



THE OHIO STATE UNIVERSITY
Columbus, Ohio

08/17/26

ADDENDUM NO. #1

TRANSMISSION VIA BidExpress Website/email

TO THE DRAWINGS AND SPECIFICATIONS FOR:
PROJECT NO. OSU-250050
Marion-Morrill Hall Fire Panel / Elevator Upgrades

for
THE OHIO STATE UNIVERSITY
Columbus, Ohio

TO ALL BIDDERS:

This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become a part of the contract documents.

GENERAL INFORMATION & CLARIFICATIONS:

Note: These items (Item G series) are for clarification only and are not part of the Contract Documents. Any items that change the content of the contract documents are incorporated into this addendum.

1. Q: Is a sprinkler required in the pit or shaft?

A: No, the building is not fully sprinkled and this is not required.

2. Q: Drawings are showing an existing floor drain to remain in the pit. Can you verify there are no provisions for a new pump, piping or a new pit?

A: This is being investigated after learning of water issues in the pit on 8/13. Assume no for now, with any needed revisions to be issued as a later addendum or as part of a change-order post-bid.

3. Q: Can the existing corridor wall (east) in room 136a assumed to be rated already since the corridor is rated with fire doors in the hall?

A: The wall is rated, however the elevator room needs to hold the indicated rating, which the corridor does not.



4. Q: Can the north wall in room 136a achieve the fire rating with a wall to wall, floor to existing ceiling shaft wall system? If so could you provide a detail for this application?

A: A shaft wall system could be used, however, this needs to be coordinated with clearances required by the elevator machine equipment. Until this is selected, rebuilding the wall maximizes the floor area in 136A.

5. Q: Electrical alternate #1: this is still a little confusing. On E103a it states the following:

1. **ALTERNATE #1: UNLESS NOTED OTHERWISE, IT IS THE INTENT THAT ALL FIRE ALARM DEVICES, WIRING, CONDUITS, ETC., ON THIS FLOOR BE DISCONNECTED AND REMOVED IN THEIR ENTIRETY. THESE DRAWINGS WERE CREATED USING EXISTING AS-BUILT DRAWINGS AND FROM FIELD OBSERVATIONS. THE ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR VERIFYING EXACT QUANTITY AND EXISTING CONDUIT ROUTING.**

Is the 3rd floor the only floor that the alternate applies to? To simplify this, if the electrician maintains the same manufacturer of FA equipment does the alternate go away? Is intent of the alternate is to replace the FA on the 3rd floor only if a different system is installed? I don't want to leave the alternate blank and have my bid rejected on a formality.

A: Include the alternate in all bids. The alternate is included to provide the University with the option to replace EST with a new fire alarm manufacturer throughout the building. The existing building fire alarm is EST. The third floor devices were replaced in 2018, so they are still in good condition. The 1st and 2nd floor devices are much older, and need to be replaced regardless. Essentially, base bid is to reuse EST and only replace the devices on the 1st and second floors. The alternate opens the bid up to alternate manufacturers, but adds replacement of the 3rd floor devices to the scope. Note that the smoke detector at the 3rd floor elevator lobby needs to be replaced in both base bid and the alternate.

6. Q: There are existing "Troubles" shown on the fa panel. How will this be addressed?

A: Per specification 28 31 00, 3.02a, existing troubles shall be reported to OSU DPS prior to the start of work. If these specific troubles still exist at the end of construction, their resolution will be negotiated.

7. Q: Drawing E101 shows demoing wiring for door holds (note 9). Is this the only demo needed if FA panel is replaced with the same manufacturer?

Yes, for the door holds the fire alarm wiring will just need to be removed and replaced if the same manufacturer is used. Reconnect to the existing door hardware. Other non-door hold demolition will still be required.

8. Q: Can the existing slushed door frame remain at the new equipment room door?



A: No, it needs to be rated for a 2 hour enclosure. Can be maintained only if a tag indicating the needed rating compliance can be found.

9. Q: Page A701 calls for the existing hoist beam to be verified. Is there a reason for this?

A: No, this can be omitted.

10. Q: HMO11 calls for removal of elevator cab doors as part of abatement. Aren't the existing cab doors to remain?

A: Elevator car doors are to be replaced as specified in the elevator specification 2.11 h.

11. Q: Note on sheet A701 states all masonry infilling in the shaft is to be done under a project allowance. Is there a project allowance and should an allowance be added to the base bid?

A: An allowance specification has been added via this addendum.

12. Q: Are there any new smoke/fire dampers as detail indicates on the electrical drawings E702?

A: No, there are not any new smoke/fire dampers being added in this project.

