for access control system workstation.
6. Manufacturer's recommended testing and inspection procedure for operation of access control system servers, panels, input/output interfaces, door controllers, and workstations.
7. Installation instructions for access control system power supplies and battery chargers.
8. Manufacturer's recommended testing and inspection procedure for operation of access control system power supplies and battery chargers.
9. Installation instructions for access control system printers.
10. Manufacturer's recommended testing and inspection procedure for operation of access control system printers.

B. Sample warranties.

1.5 CLOSEOUT SUBMITTALS

A. Warranty documentation.

1.6 WARRANTY FOR ACCESS CONTROL SYSTEM HARDWARE

A. Special Installer Extended Warranty: Installer warrants that fabricated and installed access control system hardware perform in accordance with specified requirements and agrees to repair or replace systems, assemblies, components, or products that fail to perform as specified within extended-warranty period.

1. Extended-Warranty Period: Two years from date of Substantial Completion; full coverage for labor, materials, and equipment.

1.7 WARRANTY FOR BATTERIES

A. Special Manufacturer Extended Warranty for Batteries: Manufacturer warrants that batteries perform in accordance with specified requirements and agrees to provide repair or replacement of batteries that fail to perform as specified within extended-warranty period.

1. Initial Extended-Warranty Period for Li-ion Batteries: Three years from date of Substantial Completion; full coverage for materials only, free on board destination, freight prepaid.

PART 2 - PRODUCTS

2.1 ACCESS CONTROL SYSTEM UNITS

- A. Description: This category covers head end units for access control systems, providing a means of regulating or controlling physical entry into an area, or access to or use of device by electrical, electronic, and/or mechanical means. Access control systems are investigated as complete configuration based upon manufacturer's specified system components. Access control systems are intended to comply with applicable life safety access and egress requirements.
- B. Performance Criteria:
 1. Regulatory Requirements:
 - a. Listed and labeled in accordance with NFPA 70 and NFPA 72, by qualified electrical testing laboratory recognized by authorities having jurisdiction and marked for intended location and application.
 - b. Comply with NFPA 1, NFPA 730, NFPA 731, and ICC IBC.
 2. Listing Criteria: UL CCN ALVY; including UL 294.
- C. Access Control System Server:
 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Cisco Systems, Inc.
 - b. Dell Technologies Inc.
 - c. International Business Machines Corp. (IBM)
 - d. Or approved equal.
 2. Source Limitations: Obtain products from single manufacturer.
 3. Additional Characteristics:
 - a. Ethernet port for connection to LAN/WAN.
 4. Options:
 - a. Input Voltage: 120 V(ac).
 - b. Operating Temperature: 50 to 82 deg F.
 - c. Server Type: Windows
 - d. Server Model: TBD
 - e. Server Size: One rack-unit (1U).
 - f. Drive Space: 500 GB.

- g. Memory: 32 GB RAM.
- h. RAID Level: RAID 0
- i. Mounting: EIA/ECA-310 standard 19 inch rack mount.

5. Accessories:

- a. DIN rails for mounting.

D. Access Control System DGPs:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Honeywell Commercial Security; Honeywell International, Inc.
 - b. RS2 Technologies; ACRE, LLC
 - c. Or approved Equal.
2. Source Limitations: Obtain products from single manufacturer.
3. Additional Characteristics:
 - a. Data ports for connection to LAN and downstream DGPs.
 - b. Integral terminal blocks secured to enclosure.
 - c. Enclosure lock with tamper switch and monitoring.
4. Options:
 - a. Input Voltage: 120 V(ac).
 - b. Internal Power Supply: 24 V(dc) power supply.
 - c. Operating Temperature: 32 to 120 deg F.
 - d. Enclosure Size: TBD
 - e. Materials: Steel.
 - f. Battery Backup: [24 V.
 - g. DGP Communication: Ethernet or TIA-485.
 - h. Mounting: Rack mount.