13. Q: Sheet E201 note 10 states that these door hold opens need a new FA connection. Are these hold opens not currently wired to the FA system?

A: The existing fire alarm connections to hold opens are to be removed, per coded note 9 on sheet E101.

14. Q: Are we to assume that all permits will be submitted and paid for by the owner. GC to provide FA and elevator drawings as required to the architect to submit?

A: That is correct.

Attachments:

Copy of Pre-Bid Walk-Thru Agenda.
Copy of Pre-Bid Walk-Thru sign-in sheet.
00 01 10 Table of Contents [revised]
00 41 13 Bid Form [revised]
01 21 00 Allowances [revised]



Revise the Contract Documents as follows:

SPECIFICATIONS:

Section 00 01 10 Table of Contents
 Section 012100 Allowances added
Section 00 41 13 Bid Form (General Contract / Electronic Bid)
 Revised to include allowance for infill work, etc. within the shaft.
Section 01 21 00 Allowances
 Section added.

DRAWINGS:

N/A

Attachments:

Specification sections 00 01 10 Table of Contents, 00 41 13 Bid Form, 01 21 00 Allowances.
Pre-Bid walk-through sign-in sheet.

END OF ADDENDUM



**Marion - Morrill Hall Fire Panel/Elevator Upgrades
OSU-250050**

1. Introduction (Pass around Sign-In Sheet)
2. Channel of Communications
All communication shall be through A/E and will be forwarded to the appropriate area for response.

Wellogy Design
Attn: Jim Kinney
6767 Longshore Drive, Suite 500
Dublin, OH 43017
Phone: 614.785.0505
Email: jkinney@wellogydesign.com

3. Comments
All Questions should be submitted in writing.
Deadline for bidding questions is August 19, 2026 at 2:00 pm.
4. Site Visit – Walk
The site walk is being held 8/12 (today). If a secondary trip is required please ask.
5. Electronic Bid Opening
Bids will be publicly opened and read on August 26, 2026 at 2:00pm. These bids will be submitted through Bid Express ([HTTPS://Bidexpress.com](https://Bidexpress.com)). Please read the Instruction to Bidders within the Project Documents.
6. Delivery of Bid
Bid will only be accepted via Bid Express. Please be sure all electronic bids are submitted prior to the Bid Opening Deadline.
7. Bid Documents
The electronic bids MUST contain the completed Bid Form, the Bid Security Form and a Power of Attorney supplied by the Surety.

Please upload the Bidders Qualifications and EDGE Affidavit with your bid **or** submit them to The Ohio State University within three days of request.
8. Bid Security Form
Bid Security Form must be for the full amount of the bid, including all ADD alternates (do not include deduct alternates), or the line left blank. If the line is left blank, the penal sum will be the full amount of the bid, including add alternates. A percentage is NOT acceptable and the bid will be rejected. If Bidder wishes, a certified check, cashier's check, or letter of credit, in the amount of 10% of the bid plus all ADD alternates would be acceptable. However, if that bidder is apparent low, the check will be returned upon receipt of a performance bond. Should the company supplying the check be second or third low, the check will be held until an actual contract is signed with the low bidder.
9. Registration with State of Ohio Secretary of State
Bidder's Company Name on Bid Form AND Bond/Bid Security Form must exactly match the Company Name registered on the State of Ohio Secretary of State's website.
<https://businesssearch.ohiosos.gov/>
10. EDGE



This project is subject to the State of Ohio Encouraging Diversity, Growth, and Equity (EDGE) Business Development Program. Bidders are required to submit with their Bid and with their Bidders Qualifications Form certain information about the certified EDGE Business Enterprise(s) participating on the project with the Bidder.

The Owner has a goal to provide 5% opportunity for EDGE certified companies to perform work on the Owner's prime contracts. Apparent Low Bidders that are incapable of identifying 5% of work on prime contracts for fulfillment by EDGE certified companies must complete all sections of the Demonstration of Good Faith form. The apparent low bidder shall thoroughly document its efforts to identify work for EDGE certified companies. The apparent low bidder may request the owner to waive the 5% participation goal. The apparent low bidder shall submit a Request for Waiver on company letterhead.

The Apparent Low Bidder shall address the following in its Request for Waiver:

- Describe in overall terms the conditions that prevented the Apparent Low Bidder from providing 5% of the work on the prime contract to EDGE certified companies,
- Identify what percentage of the work on the prime contract is suitable for performance by EDGE certified firms,
- Request the Owner to waive the 5% participation goal.

11. Insurance Requirements

Please make sure that you can obtain the necessary Insurance Requirements as specified in Article 10 of the General Conditions.

Modifications

- Name The Ohio State University, its Board of Trustees as an additional insured
- List the project name and number on the certificate
- List The Ohio State University, Facilities Operations and Development, 400 Enarson Classroom, 2009 Millikin Rd., Columbus, OH 43210 as the Certificate Holder
- Pollution

12. Additional Documentation

Please make sure that you have the following documents and they are not expired or you can easily obtain them. You are encouraged to submit these documents with your bid in order to expedite an evaluation of your bid. (Refer to Instruction to Bidders 2.10)

- Certificate of Compliance (Bonding Company)
- Ohio Worker's Compensation Certificate
- EEO Certificate of Compliance (Equal Opportunity Division 614/466-8380)
<http://www.das.ohio.gov/Divisions/EqualOpportunity/ConstructionCompliance.aspx>
- Certificate of Good Standing from the Secretary of State showing the right to do business in the State of Ohio – See Instruction to Bidders 2.10.3.14
- Plumbing, Electrical, hydronics, refrigeration and heating, ventilating and air conditioning (HVAC) contractors proof of licensing by the Department of Commerce, Industrial Compliance Division, Ohio Contractors Industry Examining Board (OCIEB)

13. Drug – Free Safety Program

All Bidders are required to show evidence of enrollment, and good standing in, a Drug-Free Safety Program (DFSP) approved by the Ohio Bureau of Workers' Compensation (OBWC). Bidders shall confirm their enrollment on the space provided on the Bid Form.

<https://www.bwc.ohio.gov/employer/services/StateContract/nlbwc/StateContract1.aspx>

14. Drug-Free Safety Program – Subcontractors

Contractors entering into a Contract shall require each of its Subcontractors on the Project to also be enrolled a Drug-Free Safety Program (DFSP) approved by the Ohio Bureau of Workers' Compensation (OBWC). Prior to authorizing a Subcontractor to commence work on the Project, the



Contractor shall submit confirmation of enrollment of its Subcontractors to the AE and Owner on the Subcontractor and Material Supplier Declaration.

15. Unresolved Findings

Effective January 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the Auditor of State has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

16. Wage Rates

This project, as all OSU projects, requires Prevailing Wages to be paid. If you have any questions regarding prevailing wage, please contact prevailingwage@osu.edu.

17. Public Records Request

Any person seeking to review public records relating to the bid, such as other bids, may make the request to the Contracts Administrator. Although the law does not require the request to be made in writing, to facilitate a complete and timely response, OSU recommends the request be made on the requestor's letterhead in writing to the Contracts Administrator.

18. Standard Requirements

Bidders are strongly encouraged to read the current "front-end" section of the specifications to familiarize themselves with the administrative rules. If there are any questions or problems during construction, the "front-end" is what will govern.

19. Tax Exempt

The Ohio State University is tax exempt. Contractor will receive a tax exempt certificate with the Notice to Proceed.

20. Traffic and Parking

Refer to the OSU Supplementary Conditions in the specifications for instructions and guidelines. Contact the Project Manager with any questions regarding the purchase of parking permits.

21. Project Requirements

- Site Utilization
- Storage
- Trailer Space Availability
- Traffic Control
- Deliveries and Scheduling
- Temporary Facilities
- BIM (for projects over 4M)
- Project Closeout Standards

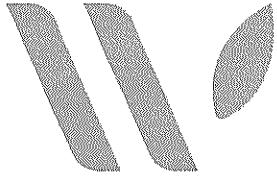
22. Utilities and Service Interruptions

Refer to scope of services for each bid package of responsibility and utilities will be metered.

23. Progress Schedule

24. Other

25. Questions

[illegible]

wellogy
designing for life

Project: Marion - Morrill Hall Fire Panel/Elevator Upgrades

Sheet 1

E-mail address

jkinney@wellogydesign.com

BKeshaname@hindonvirearmental.com

DOUG ESTEVENS CONSTRUCTION.NET

thelding2@us.fujitec.com

benandstevensconstruction.net

clinde@areaelectric.com

Kyle Mathew @OWENS ELECTRIC CO. COM

Document 00 01 10 - Table of Contents (General Contracting Project)

State of Ohio Standard Requirements for Public Facility Construction

PROCUREMENT AND CONTRACTING REQUIREMENTS GROUP

Division 00 – Procurement and Contracting Requirements

Introductory Information

00 01 10.....Table of Contents

Procurement Requirements

00 10 00.....Solicitation
 00 21 13.....Instructions to Bidders
 00 22 00.....Supplementary Instructions
 00 31 26Existing Asbestos Information
 00 41 13.....Bid Form
 00 43 13.....Bid Security Form
 00 43 13.....Bidders Qualifications
 00 45 39.....EDGE Affidavit