E. Access Control System Door Controllers:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. HID Global; ASSA ABLOY
 - b. IDTECK Global, Inc.
 - c. Openpath Security, Inc.
 - d. RS2 Technologies; ACRE, LLC
 - e. Or approve equal.
2. Source Limitations: Obtain products from single manufacturer.
3. Additional Characteristics:

- a. Data ports for connection to LAN and downstream controllers.
 - b. Integral terminal blocks for connection of inputs/outputs to field devices.
 - c. Controller Inputs:
 - 1) Auxiliary input.
 - 2) Door contact.
 - 3) Request to exit.
 - 4) Cabinet tamper.
 - 5) Power monitor.
 - d. Controller Outputs:
 - 1) Auxiliary output.
 - 2) Door strike.
 - 3) Door operators.
 - 4) Credential readers.
4. Options:
- a. Input Voltage: 12 to 24 V(dc).
 - b. Operating Temperature: 32 to 158 deg F.
 - c. Controller Communication: Ethernet or TIA-232.
 - d. Mounting:[Cabinet mount.

F. Access Control System Input/Output Interface:

- 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. LenelS2; Carrier Global Corporation
 - b. Openpath Security, Inc.
 - c. RS2 Technologies; ACRE, LLC
 - d. Or approved equal.
- 2. Source Limitations: Obtain products from single manufacturer.
- 3. Additional Characteristics:
 - a. Input Voltage: 12 to 24 V(dc).
 - b. Operating Temperature: 32 to 158 deg F.
 - c. Size TBD.
 - d. Data ports for connection to LAN and downstream panels/controllers.
 - e. Integral terminal blocks for connection of inputs/outputs to field devices.
 - f. Inputs:
 - 1) Auxiliary inputs from building systems.
 - 2) Door contact.
 - 3) Request to exit.
 - 4) Cabinet tamper.
 - 5) Power monitor.

- g. Outputs:
 - 1) Auxiliary outputs to building systems.
 - 2) Door strike.
 - 3) Credential readers.
 - 4) Audible devices.

- 4. Options:
 - a. Communication: Ethernet or TIA-232.
 - b. Mounting: Cabinet mount.

2.2 ACCESS CONTROL SYSTEM POWER SUPPLIES AND BATTERY CHARGERS

- A. Description: This category covers power supplies and battery chargers for access control system units, controllers, input/output interfaces, workstations, printers, and encoders.
- B. Performance Criteria:
 - 1. Regulatory Requirements:
 - a. Listed and labeled in accordance with NFPA 70 and NFPA 72, by qualified electrical testing laboratory recognized by authorities having jurisdiction and marked for intended location and application.
 - b. Comply with NFPA 1, NFPA 730, NFPA 731, and ICC IBC.
 - 2. Listing Criteria: UL CCN ALVY; including UL 294.
- C. Access Control System Power Supply and Battery Charger:
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 2.
 - a. Altronix Corp.
 - b. Honeywell Commercial Security; Honeywell International, Inc.
 - c. LifeSafety Power (LSP); ASSA ABLOY
 - d. Or approved equal.
 - 3. Source Limitations: Obtain products from single manufacturer.
 - 4. Additional Characteristics:
 - a. Input Voltage: 120 V(ac).
 - b. Output Voltage: 12 to 24 V(dc).
 - c. Operating Temperature: 32 to 120 deg F
 - d. Network connection for remote supervision, management, and testing.
 - e. Enclosure lock with tamper switch and monitoring.
 - f. Built-in battery charger.

- g. Enclosure Size: TBD
- h. Battery Size: TBD
- i. Materials: Steel

5. Accessories:

- a. DIN rails for mounting.

2.3 ACCESS CONTROL SYSTEM SUPPLEMENTARY COMPUTER EQUIPMENT

A. Description: This category covers access control system supplementary computer equipment that does not inhibit safety or intended operation of access control system hardware devices when they are shut off, lose power, or otherwise fail.

B. Performance Criteria:

1. Regulatory Requirements:

- a. Listed and labeled in accordance with NFPA 70 and NFPA 72, by qualified electrical testing laboratory recognized by authorities having jurisdiction and marked for intended location and application.

2. Listing Criteria: UL CCN NWGQ; including UL 294.

C. Access Control System Workstation:

1. Manufacturers: Subject to compliance with requirements available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

- a. Apple Inc.
- b. ASUSTek Computer Inc.
- c. Dell Technologies Inc.
- d. HP Inc.
- e. Lenovo Holding Co., Inc.; Lenovo Group Ltd.
- f. LG Electronics USA, Inc.; LG Electronics Inc.
- g. Microsoft Corporation
- h. Samsung Electronics America, Inc. (SEA); Samsung Electronics Co., Ltd. (SEC)
- i. Or approved equal.

2. Source Limitations: Obtain products from single manufacturer.

3. Additional Characteristics:

- a. Input Voltage: 120 V(ac)
- b. Operating Temperature: 50 to 82 deg F.
- c. Ethernet port for connection to LAN/WAN.
- d. PC-based operating system with high-definition display.

4. Options:

- a. Operating System: Windows 11.
 - b. Display Size: 22 inch24 inch.
 - c. Display Resolution: 1920×1080.
 - d. Drive Space: 100 GB.
 - e. Memory: 32 GB RAM.
 - f. User Control: keyboard and mouse.
 - g. Mounting: Rack mount or Cabinet mount.
5. Accessories:
- a. Printer for identification/credential cards.
 - b. Encoder for programming of access control credentials.

PART 3 - EXECUTION

3.1 INSTALLATION OF ACCESS CONTROL SYSTEM HARDWARE

- A. Comply with manufacturer's published instructions.
- B. Reference Standards:
 - 1. Installation of Access Control System Hardware and Wiring: Unless more stringent requirements are specified in Contract Documents or manufacturers' published instructions, comply with requirements in guide information for UL CCN ALVY.
 - 2. Consult Architect for resolution of conflicting requirements.
- C. Interfaces with Other Work:
 - 1. Coordinate installation of new products for access control system hardware with existing conditions.
 - 2. Coordinate with Section 28 10 00 "Access Control" for physical and functional interfaces with access control system and for compliance with system-wide performance requirements.

3.2 FIELD QUALITY CONTROL OF ACCESS CONTROL SYSTEM HARDWARE

- A. Administrant for Security Tests and Inspections:
 - 1. Owner will engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 - 2. Engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 - 3. Engage factory-authorized service representative to administer and perform tests and inspections on components, assemblies, and equipment installations, including connections.
 - 4. Administer and perform tests and inspections with assistance of factory-authorized service representative.

- B. Acceptance Testing Preparation:
- C. Field tests and inspections must be witnessed by Owner.
- D. Tests and Inspections:
 - 1. Perform manufacturer's recommended tests and inspections.
- E. Nonconforming Work:
 - 1. Hardware and components will be considered defective if they do not pass tests and inspections.
 - 2. Remove and replace defective units and retest.
- F. Collect, assemble, and submit test and inspection reports.
- G. Manufacturer Services:
 - 1. Engage factory-authorized service representative to support field tests and inspections.

3.3 SYSTEM STARTUP

- A. Perform startup service.
 - 1. Complete installation and startup checks in accordance with manufacturer's published instructions.

END OF SECTION 28 14 00

SECTION 281513 - ACCESS CONTROL CREDENTIALS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Access control cards.
2. Wireless key fobs.

B. Related Requirements:

1. Section 26 00 10 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.

1.2 ACTION SUBMITTALS

A. Product Data:

1. Wireless key fobs.

1.3 INFORMATIONAL SUBMITTALS

A. Manufacturers' Published Instructions: Record copy of official deployment and testing instructions issued to Contractor by manufacturer for the following:

1. Printing, programming, and handling instructions for access control credentials.

PART 2 - PRODUCTS

2.1 WIRELESS KEY FOBS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Cansec Systems Ltd.
2. Farpointe Data Inc.; DORMA USA, Inc.; dormakaba Group
3. HID Global; ASSA ABLOY
4. Or approved equal.