Contracting Requirements

00 52 00.....Agreement Form
 00 52 14.....Subcontract Form (OAC 153:1-03-02)
 00 61 13.....Performance and Payment Bond
 00 71 00Contracting Definitions
 00 72 13.....General Conditions
 00 73 00.....Supplementary Conditions (OSU General Contracting)
 00 73 43Wage Rate Requirements
Wage Rates
 00 73 73.....Tobacco Free Ohio State Policy
 00 73 74.....Contractor Parking Permit Application

SPECIFICATIONS GROUP

GENERAL REQUIREMENTS SUBGROUP

Division 01 – General Requirements

01 11 00Summary of Work
01 21 00Allowances
 01 23 00Alternates
 01 30 00.....Administrative Requirements
 01 31 00Project Coordination
 01 31 19Project Meetings
 01 32 16Construction Schedules
 01 33 23Shop Drawings – Product Data and Samples
 01 35 29Health, Safety, and Environment
 01 40 00Quality Requirements
 01 45 00Quality Control
 01 51 00Temporary Utilities
 01 52 00.....Construction Facilities
 01 60 00Product Requirements
 01 61 16Volatile Organic Compound (VOC) Content Restrictions
 01 70 00.....Execution and Closeout Requirements
 01 74 00Cleaning and Waste Management
 01 77 19Closeout Requirements
 01 78 36Warranties

FACILITY CONSTRUCTION SUBGROUP

Division 02 – Existing Conditions

02 41 00Demolition
02 82 20HazMat Abatement

Division 03 – Concrete – Not Used

Division 04 – Masonry

04 20 00Unit Masonry

Division 05 – Metals

05 50 00Metal Fabrications
05 51 33Metal Ladders

Division 06 – Wood, Plastics, and Composites

06 10 00Rough Carpentry

Division 07 – Thermal and Moisture Control

07 84 00Firestopping
07 92 00Joint Sealants

Division 08 – Openings

08 11 13Hollow Metal Doors and Frames
08 31 00Access Doors and Panels
08 71 00Door Hardware

Division 09 – Finishes

09 21 16Gypsum Board Assemblies
09 65 00Resilient Flooring
09 91 23Interior Painting

Division 10 – Specialties

10 14 19Dimensional Letter Signage
10 44 00Fire Protection Specialties

Divisions 11 through 13 – Not Used

Division 14 – Specialties

14 24 00Hydraulic Elevator
Appendix A.....Sample fixture Drawings
14 27 13Elevator Cab Finishes

Divisions 15 through 19 – Not Used

FACILITY SERVICES SUBGROUP

Division 20 – Mechanical

20 05 01Introductory Statement
20 05 05HVAC General Requirements
20 05 10Coordination Between Trades
20 05 15Submittals
20 05 35Sleeves, Seals and Firestops
20 05 45Hangers, Supports & Inserts (Non-Seismic)
20 05 50General Piping Requirements
20 05 65Equipment, Piping and Ductwork Identification
20 05 80Vibration Isolators
20 05 99Requirements for Contract Completion

Division 21 – Fire Suppression – Not Used

Division 22 – Plumbing - None

Division 23 – Heating, Ventilating, and Air Conditioning

23 05 01Heating, Ventilating and Air Conditioning
23 07 05HVAC Insulation
23 21 16Condensation Drain and Make-Up Water Piping
23 23 05Refrigerant Piping System
23 81 27Ductless Split System Air Conditioner

Division 24 – Not Used**Division 25 – Not Used****Division 26 – Electrical**

26 00 00	Division 26 – Electrical Introductory Statement
26 00 05	Division 26 General Requirements
26 00 10	Coordination Between Trades
26 00 15	Submittals
26 00 20	Record and Information Manuals
26 00 55	Sleeves, Seals, and Firestops
26 00 70	Demolition
26 00 99	Requirements for Contract Completion
26 05 10	Wire and Cable
26 05 26	Grounding and Bonding
26 05 29	Hangers and Supports
26 05 33	Conduit and Fittings
26 05 34	Outlet Boxes
26 05 35	Pull and Junction Boxes
26 05 53	Electrical Identification
26 08 40	Electrical Tests, Adjustments, Inspection
26 26 30	Two-Way Emergency Communication System
26 27 26	Wiring Devices and Plates
26 28 13	Fuses
26 28 16	Safety Switches
26 51 13	Luminaires

Division 27 – Communications**Division 28 – Electronic Safety and Security**

28 31 00	Fire Detection and Alarm
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Division 29 – Not Used**SITE AND INFRASTRUCTURE SUBGROUP****Divisions 30 through 39 – Not Used****PROCESS EQUIPMENT SUBGROUP****Division 40 through 49 – Not Used****END OF DOCUMENT**