B. Performance Criteria:

1. General Characteristics:

- a. Reference Standards:
 - 1) Physical: IEC 7810; IEC 10373; IEC 7816 for contact cards; and IEC 14443 for contactless cards.
 - 2) Functional: UL 294; IEC 60839-11-1; and IEC 60839-11-2.
 - 3) Material Durability: INCITS 322.
 - b. Format: Customizable, including artwork.
2. Stored Data Elements: PIN, employee ID number, two fingerprint templates, electronic facial image, one iris image, digital signature private key and certificate, key management private key and certificate, and card authenticate data.
- C. Options:
- 1. Memory: 1 kB.
 - 2. Operating Temperature: Minus 49 to plus 185 deg F.
 - 3. Transmit Frequency: 125 kHz.
 - 4. Read Range: Up to 2 inch.
 - 5. Format: Wiegand 26 bit.
 - 6. Data Retention: [0 years.
 - 7. Materials: Polycarbonate.
 - 8. Color: Dark gray or Black.
 - 9. Connector: USB 2.0 connector, Type A (male).
 - 10. External numbering.
- D. Accessories:
- 1. Key ring.

PART 3 - EXECUTION

END OF SECTION 28 15 13

SECTION 28 15 15 - ELECTRIFIED LOCKING DEVICES AND ACCESSORIES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Electrically controlled single-point locks and latches.
2. Electrically controlled two- and three-point locks and latches.
3. High-security electronic locks.
4. Status monitoring and egress devices.

B. Related Requirements:

1. Section 260010 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.

1.2 PREINSTALLATION MEETINGS

A. Preinstallation Coordination Meeting(s): For electrified locking devices and accessories. Conduct meeting(s) at Project site before installation.

1. Installers, fabricators, representatives of manufacturers, representatives from telecommunications, Owner's representatives and administrators for field tests and inspections. Notify Architect of scheduled meeting dates.

1.3 ACTION SUBMITTALS

A. Product Data:

1. Electrically controlled single-point locks and latches.
2. Status monitoring and egress devices.

B. Shop Drawings:

1. Project general notes.
2. Device layout.
3. Block diagram and cable/conduit routing.
4. System communications details.
5. System mounting details.
6. Secondary power calculations.

C. Field Quality-Control Submittals:

1. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

- A. Manufacturers' Published Instructions: Record copy of official installation and testing instructions issued to Installer by manufacturer for the following:
 - 1. Installation instructions for electrified locking devices and accessories.
- B. Sample warranties.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Contracts:
 - 1. Firmware service agreement.
- B. Warranty documentation.

1.6 WARRANTY

- A. Special Installer Extended Warranty: Installer warrants that fabricated and installed electrified locking devices and accessories perform in accordance with specified requirements and agrees to repair or replace components or products that fail to perform as specified within extended-warranty period.
 - 1. Extended-Warranty Period: Two years from date of Substantial Completion; full coverage for labor, materials, and equipment.

PART 2 - PRODUCTS

2.1 ELECTRICALLY CONTROLLED SINGLE-POINT LOCKS AND LATCHES

- A. Description: This category covers single-point electrified locksets, including cylindrical and mortise-style locks, which are connected to the access control system via hardwired cabling or wireless. Electrified locksets communicate with credential readers through the access control system to unlock doors upon credential authorization. Electrified locksets may also be programmed to lock or unlock directly via a signal from the access control system without the need for credential authorization.
- B. Performance Criteria:
 - 1. Regulatory Requirements: Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
 - 2. Listing Criteria:
 - a. Special Locking Arrangements: UL CCN FWAX; including UL 294, NFPA 101, and ICC IBC.
 - b. Electrically Controlled Single-Point Locks and Latches: UL CCN GYQS, UL 10B, and UL 10C; designed to be used with Class 2 control-voltage circuits

in accordance with Article 725 of NFPA 70.

C. Electrically Controlled Single-Point Latch:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Corbin Russwin, Inc.; an ASSA ABLOY Group company
 - b. Design Hardware; Mesker Openings Group; dormakaba
 - c. Schlage; an Allegion brand
 - d. Security Door Controls
 - e. Yale Security Inc; ASSA ABLOY
 - f. Or approved equal.
2. Source Limitations: Obtain products from single manufacturer.
3. Options:
 - a. Audible and visual indication of door unlock.
 - b. Input Power: 12 V(ac/dc).
 - c. Operating Temperature: Minus 31 to plus 151 deg F.
 - d. Connectivity: Hardwired or Wireless.
 - e. Materials: Zinc.
 - f. Finishes: US26D Satin Chrome.
 - g. Integrated Credential Reader:
 - 1) Proximity (125 kHz).
 - 2) Smart (13.56 MHz).
 - 3) Bluetooth low energy (2.4 GHz).
 - 4) NFC.
 - h. Integrated keypad.
 - i. Failure Mode: Fail-safe.
 - j. Mechanical key override.
 - k. Latch bolt monitor.
 - l. Without deadbolt.