Document 00 41 13 - Bid Form (General Contract / Electronic Bid)

State of Ohio Standard Requirements for Public Facility Construction

THIS SAMPLE BID FORM IS PROVIDED WITH THE PROJECT MANUAL AS A PLACEHOLDER ONLY – SUBMIT YOUR BID USING THE ELECTRONIC BID FORM ON [HTTPS://BIDEXPRESS.COM](https://bidexpress.com)

General Info	Alt Total:	Bid Total:
Deadline 08/26/2026 2:00 PM EDT/EST	Description Fire alarm and elevator upgrades within Morrill Hall at the OSU Marion campus.	
Posted 07/29/26		
Number OSU-250050		
Business Name The Ohio State University		

Procurement Documents
00 10 00_EB-Solicitation-GC-2025-OCTv2 → Notice to Bidders
OSU-250050_Marion_MorrillElevatorUpgrades_BidProjectManual → Procurement & Contracting Requirements and Specifications
OSU-250050_Marion_MorrillElevatorUpgrades_BidDrawings → Plans, elevations, sections, details, and schedules
3 Attachments

Contract Times and Addenda								
Contract Times The time for Substantial Completion of all Work is 234 consecutive days from the Notice to Proceed.								
Acknowledgement of receipt of Addenda								
<table><thead><tr><th>Date Addendum #1 Received</th><th>Date Addendum #2 Received</th><th>Date Addendum #3 Received</th><th>Date Addendum #4 Received</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>	Date Addendum #1 Received	Date Addendum #2 Received	Date Addendum #3 Received	Date Addendum #4 Received				
Date Addendum #1 Received	Date Addendum #2 Received	Date Addendum #3 Received	Date Addendum #4 Received					

■ Allowance Instructions

Allowance amounts are fixed and no entry of data is required by the Bidder. Include each and every Allowance amount in the Base Bid. The Bidder's Fee (overhead and profit) and costs for unloading and handling on the Site, labor, installation costs, and other expenses contemplated for the Allowance must be included in the Base Bid and NOT in the Allowance amount.

■ Allowances (General Contract)

Item	Description	Allowance Amount*	Extension
Allowance A-1	Elevator Shaft Upgrades	\$2,000	0
1 Items		Total:	\$2,000

■ Base Bid Instructions

Enter the amount of the Base Bid for ALL LABOR AND MATERIALS to complete the scope of Work. Include the amount of each Allowance (if applicable) and the subtotal of each Unit Price Extension (if applicable) in the Base Bid amount. Failure to include Allowance or Unit Price Extensions in the Base Bid is the responsibility of the Bidder and will not be sufficient reason for adjustment of the Bid amount after the Bid deadline. Do not include Alternates (if applicable) in the Base Bid amount.

■ Base Bid (General Contract)

Item	Description	Base Bid Amount*	Extension
Base Bid	All Labor and Materials (include Allowances and Unit Price Extensions above)	_____	
1 Item		Total:	

■ Alternate Instructions

Enter the amount of each and every Alternate to ADD TO or DEDUCT FROM the Base Bid. Indicate amounts to DEDUCT FROM the Base Bid by entering a minus sign (-) before the amount entered. Do not include Alternate amounts in the Base Bid.

■ Alternates (General Contract)

Item	Description	Alternate Amount*	Extension
! Alternate: Owner-agency may award independently from entire bid.			
! Alternates are not included in bid total.			
Alternate 1	Replace existing fire alarm on 3 rd floor.	_____	
1 Items	Alternate Total:	_____	

Total:

■ Bidder Affirmation and Disclosure

The Bidder acknowledges that by submitting its Bid, the Bidder has read and understands the applicable Executive Orders regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies. If awarded a Contract, the Bidder will become the Contractor and affirms that both the Contractor and its Subcontractors shall perform no services requested under this Contract outside of the United States.

The Bidder shall provide the locations where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of its Bid may cause the Bidder to be deemed non-responsive and no further consideration will be given to its Bid. If the Bidder will not be using Subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal business location of Contractor:

Contractor Address*

City, State, and Zip*

Name / Principal business location of Subcontractor(s), if known at time of Bid deadline:

Subcontractor Name*

Address, City, State, and Zip*

2. Location(s) where services will be performed by Contractor (Project Sites):

Name*

Address, City, State, and Zip*

Name(s) / Location(s) where services will be performed by Subcontractors (Project Sites):

Subcontractor Name

Address, City, State, and Zip

3. Location(s) where State data will be located by Contractor:

Address*

City, State, and Zip*

Location(s) where State data will be located by Subcontractor(s), if known at time of Bid deadline:

Subcontractor Name

Address, City, State, and Zip

Bidder also affirms, understands and agrees that the Contractor and its Subcontractors are under a duty to disclose to the State any change or shift in location of services performed by the Contractor or its Subcontractors before, during and after execution of any Contract with the State. Bidder agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Contractor to perform the services outside the United States.