2.2 STATUS MONITORING AND EGRESS DEVICES

- A. Description: This category covers egress devices and sensors, which are installed integral to or adjacent to door assemblies. Equipment under this category may be interconnected to other access control equipment, such as credential readers and locking devices. Equipment under this category may also be directly connected to the access control system to report door status.
- B. Performance Criteria:
 1. Regulatory Requirements: Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.

2. Listing Criteria: UL CCN ALVY; including UL 294.

C. Request-to-Exit (REX) Motion Sensor:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. ASSA ABLOY Electronic Security Hardware; ASSA ABLOY
 - b. Honeywell Commercial Security; Honeywell International, Inc.
 - c. Vicon Industries, Inc
 - d. Or approved equal.
2. Source Limitations: Obtain products from single manufacturer.
3. Options:
 - a. Input Power: 125 V(ac).
 - b. Operating Temperature: Minus 13 to plus 140 deg F.
 - c. Sensing Technology Passive infrared (PIR).
 - d. Color: Black, Gray or White.
 - e. Mounting: [Wall surface or Door frame.

D. Request-to-Exit (REX) Push Button:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. ASSA ABLOY Electronic Security Hardware; ASSA ABLOY
 - b. Schlage; an Allegion brand
 - c. Von Duprin; Allegion plc
 - d. Or approved equal.
2. Source Limitations: Obtain products from single manufacturer.
3. Options:
 - a. Input Power: 12 to 24 V(ac/dc).
 - b. Operating Temperature: Minus 13 to plus 140 deg F.
 - c. Operating Mechanism: Pneumatic.
 - d. Faceplate Material: Stainless steel.
 - e. Button Material: Plastic.
 - f. Button Color: Green.
 - g. Lettering Color: White.
 - h. Failure Mode: Fail-safe.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Comply with manufacturer's published instructions.
- B. Special Techniques:
 - 1. Cable Type: Shielded.
 - 2. Maximum Cable Length: 100 ft.
- C. Interfaces with Other Work:
 - 1. Coordinate installation of new products for electrified locking devices and accessories with existing conditions.

3.2 FIELD QUALITY CONTROL

- A. Administrant for Security Tests and Inspections:
 - 1. Owner will engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 - 2. Engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 - 3. Engage factory-authorized service representative to administer and perform tests and inspections on components, assemblies, and equipment installations, including connections.
 - 4. Administer and perform tests and inspections with assistance of factory-authorized service representative.
- B. Field tests and inspections must be witnessed by Owner.
- C. Tests and Inspections:
 - 1. Perform manufacturer's recommended tests and inspections.
- D. Nonconforming Work:
 - 1. Device will be considered defective if it does not pass tests and inspections.
 - 2. Remove and replace defective units and retest.
- E. Collect, assemble, and submit test and inspection reports.
- F. Manufacturer Services:
 - 1. Engage factory-authorized service representative to support field tests and inspections.

3.3 MAINTENANCE

A. Firmware Service Agreement:

1. Technical Support: Beginning at Substantial Completion, verify that firmware service agreement includes software and firmware support for two years.
2. Upgrade Service: At Substantial Completion, update software to latest version. Install and program software and firmware upgrades that become available within two years from date of Substantial Completion.
 - a. Upgrade Notice: No fewer than 30 days to allow Owner to schedule and access the system.
3. Upgrade Reports: Prepare report after each update, documenting upgrades installed.

END OF SECTION 28 15 15

SECTION 28 15 19 - ACCESS CONTROL REMOTE DEVICES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Near Field Communications (NFC) access control devices.
2. Bluetooth communications access control devices.
3. Wireless communications access control devices.

B. Related Requirements:

1. Section 26 00 10 "Supplemental Requirements for Electrical" specifies additional requirements applicable to coordinating, scheduling, and sequencing of the Work specified in this Section.

1.2 PREINSTALLATION MEETINGS

A. Preinstallation Coordination Meeting(s): For access control remote devices. Conduct meeting(s) at Project site before installation:

1. Attendees: Installers, fabricators, representatives of manufacturers, representatives from telecommunications, Owner's representatives, and administrators for field tests and inspections. Notify Architect of scheduled meeting dates.

1.3 ACTION SUBMITTALS

A. Product Data:

1. NFC access control devices.

B. Shop Drawings:

1. Project general notes.
2. Device layout.
3. Block diagram and cable/conduit routing.
4. System communications details.
5. System mounting details.
6. Secondary power calculations.

C. Field Quality-Control Submittals:

1. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

- A. Manufacturers' Published Instructions: Record copy of official installation[**and testing**] instructions issued to Installer by manufacturer for the following:
 - 1. Installation instructions for access control remote devices.
 - 2. Manufacturer's recommended tests and inspections for access control remote devices.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Contracts:
 - 1. Software and firmware service agreement.

PART 2 - PRODUCTS

2.1 NEAR FIELD COMMUNICATIONS (NFC) ACCESS CONTROL DEVICES

- A. Description: This category includes access control devices that use NFC technology to transmit data over short distances. Data may be transmitted between proximity card, fob, or smartphone and NFC-enabled credential readers.
- B. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. AMAG Technology; G4S USA
 - 2. aptiQ; an Allegion brand
 - 3. Farpointe Data Inc.; DORMA USA, Inc.; dormakaba Group
 - 4. HID Global; ASSA ABLOY
 - 5. IDenticard Systems; Precision Dynamics Corporation
 - 6. Schlage; an Allegion brand
 - 7. XceedID; an Allegion brand
 - 8. Or approved equal.
- C. Performance Criteria:
 - 1. Regulatory Requirements: Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
 - 2. Listing Criteria: UL CCN ALVY; including UL 294.
- D. Options:
 - 1. Enclosure Rating: IEC 60529, IP55.
 - 2. Input Voltage: PoE.
 - 3. Operating Temperature: Minus 40 to plus 160 deg F.
 - 4. Read Range: Up to 2 inch.

5. Transmit Frequency: 125 kHz.
6. Materials: Long-wearing polymeric plastic.
7. Colors: Black or Gray.
8. Climate: Indoor and outdoor.
9. Size: Single gang.

2.2 INSTALLATION

- A. Comply with manufacturer's published instructions.
- B. Special Techniques:
 1. Cable Type: Shielded.
 2. Maximum Cable Length: 300 ft.

2.3 FIELD QUALITY CONTROL

- A. Administrant for Security Tests and Inspections:
 1. Owner will engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 2. Engage qualified security testing and inspecting agency to administer and perform tests and inspections.
 3. Engage factory-authorized service representative to administer and perform tests and inspections on components, assemblies, and equipment installations, including connections.
 4. Administer and perform tests and inspections with assistance of factory-authorized service representative.
- B. Field tests and inspections must be witnessed by Owner.
- C. Tests and Inspections:
 1. Perform manufacturer's recommended tests and inspections.
- D. Nonconforming Work:
 1. Device will be considered defective if it does not pass tests and inspections.
 2. Remove and replace defective units and retest.
- E. Collect, assemble, and submit test and inspection reports.
- F. Manufacturer Services:
 1. Engage factory-authorized service representative to support field tests and inspections.

2.4 MAINTENANCE

- A. Software and Firmware Service Agreement:

1. Technical Support: Beginning at Substantial Completion, verify that software and firmware service agreement includes software and firmware support for two years.
2. Upgrade Service: At Substantial Completion, update software and firmware to latest version. Install and program software and firmware upgrades that become available within two years from date of Substantial Completion. Verify that upgrading software includes operating system and new or revised licenses for using software.
 - a. Upgrade Notice: No fewer than 30 days to allow Owner to schedule and access the system and to upgrade computer equipment if necessary.
3. Upgrade Reports: Prepare report after each update, documenting upgrades installed.

END OF SECTION 28 15 19