On behalf of the Bidder, I acknowledge that I am duly authorized to execute this electronic Bid Form including this Bidder Affirmation and Disclosure form and have read and understand that this form is a part of any Contract that Bidder may enter into with the State and is incorporated therein.

■ EDGE Program Commitment to Participate

Option A

The Bidder commits to meet or exceed the advertised EDGE Participation Goal of the Contract award amount, calculated as a portion of the Base Bid plus all accepted Alternates, by using EDGE-certified Business(es).

The Bidder agrees that if selected for consideration of the Contract, it shall provide (if not provided with the Bidder's Bid) to the Contracting Authority, at the location required and within 3 business days after receiving notice from the Contracting Authority, its fully completed Bidder's Qualification Form, including an EDGE Affidavit form for each EDGE-certified Business proposed for use by the Bidder if awarded the Contract for this Project.

Option B (indicate percentage of participation below)

The Bidder declares that it does not meet the advertised EDGE Participation Goal percentage, but, if awarded the Contract for this Project, commits to provide the percentage of the Contract award amount, indicated above, calculated as a portion of the Base Bid plus all accepted Alternates, by using EDGE-certified Business(es).

The Bidder acknowledges it understands the requirement for it to provide and agrees to provide to the Contracting Authority, if selected for consideration of the Contract, within 3 business days after notice from the Contracting Authority, a detailed Demonstration of Good Faith form describing its efforts undertaken prior to submitting its Bid to meet the advertised EDGE Participation Goal percentage for the Contract for this Project.

The Bidder commits to provide to the Contracting Authority at the location required, and within 3 days after receiving notice from the Contracting Authority, its fully completed Bidder's Qualifications Form, including an EDGE Affidavit form for each EDGE-certified Business proposed for use by the Bidder if awarded the Contract for this Project.

Option C

The Bidder declares that the Bidder is an EDGE-certified Business and that if awarded this Contract, the EDGE Participation percentage will be 100 percent of the Contract award amount.

Select EDGE option above*

[Choices...](#)

If option B selected, enter percentage

■ Certifications (State Prevailing Wages)

1. The Bidder has read and understands the proposed Contract Documents and agrees to comply with all requirements of the proposed Contract Documents, regardless of whether the Bidder has actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.
2. The Bidder represents that the Bid is based upon the Basis of Design and Acceptable Components specified by the proposed Contract Documents.
3. The Bidder has visited the Site, become familiar with local conditions, and has correlated personal observations about the requirements of the proposed Contract Documents. The Bidder has no outstanding questions regarding the interpretation or clarification of the proposed Contract Documents.
4. The Bidder understands that the execution of the Project will require sequential, coordinated, and interrelated operations, which may involve interference, disruption, hindrance, or delay in the progress of the Bidder's Work. The Bidder agrees that the Contract Sum, as amended from time to time, shall cover all amounts due from the State resulting from interference, disruption, hindrance, or delay that is not caused by the State or its agents and employees. The Bidder agrees that any such interference, disruption, hindrance, or delay is within the contemplation of the Bidder and the State and that the Contractor's sole remedy from the State for any such interference, disruption, hindrance, or delay shall be an extension of time in accordance with the proposed Contract Documents.
5. The Bidder and each Person submitting a Bid on behalf of the Bidder certifies, and in the case of a Bid by a joint venture each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: (a) the Base Bid, any Unit Prices, and any Alternate bid in the Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any matter relating to such Base Bid, Unit Prices or Alternate bid with any other Bidder; (b) unless otherwise required by law, the Base Bid, any Unit Prices and any Alternate bid in the Bid have not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid, Unit Prices, or Alternate bid; (c) no attempt has been made or shall be made by the Bidder to induce any other Person to submit or not to submit a Bid for the purpose of restricting competition.
6. The Bidder shall execute the Agreement with the Contracting Authority, if a Contract is awarded on the basis of this Bid, and if the Bidder does not execute the Agreement for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the State as provided in Article 5 of the Instructions to Bidders.

7. The Bidder certifies that the upon the award of a Contract, as the Contractor it shall make a good faith effort to ensure that all of the Contractor's employees, while working on the Site, shall not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.
8. The Bidder acknowledges that it read all of the Instructions to Bidders, and in particular, Section 2.10 - Submittals With Bid Form, and by submitting its Bid certifies that it has read the Instructions to Bidders and it understands and agrees to the terms and conditions stated in them.
9. The Bidder agrees to furnish any information requested by the Contracting Authority or the Architect/Engineer to evaluate the responsibility of the Bidder.
10. The Bidder agrees to furnish the submittals required by Section 6.1 of the Instructions to Bidders for execution of the Agreement within 10 days of the date of the Notice of Intent to Award.
11. When the Bidder is a corporation, partnership or sole proprietorship, an officer, partner or principal of the Bidder, as applicable, shall enter the legal name of the Bidder and the name of the officer, partner or principal of the Bidder (in lieu of signing the Bid Form) in the data fields provided.
12. When the Bidder is a joint venture, an officer, partner or principal, as applicable, of each member of the joint venture shall enter the legal name of the applicable member and the name of the officer, partner or principal (in lieu of signing the Bid Form) in the data fields provided.
13. The Bidder understands that the Contract is subject to all the provisions, duties, obligations, remedies and penalties of Ohio Revised Code Chapter 4115 and that the Bidder shall pay any wage increase in the locality during the term of the Contract.
14. The Bidder represents that the individual that is submitting and digitally signing the electronic Bid is legally authorized to do so.
15. Bidder acknowledges that by the act of submitting an electronic Bid that it is digitally signing the actual Bid, which shall serve as the Bidder's authorization for the further consideration and activity in the bidding and contract process.



The Bidder hereby acknowledges that the above representations in this Bid are material and not mere recitals.*

■ Procurement Forms

[Document 00 43 13 - Bid Security Form](#)

→ Upload below and provide original document within 3 days

[Document 00 45 13 - Bidder's Qualifications](#)

→ Upload below or provide within 3 days of request

[Document 00 45 39 - EDGE Affidavit](#)

→ Upload below or provide within 3 days of request

3 Attachments

■ Instructions for Providing Bid Submittals

Submission of Electronic Facsimile of Bid Guaranty with Electronic Bid

The Bidder shall upload and attach to its bid an electronic facsimile (scanned PDF document) of its bid guaranty, payable to the Contracting Authority, in the form of any of the following: (1) the signed and sealed Document 00 43 13 - "Bid Security Form" contained in the Contract Documents (and provided for the Bidder's convenience in the block above) for the amount of the Base Bid plus all additive Alternates; or (2) a certified check, cashier's check, or letter of credit, for 10 percent of the Base Bid, plus all additive Alternates – a letter of credit shall expressly provide that it is revocable only by the Contracting Authority (refer to Sections 2.10.1.1 and 5.1 of Document 00 21 13 - "Instructions to Bidders"); or (3) an electronic verification through an electronic verification and security system.

Submission of Original Bid Guaranty

In addition to the electronic facsimile above, if not using an electronic verification and security system, the Bidder shall deliver its original unaltered Bid Guaranty to the Project Coordinator at the address identified below within 3 business days after the bid deadline. Refer to Section 2.10.1.2 of the Instructions to Bidders.

Cathy Dalton
Contract Administrator
The Ohio State University
400 Enarson Classroom Building
2009 Millikin Road
Columbus, OH 43210

Non-responsive Bid for Failure to Submit Bid Guaranty

If not using an electronic verification and security system, the Bidder must submit both the electronic facsimile and the original unaltered Bid Guaranty as described above. The Contracting Authority shall reject a Bid as non-responsive if the Bidder fails to submit both elements of the Bid Guaranty. The checkboxes below are to identify that you have uploaded an acceptable form of Bid Guaranty. Do not check all boxes. Refer to Section 2.10.1 of the Instructions to Bidders.

Submission of Bidder's Qualifications and EDGE Affidavit

The Bidder is encouraged to submit background information with its Bid using Document 00 45 13 - "Bidder's Qualifications" and Document 00 45 39 - "EDGE Affidavit" with the EDGE-certified Business(es) the Bidder proposes to use on the Project (forms provided for the Bidder's convenience in the block above). If the Bidder does not submit the Bidder's Qualifications form and/or the EDGE Affidavit form and related information attached to the electronic Bid Form, the Bidder shall provide it within 3 days of request. Refer to Sections 2.10.3 and 3.5.4 of the Instructions to Bidders.

■ Required Bid Guaranty Upload

Name	File*
Document 00 43 13 - Bid Security Form → Upload a scan of the fully executed Bid Security Form AND submit the original document to the Contracting Authority within 3 days of the bid deadline	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted a Cashier's Check OR Electronic Verification below)
Power of Attorney → Upload a scan of the fully executed Power of Attorney AND submit the original document to the Contracting Authority within 3 days of the bid deadline	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted a Cashier's Check OR Electronic Verification below OR included with the Bid Security Form above)
Cashier's Check for 10% of the Bid → Upload a scan of the Cashier's Check AND submit the original check to the Contracting Authority within 3 days of the bid deadline	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted the Bid Security Form AND Power of Attorney above, OR Electronic Verification below)
Electronic Verification and Security System → Upload a secure authorization code uniquely and electronically assigned to the Bid Guaranty and Power of Attorney	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Bidder submitted a Bid Security Form AND Power of Attorney, OR Cashier's Check above)
4 Required Documents	

■ Bidder's Qualifications and EDGE Affidavit Upload

Name	File*
Document 00 45 13 - Bidder's Qualifications → Upload fully completed form and attachments	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Must be submitted to the Contracting Authority within 3 days of request)
Document 00 45 39 - EDGE Affidavit → Upload a completed form for each EDGE business	Select file... no file selected ☐ I am NOT enclosing this document because the omission terms have been met. (Must be submitted to the Contracting Authority within 3 days of request)
2 Required Documents	

■ Bidder Signatory Information

Bidder Signatory

Name of Bidder's Authorized Signatory:* **Title of Authorized Signatory:***

All Bidders complete all information in this form. Duplicate and complete the block below for each Joint Venturer:

Bidder Information

Business Name:*

Business Mailing Address, City, State, Zip:*

Telephone Number:* **Email Address:***

Federal Tax ID Number:* **State of Incorporation (if applicable):**

Contact person for Contract processing:* **Date enrolled in an OBWC-approved SUPR (month/date/year):**

President or Chief Executive Officer's Name:* **President or Chief Executive Officer's Title:***

END OF DOCUMENT

Section 01 21 00 - Allowances

State of Ohio Standard Forms and Documents

PART 1 GENERAL

1.01 SUMMARY

- A. Section Includes:
- B. This Section includes administrative and procedural requirements governing allowances.
 - 1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. If necessary, additional requirements will be issued by Change Order.
- C. Types of allowances include the following:
 - 1. Lump-sum allowances.
- D. Related Sections:
 - 1. Division 00 Document - General Conditions (Paragraphs 4.2 and 4.3)
 - 2. Division 02 through 49 Sections for items of Work covered by allowances.

1.02 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise A/E of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.
- B. At A/E's request, obtain and submit not less than three (3) proposals for the work of each allowance for use in making final selections. Include recommendations that are relevant to proper performance of the Work.
- C. Purchase products and systems selected (in writing) by the A/E from the designated supplier.
- D. Submit proposals and recommendations, for purchase of products or systems of allowances, in form specified for Change Orders.

1.03 SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.
- B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.04 COORDINATION

- A. Coordinate allowance items with other portions of the Work to ensure that each selection is completely integrated and interfaced with related work. Furnish templates as required to coordinate installation.

1.05 LUMP-SUM ALLOWANCES

- A. Allowance must include cost to Contractor of specific products and materials ordered by Owner under allowance and must include taxes, freight, and delivery to Project site.
- B. Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner under allowance must be included as part of the Contract Sum and not part of the allowance.
 - 1. The Contract includes the following paragraph:
 - a. "The Contractor's costs for handling, labor, installation, overhead, profit, and other expense contemplated for the original allowance must be included in the Contract sum and not in the allowance."

1.06 CHANGE ORDER DATA

- A. Where applicable, include in each change order proposal both the quantities of products being purchased and unit costs, along with total amount of purchases to be made. Indicate, delivery charges, and amount of applicable trade discounts.

1.07 CHANGE ORDER MARK-UP

- A. Except as otherwise indicated, comply with provisions of General Conditions. For each allowance, Contractor's claims for increased costs (for either purchase order amount or Contractor's handling, labor, installation, overhead and profit), because of a change in scope or nature of the allowance work as described in contract documents, must be submitted within 60 days of initial change order authorizing work to proceed on that allowance; otherwise, such claims will be rejected.

1.08 UNUSED MATERIALS

- A. Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted.
 - 1. If requested by A/E, prepare unused material for storage by Owner when it is not economically practical to return the material for credit. If directed by A/E, deliver unused material to Owner's storage space. Otherwise, disposal of unused material is Contractor's responsibility.

PART 2 PRODUCTS (Not Used)**PART 3 EXECUTION****3.01 EXAMINATION**

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.02 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.03 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1: Elevator Shaft Upgrades: Include the stipulated lump sum of \$2,000 to address any deficiencies found in the existing elevator shafts during renovation, including repair of existing fire-ratings and/or shaft ledge bevels as required.

END OF SECTION